



**TELEPHONIC MEETING AGENDA**  
**Wednesday August 12, 2020**  
**9:00 a.m.**

***\*This Meeting will be held telephonically. For public telephonic access to the meeting, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. Call to Order
- II. Approval of Minutes from July 17, 2020 and July 23, 2020 Public Procurement Review Board Meetings
  - A. July 17, 2020
  - B. July 23, 2020

III. Approval of per diem and expenses for the August 12, 2020 meeting and for any additional expenses incurred prior to the September 2, 2020 meeting

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Rankin County School District

**Supplier:** Coomes Distributors Inc.

**Term:** 8/12/2020 through 6/30/2021

**Total Value:** \$126,000.00 estimated

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on June 25, 2020. They advertised for competitive sealed bids for the purchase of snacks for the Frontiers program. They received one (1) bid. The District wishes to award to Coomes Distributors Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

B. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

**Suppliers:** Synergy Partners, Nutrien AG Solutions, Asplundh Tree Expert

**Contract #:** 8900000901, 8900000902, 8900000903

**Total Value:** \$1,950,000.00 (\$250,000.00, \$1,100,000.00, \$600,000.00)

**Term:** 10/3/2018 through 8/31/2021

**Summary of Request:** MDOT is requesting a twelve (12) month extension, which is the second and final extension for these herbicide contracts. The reverse auction was held on 9/22/2018, the contracts were approved at the 10/3/2018 PPRB meeting and the first extension was approved at the 7/10/2019 PPRB meeting. This is a multi-award bid with award to lowest price per item. These contracts will be used by MDOT, and is available for use by other state agencies and governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve these extensions.

2. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Asplundh Tree Expert Co., Helena Agri-Enterprises LLC, Nutrien AG Solutions Inc. BS Red River

**Contract #:** 8900001182, 8900001183, 8900001184, 8900001185

**Total Value:** \$1,700,000.00 (\$350,000.00, \$350,000.00, \$650,000.00, \$350,000.00)

**Term:** 9/4/2019 through 8/31/2021

**Summary of Request:** MDOT is requesting a twelve (12) month extension for (3) specific herbicides. This would be the first of a possible two (2), twelve (12) month extensions. MDOT was approved a multi award contract for three (3) specific herbicides with two (2) possible twelve (12) month extensions at the 9/4/2019 PPRB meeting. MDOT completed a reverse auction for different types of herbicides and a multi-award bid was approved at the 10/3/2018 PPRB meeting. MDOT requested exemption from reverse auction for the procurement of these three (3) specific herbicides that were not included in this prior reverse auction. Bayer (the manufacturer) holds dealers to contractual pricing restrictions due to patents on these herbicides. As a result, a reverse auction would have been won by whomever entered the first bid, as all pricing would be equal for each bidder. An exemption from the reverse auction process and use of competitive sealed bids was approved at the 11/7/2018 PPRB meeting. MDOT awarded to all vendors who met specifications. Purchases will be made from the lowest bidder per line item including freight to destination.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve these extensions.

3. **Requesting Agency:** University of Southern Mississippi (USM)

**Supplier:** C.A. Litzler Co., Inc.

**Contract #:** 8800007335

**Total Value:** \$681,000.00

**Term:** One Time Purchase (8/5/2020 through 6/25/2021)

**Summary of Request:** The University of Southern Mississippi (USM) has submitted a sole source request for the purchase of a unidirectional fiber thermoplastic tape line (UFTTL) that is produced by C.A. Litzler Co., Inc. USM advertised in the Clarion Ledger on 5/28/2020 & 6/4/2020 and sent notification to MPTAP, in accordance with OPTFM regulations for sole source acquisitions, Section (3.109.02) of the Mississippi Procurement Manual. USM states that this is the only system of its kind commercially available that can integrate new

thermoplastic polymers into carbon fiber reinforcements in unusually high levels of quality and performance to advance the structural performance requirements to fulfill its contractual research obligations to the U.S. Department of Defense, the funding agency, for the development of body armor and helmets for soldiers. No objections were received and USM is requesting approval from PPRB to proceed with this sole source purchase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this sole source purchase.

