



**MEETING AGENDA**  
**Wednesday, January 9, 2019**  
**9:00 a.m.**

- I. Call to Order
- II. Election of Officers
- III. Approval of Minutes from December 5, 2018 Public Procurement Review Board Meeting

- A. Motion to Amend Attachment I of the December 5, 2018 Minutes

- To correct the numbering column and the contract amount of #102465 between DMR and Dale Diaz.*

- IV. Approval of per diem and expenses for the January 9, 2019 meeting and for any additional expenses incurred prior to the February 6, 2019 meeting
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

- A. Petitions for Relief from Reverse Auction

- 1. Governing Authorities

- i. **Requesting Governing Authority:** Tishomingo County School District

- Supplier:** Apple, Inc.

- Term:** Unknown

- Commodities:** iPads and other technology equipment

- Total Value:** \$295,000.00 estimated

- Summary of Request:** Tishomingo County School District has requested an exemption from using the Reverse Auction process for the purchase of iPads and other Apple equipment. They are requesting the exemption because Apple does not participate in Reverse Auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not from resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## **B. Consideration of Awards for Governing Authorities Receiving Exemptions**

### **1. Requesting Governing Authority: Amite County**

**Supplier:** Hunt Southland Refining and Ergon Asphalt & Emulsions

**Term:** January 9, 2019 through December 31, 2019

**Total Value:** Unknown

**Summary of Request:** Amite County was granted an exemption from Reverse Auction at the September 11, 2018 PPRB meeting. They requested an exemption because of the need to award to multiple vendors. They advertised for competitive sealed bids for liquid asphalt and emulsions. Three bids were received. They are requesting to award to a primary and alternate to Hunt Southland Refining and Ergon Asphalt & Emulsions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

### **2. Requesting Governing Authority: Lauderdale County**

**Supplier:** APAC-Mississippi, Inc., Cold Mix Inc. and Ergon, Inc.

**Term:** January 9, 2019 through November 30, 2019

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County was granted an exemption from Reverse Auction at the August 1, 2018 PPRB meeting. They requested an exemption because they held an auction for these commodities and received much higher prices than usual. They advertised for competitive sealed bids for asphalt (hot mix, cold mix, and liquid asphalt). They only received one bid for hot mix and one bid for liquid asphalt. They wish to award to APAC-Mississippi for hot mix, Cold Mix, Inc. for cold mix, with APAC as an alternate. They wish to award to Ergon, Inc. for liquid asphalt.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

### **3. Requesting Governing Authority: Lauderdale County**

**Supplier:** Southern Pipe & Supply, G & O Supply, and Design Precast & Pipe, Inc.

**Term:** January 9, 2019 through October 30, 2019

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County was granted an exemption from Reverse Auction at the August 1, 2018 PPRB meeting. They requested an exemption because they held an auction for these commodities and received much higher prices than usual. They advertised for corrugated metal pipe, plastic pipe, and concrete pipe. They are requesting to award to a primary and an alternate for corrugated metal pipe to Southern Pipe & Supply and G & O Supply. Only one bid was received for concrete pipe and they wish to award to Design Precast & Pipe, Inc. They wish to award to Southern Pipe & Supply as a primary and G & O Supply as an alternate for plastic pipe.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

**4. Requesting Governing Authority:** Lauderdale County

**Supplier:** John E. Smith, Vulcan Materials and Americrete

**Term:** January 9, 2019 through October 30, 2019

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Lauderdale County was granted an exemption from Reverse Auction at the August 1, 2018 PPRB meeting. They requested an exemption because they held an auction for these commodities and received much higher prices than usual. They advertised for competitive sealed bids for gravel, stone, and concrete. They received one bid only for gravel and wish to award to John E. Smith. They wish to award to Vulcan Materials as primary and John E. Smith as alternate for stone, rip rap and crushed limestone. They wish to award to Americrete for crushed concrete and ready mix concrete.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

**C. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Alliance Bus Group Inc.

**Contract#:** 8200043281

**Term:** January 09, 2019 through December 31, 2019 with the potential of four (4) 12-month extensions.

**Total Value:** Up to \$5,514,900.00

**Summary of Request:** MDOT completed a Reverse Auction for the purchase of up to one hundred (100) 17 passenger non-ADA buses. Two vendors submitted pre-qualification information and both met specifications. Those two vendors participated in the Reverse Auction and the contract is being awarded to the low bidder. This is an agency contract for sales to state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government Public Procurement Units, and FTA recipients.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

**D. OPTFM Staff Approvals Reported to the Board**

**E. Emergency Contracts for Calendar Year 2018  
Emergency Contracts for Calendar Year 2017**

**F. Sole Source Contracts for Calendar Year 2018  
Sole Source Contracts for Calendar Year 2017**

**G. OPTFM Director's Report**

**VI. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

**A. Consideration of Change Order for Board Action**

**1. Using Agency:** Mississippi Schools for the Blind and Deaf

**Project Number:** GS# 552-010

**Project Title:** New Track and Field

**General Contractor:** Cal-Mar Construction Company, LLC

**Original Contract Sum:** \$2,772,210.00

**Net Change by Previous Change Orders:** \$374,995.48

**Total Value at Award before Change Order:** \$3,147,205.48

**Total Value of this Change Order:** \$633,592.60

**Construction Days to Date [Term]:** 405 (including 75 for this CO)

**Change Order Scope:** Add synthetic turf, basketball and volleyball court; and, install new railing along east/front side of home bleachers

**Note:** Board Action required when Change Order exceeds 25%.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon an executed Change Order.