- C. **OPTFM Staff Approvals Reported to the Board**
- D. **OPTFM Sole Source Purchases**
- E. **OPTFM Emergency Purchases**
- V. **DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**
  - A. **BOB Staff Approvals Reported to the Board**
  - B. **RPM Succeeding Leases**

1. **Requesting Agency:** Mississippi State Board of Architecture

**Lease #:** 050-452-25A

**Lessor:** Kelly Dabbs

**Term:** 11-1-2020 thru 10-31-2025

**Total Yearly Cost:** \$20,097.00

**Cost PSF:** \$16.50 Inclusive

**Previous Cost PSF:** \$16.50 Inclusive

**Total Space per Occupant:** 609

**Federal Funds:** 0%

**Square Footage Proposed:** 1,218 sq. ft.

**Previous Square Footage:** 1,218 sq. ft.

**Address of Property:** 2 Professional Parkway, Suite B, Ridgeland, MS

**Purpose of Lease:** The office will be utilized by the Board of Architecture, Landscape Architecture Advisory Committee, and Interior Design Advisory Committee and staff to administer the licensing and regulation of the professions of architecture, landscape architecture, and certified interior design. Activities conducted at the office include Board and Committee meetings, formal hearings, informal conferences, meetings with stakeholders, receipt and processing of applications and complaints, maintenance of records, training and outreach events, applicant interviews, and examination reviews.

**Note:** This is a five year lease with no renewals. The Mississippi State Board of Architecture asks for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

**Staff Recommendation:** This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, the Mississippi Board of

Architecture will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-011-25A

**Lessor:** LWR, LLC.

**Term:** 08-01-2020 thru 07-31-2025

**Total Yearly Cost:** \$14,400.00

**Cost PSF:** \$5.98 + Utilities & Janitorial

**Previous Cost PSF:** \$5.98+ Utilities & Janitorial

**Total Space per Occupant:** 240

**Federal Funds:** 0%

**Square Footage Proposed:** 2,400 sq. ft.

**Previous Square Footage:** 2,400 sq. ft.

**Address of Property:** 221 Lower Woodville Dr., Natchez, MS

**Purpose of Lease:** This location will be the Parole & Probation office for Adams County.

**Note:** This is a five (5) year lease with no renewals. MDOC asks PPRB for retroactive approval of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and with retroactive approval will have comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Division of Medicaid

**Lease #:** 515-441-25A

**Lessor:** Allred Investments, LLC.

**Term:** 11-01-2020 thru 10-31-2025

**Total Yearly Cost:** \$112,195.00

**Cost PSF:** \$11.81 + Utilities & Janitorial

**Previous Cost PSF:** \$11.81 + Utilities & Janitorial

**Total Space per Occupant:**

**Federal Funds:** 0%

**Square Footage Proposed:** 9,500 sq. ft.

**Previous Square Footage:** 9,500 sq. ft.

**Address of Property:** 603 Leigh Drive, Columbus, MS

**Purpose of Lease:** This location will serve as the Medicaid office for the Columbus area.

**Note:** This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**C. RPM Non-Competitive Leases**

**1. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-454-22A

**Lessor:** Titan Development Company, LLC.

**Term:** 09-01-2020 thru 08-31-2022

**Total Yearly Cost:** \$15,300.00

**Cost PSF:** \$8.50 Inclusive (environmentally controlled)

**Previous Cost PSF:** \$8.50 Inclusive (environmentally controlled)

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 1,800 sq. ft.

**Previous Square Footage:** 1,800 sq. ft.

**Address of Property:** 644 Church Road, Unit 18, Gluckstadt, MS

**Purpose of Lease:** This storage unit will be used to store items from the Project Start department. Items included are wheelchairs, handicap accessible beds, motorized wheelchairs and other related items.

**Note:** This is a month to month lease for up to two (2) years with no renewals. MDRS ask PPRB for a waiver on the two year restriction on storage leases per 300.9 (6) of the State Leasing Manual.

**Staff Recommendation:** This request has been reviewed for compliance and with the waiver on 300.9 (6) will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-452-22A

**Lessor:** Faries Investments, LP.

**Term:** 08-01-2020 thru 07-31-2022

**Total Yearly Cost:** \$2,400.00

**Cost PSF:** \$6.00

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 50%

**Square Footage Proposed:** 400 sq. ft.

**Previous Square Footage:** N/A

**Address of Property:** 220 Self-Storage, 6500 Cole Road, Unit A25, A30, Ridgeland, MS

**Purpose of Lease:** This storage unit will be used to store items from the Blind Enterprise Program such as refrigerators, freezers, and vending machines.

**Note:** This is a month to month lease for up to two (2) years with no renewals. MDRS asks PPRB for a waiver on the two (2) year restriction on storage leases per 300.9 (6) of the State Leasing Manual. MDRS also asks PPRB for retroactive approval of this lease.

**Staff Recommendations:** This request has been reviewed for compliance and with the waiver of 300.9 (6) and retroactive approval will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

## D. RPM Amended Leases

### 1. Requesting Agency: Mississippi State Department of Health – WIC Spreadsheet

The MSDH WIC Program is transitioning from a Direct Distribution to a Retail system of food delivery as part of a federal mandate that requires WIC benefits to be issued via an electronic benefits transfer card (eWIC). The eWIC project is scheduled to be completed in 2021. We are seeking to extend the lease agreements for the WIC food centers to allow the MSDH WIC Program to continue serving WIC participants without interruption to their benefits. MSDH requests the extension of seventy-three (73) WIC location leases by amendment. All seventy-three (73) Lessors of the WIC locations have agreed to extend their individual lease for up to one (1) year for the same rental rate and conditions as the original lease. A list of locations and the pertinent information regarding the individual leases is attached.

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

#### 1. Requesting Agency: DMH – East Mississippi State Hospital

**RFx Number:** 3180001160

**Procurement Request:** Request for Proposals

**Anticipated Term:** One (1) Year with Four (4) optional renewals

**Anticipated Contract Amount:** \$18,500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide on-site food service management. The Agency contends the use of an IFB is neither practicable nor advantageous as the service requires knowledge and experience in institutional food preparation and food management to ensure production of high quality meals for East Mississippi State Hospital psychiatric and geriatric patients and staff. The respondents will be evaluated based on technical, cost and management factors. Pursuant to Miss. Code Ann. § 31-7-413(2)(b)(iii) the Agency requests approval to score “cost” factors openly as price is based on an objective determination. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty-five (25) points or 25%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency’s Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency’s request to use a Request for Proposals as the procurement method to select one vendor to provide on-site food service management meals for East Mississippi State Hospital psychiatric and geriatric patients and staff.

#### 2. Requesting Agency: DMH – Boswell Regional Center

**RFx Number:** 3180001130

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three (3) Years with Two (2) optional renewals

**Anticipated Contract Amount:** \$2,000,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide supplemental medical services for Boswell Regional Center and the group homes in the Bay Springs and Taylorsville areas on an as needed basis. The vendor will provide alternate medical director or physician services when the Medical Director or physician is absent or unavailable. These duties shall include oversight, daily after hours medical call, crisis admission assessment, physical assessment recertification, and daily medical services as requested by Boswell Regional Center's medical service staff. The Agency contends the use of an IFB is neither practicable nor advantageous as a qualified medical provider with experience in intermediate care facilities/intellectual or developmental disability community care is necessary to prevent misdiagnoses and unnecessary medical procedures. The respondents will be evaluated based on technical, management, and cost factors. Pursuant to Miss. Code Ann. § 31-7-413(2)(b)(iii) the Agency requests approval to score "cost" factors openly as price is based on an objective determination. The technical factors will be weighted at thirty (30) points or 30%, management factors will be weighted at thirty-five (35) points or 35%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), approval of the Agency's request to use a Request for Proposals as the procurement method of one vendor to provide as needed medical services for Boswell Regional Center and the group homes in the Bay Springs and Taylorsville areas.

3. **Requesting Agency:** DMH – Boswell Regional Center

**RFx Number:** 3180001142

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three (3) Years with Two (2) optional renewals

**Anticipated Contract Amount:** \$500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide medical services for the Brookhaven/Wesson group homes. These services include medical appointments and services in the community on a per month 24/7 as needed basis, such as home visits and patient medical/medication needs in routine and emergency situations. The Agency contends the use of an IFB is neither practicable nor advantageous as a qualified medical provider with experience in the intellectual or developmental disability community is necessary to prevent misdiagnoses and unnecessary medical procedures. The respondents will be evaluated based on technical, management, and cost factors. Pursuant to Miss. Code Ann. § 31-7-413(2)(b)(iii) the agency requests approval to score "cost" factors openly as price is based on an objective determination. The technical factors will be weighted at thirty (30) points or 30%, management factors will be weighted at thirty-five (35) points or 35%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide medical services for the Brookhaven/Wesson group homes.

## B. Consideration of Contracts for Board Action

1. **Requesting Agency:** DMH – Mississippi State Hospital

**Supplier:** Precision Healthcare Staffing, LLC

**Contract #:** 8200042406

**Term:** 12/17/2018 – 12/16/2021

**Total Value:** \$4,981,973.22

**Modification**

**\$3,000,000.00**

**Summary of Request:** The term of the original contract remains three years with no optional renewal. Modification One has been submitted to increase the amount of the contract for continuity of services due to increased demand caused by the COVID-19 pandemic. The Contractor provides temporary certified nursing assistants, registered nursing and licensed practical nursing services to the Mississippi State Hospital Inpatient Service Division, Jaquith Nursing Home Division, and Whitfield Medical Surgical Division. The Contractor was originally selected through an IFB. The original contract was approved at the November 2018 PPRB meeting. Modification One updates the Compensation and Indemnification clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract modification. The Board will meet on August 20, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon the Agency's regulatory board approval.

**Projected Budget for Life of the Contract:** \$4,981,973.22

2. **Requesting Agency:** DMH – Mississippi State Hospital

**Supplier:** Infiniti Healthcare Services, LLC

**Contract #:** 8200042407

**Term:** 12/17/2018 – 12/16/2021

**Total Value:** \$5,087,336.00

**Modification**

**\$500,000.00**

**Summary of Request:** The term of the original contract remains three years with no optional renewal. Modification One has been submitted to increase the amount of the contract for continuity of services due to an increased demand caused by the COVID-19 pandemic. The Contractor provides temporary certified nursing assistants, and registered nursing and licensed practical nursing services to the Mississippi State Hospital Inpatient Service Division, Jaquith Nursing Home Division and Whitfield Medical Surgical Division. The Contractor was originally selected through an IFB. The original contract was approved at the November 2018 PPRB meeting. Modification One updates the Compensation and Indemnification clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract modification. The Board will meet on August 20, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon the Agency's regulatory board approval.



**Projected Budget for Life of the Contract: \$4,981,973.22**

**3. Requesting Agency: DMH – Mississippi State Hospital**

**Supplier:** Vincent Herrin, M.D.

**Contract #:** 121892

**Term:** 08/19/2020 – 06/30/2024

**Total Value:** \$499,392.56

**New  
\$499,392.56**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. Dr. Herrin is a contract worker who will serve as a medical doctor on duty and provide medical and general psychiatric care to patients at Mississippi State Hospital Inpatient Services, Whitfield Medical-Surgical Hospital, Jaquith Nursing Home, Oak Circle Center, as well as other programs and divisions of Mississippi State Hospital. He is paid \$75.00 per hour not to exceed thirty (30) hours per week. The total requested FY 2021 spending authority is \$111,375.00. This Contract Worker was selected through a Request for Applications (RFA) with five respondents. The Agency requests an exception to Section 3-202.06.1 of the PPRB OPSCR Rules and Regulations for failure to mail or otherwise furnish to a minimum of three bidders or to all bidders registered in MAGIC under the product category code for the services to promote competition. OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract. This board met on July 16, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon proof of the Agency's regulatory board approval.

**Projected Budget for Life of the Contract: \$499,392.56**

**4. Requesting Agency: DMH – Mississippi State Hospital**

**Supplier:** Stephen Leblanc, M.D.

**Contract #:** 121891

**Term:** 08/19/2020 – 06/30/2024

**Total Value:** \$499,392.56

**New  
\$499,392.56**

**Summary of Request:** The term of the contract is approximately four years with one optional one-year renewal. Dr. Leblanc is a contract worker who will serve as a medical doctor on duty and provide medical and general psychiatric care to patients at Mississippi State Hospital Inpatient Services, Whitfield Medical-Surgical Hospital, Jaquith Nursing Home, Oak Circle Center, as well as other programs and divisions of Mississippi State Hospital. He is paid \$75.00 per hour not to exceed thirty (30) hours per week. The total requested FY 2021 spending authority is \$111,375.00. This Contract Worker was selected through a Request for Applications (RFA) with five respondents. The Agency requests an exception to Section 3-202.06.1 of the PPRB OPSCR Rules and Regulations for failure to mail or otherwise furnish to a minimum of three bidders or to all bidders registered in MAGIC under the product category code for the services to promote competition. OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement. Proof of regulatory board's approval

(Mississippi Board of Mental Health) must be received from the agency prior to processing the contract. The board met on July 16, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon proof of the Agency's regulatory board approval.

**Projected Budget for Life of the Contract:** \$499,392.56

5. **Requesting Agency:** DMH – Mississippi State Hospital

**Supplier:** Mid-South Rehab Outpatient Clinic, LLC

**Contract #:** 8200051933

**Term:** 08/14/2020 – 06/14/2024

**Total Value:** \$174,640.00

**New**

**\$174,640.00**

**Summary of Request:** The term of the contract is approximately four years with one optional one-year renewal. The Contractor will provide professional rehabilitation management and treatment services including physical therapy, occupational therapy, speech therapy, and hearing (audiology) therapy. The Contractor was selected through an IFB with three respondents. One post-award vendor debriefing was requested and held.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$218,300.00

6. **Requesting Agency:** Mississippi Department of Marine Resources

**Supplier:** Mississippi State University

**Contract #:** 8200051595

**Term:** 08/13/2020 – 08/13/2022

**Total Value:** \$222,092.00

**New**

**\$222,092.00**

**Summary of Request:** The term of the contract is approximately two years with no renewal. The Contractor will work with an engineering firm to create categorical and sub-categorical alternate bulkhead designs which fit the living designation as described by the National Oceanic and Atmospheric Administration. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of MDMR determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a comparison of similar contracts. The Agency works with Mississippi State University on a variety of research based joint projects and is able to compare price quotations based upon prices for same or similar services in the past.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$222,092.00

7. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Micro-Methods, Inc.

**Contract #:** 8200047363

**Term:** 09/04/2019 – 08/31/2021

**Total Value:** \$250,000.00

**Renewal**  
**\$100,000.00**

**Summary of Request:** The term of the original contract was approximately one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides professional laboratory services for bacteriological water analysis in support of the Beach Monitoring and Water Quality Improvement programs on the Mississippi Gulf Coast. The Contractor analyzes samples weekly from each of Mississippi's twenty-one beaches and other pre-determined locations for enterococci or E.coli. The Contractor is paid \$55.00 per sample during normal business hours, \$75.00 per sample after normal business hours excluding holidays, and \$100.00 per sample on holidays. The Contractor was originally selected through an IFB. The original contract was approved at the September 2019 PPRB meeting. Modification One updates the Period of Performance and Consideration and Payment clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** The request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

8. **Requesting Agency:** Veterans Home Purchase Board

**Supplier:** Rogers Dunn, LLC

**Contract #:** 8200026104

**Term:** 09/01/2016 – 08/31/2021

**Total Value:** \$316,500.00

**Renewal**  
**\$63,300.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Amendment Three has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides professional management, maintenance, and upkeep of the Agency's facility in Pearl. These services include janitorial work, grounds upkeep, pest-control, and building maintenance as approved by the Agency. The Contractor was originally selected through an RFP. The annual cost of building maintenance is \$63,300.00 or \$5,275.00 per month. Amendment Two was approved at the August 2019 PPRB meeting. Amendment Three updates the Compensation, Period of Performance, and Entire Agreement clauses. Proof of the Contractor's updated required worker's compensation and professional liability insurance certificates must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the Contractor's updated required worker's compensation and professional liability insurance certificates.

**Projected Budget for Life of the Contract: \$316,500.00**

**C. Preapproved Vendor Lists**

**1. Professional Nursing Services**

Pursuant to Miss. Code Ann. § 27-104-7(2)(i), the DFA OPSCR staff issued an Invitation for Bids for Professional Nursing Services in order to establish a List of Preapproved Vendors for Professional Nursing Services for the time period of July 23, 2020 to July 22, 2023 for use by state agencies under the purview of the PPRB. The IFB divided the State into eight regions. The IFB provided that awards would be made to all responsive and responsible bidders per region per professional nursing services format/category ranked in relation to the lowest average bid costs. There were thirteen respondents to the IFB, of which one was deemed non-responsive and was notified. There were two debriefings requested and held on July 6, 2020. There was one protest from TD Medical Solutions, LLC. The protest was withdrawn on July 7, 2020. A clerical error was found and TD Medical Solutions, LLC and three other bidders were awarded more time for business references to be notified. Twelve bids were received for eight regions. Vendors on the Preapproved Vendor List (PVL) list will remain on the list until July 22, 2023, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of July 23, 2023, that contract may be renewed at the same rates listed on the PVL until July 22, 2025. Prices submitted in response to the IFB will remain firm, valid, and renewable until July 22, 2025 except that a bidder may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Professional Nursing Services as requested.

**D. Emergency Contracts Reported to the Board for Calendar Year 2020**

**E. OPSCR Staff Approvals Reported to the Board**

**VII. Other Business**

**VIII. Adjournment**