**B. BOB Staff Approvals Reported to the Board**

**C. BOB Director's Report**

**D. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-412-22A

**Lessor:** Regional Rehabilitation Center, Inc.

**Term:** 05/01/2019 through 04/30/2022

**Total Yearly Cost:** \$25,155.96

**Cost PSF:** \$8.77 Inclusive

**Previous Cost PSF:** \$8.77 Inclusive

**Total Space per Occupant:** 287 sq. ft.

**Federal Funds:** 80%

**Square Footage Proposed:** 2,867

**Previous Square Footage:** 2,867

**Address of Property:** 615 Pegram Drive, Tupelo, MS.

**Purpose of Lease:** Personnel housed at this office serve approximately 100 disabled/blind people who require vocational rehabilitation services. This office provide services to clients in North Mississippi.

**Note:** This is a three (3) year lease with no renewals. Mississippi Department of Rehabilitation Services asks PPRB for a waiver on the Space Efficiency Allowance (225-250 sq.ft.) because the original contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB, this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Education

**Lease #:** 235-251-24B

**Lessor:** Litchfield Carlyle, LLC.

**Term:** 05/01/2019 through 04/30/2024

**Total Yearly Cost:** \$182,600.00

**Cost PSF:** \$11.04 Inclusive

**Previous Cost PSF:** \$11.04 Inclusive

**Total Space per Occupant:** 254 sq. ft.

**Federal Funds:** 85%

**Square Footage Proposed:** 16,536

**Previous Square Footage:** 16,536

**Address of Property:** 500 Greymont Avenue, Jackson, MS.

**Purpose of Lease:** To serve as the Office of Child Nutrition and Healthy Schools for the State of Mississippi.

**Note:** This is a five (5) year lease with no renewals. Mississippi Department of Education asks PPRB for a waiver on the Space Efficiency Allowance (225-250 sq.ft.) because the original contract was executed prior to the regulation taking effect. Also, the total number of occupants assigned to this office will vary depending on the federal program being initiated.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB, this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. **RPM Non-Competitive Leases – Parking (Exempt from Competition)**

1. **Requesting Agency:** Mississippi Secretary of State

**Lease #:** 899-251-20B

**Lessor:** Joan Bellan & Adrienne Boone

**Term:** 02/01/2019 through 08/31/2020

**Total Yearly Cost:** \$23,040.00

**Cost per Space:** \$768.00 annually

**Previous Cost PSF:** \$768.00 annually

**Federal Funds:** 0%

**Total Spaces:** 30

**Address of Property:** 316 North Congress Street, Jackson, MS.

**Purpose of Lease:** Parking behind the Heber Ladner Building.

**Note:** This is an eighteen-month lease with no renewals. This lease is contingent upon the proper execution of the parking lease by the Office of the Secretary of State.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease contingent upon execution of the parking lease.

**F. Parchman Farmland Leases**

**NEW LEASES:**

Sunflower County

Tract		Winning Bidder	Acers	Bid per Acre	Total Bid
6	All	Hunter Doty Farms	294.62	\$151.00	\$44,487.62
7	All	Hal Swann	36.69	\$91.00	\$3,338.88
15 (Fields 1,2,3,4,5,9,10,11,13)		C & B Farms	308.29	\$89.20	\$27,501.00
30	All	C & B Farms	435.99	\$93.12	\$40,600.00
31	All	C & B Farms	440.56	\$97.00	\$42,734.00
32	All	Willie Nelson	290.23	\$85.00	\$24,669.55

**Note:** This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. Mississippi Department of Corrections requests PPRB approve the new leases listed above contingent upon the proper execution of the respective farming lease. These proposed leases are presented for consideration from a bid that took place on 12-11-2018. There were no protests to the bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these new farmland leases contingent upon execution of the leases.

**LEASE RENEWALS:**

Sunflower County

Tract	Lessee	Acers	Yearly Bid Amount	Year of Contract
1 All	William E. Livingston, Jr.	165.08	\$17,316.89	3 of 3
2 All	GS Farms, Inc.	611.30	\$25,647.60	3 of 3
3 All	David Allen Hall	469.66	\$53,320.49	2 of 3
5 (fields 2 & 3)	William E. Livingston, Jr.	34.75	\$ 1,773.79	3 of 3
5 (Parts of fields 4,5,6,7,8,9)	William Livingston	222.56	\$14,755.73	2 of 3
7 All	William E. Livingston, Jr.	284.34	\$27,609.41	3 of 3
8 All	Hal Swann	211.63	\$20,217.01	3 of 3
10 All	Adrian Nelson	396.03	\$23,717.92	2 of 3
11 All	Adrian Nelson	425.00	\$25,454.10	2 of 3
12 All	Hal Swann	354.68	\$32,055.98	3 of 3
13 All	Hal Swann	335.83	\$31,588.17	3 of 3
14 All	Adrian Nelson	460.00	\$25,452.72	2 of 3
16 All	Thomas Burrell	271.00	\$13,020.00	3 of 3
18 All	David Allen Hall	396.09	\$24,238.68	2 of 3
22 All	GS Farms, Inc.	314.10	\$13,192.20	3 of 3
24 All	Tyrone Grayer	653.09	\$42,628.82	2 of 3
26 All	David Allen Hall	353.00	\$28,282.36	2 of 3
27 All	David Allen Hall	368.63	\$22,117.80	2 of 3
36 All	Hal Swann	243.75	\$21,693.75	3 of 3

Tract	Lessee	Acers	Yearly Bid Amount	Years
1	Kellin Corbin Farms	197.00	\$13,987.00	3 of 3

**Note:** These requests are based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. Mississippi Department of Corrections requests PPRB approve the renewal of these leases listed above contingent upon the proper execution of the respective farming lease. All lease proceeds and monies due in lieu of taxes have been collected for the 2018 growing season. All farmers listed under "Lease Renewals" are in good standing with DFA/RPM.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these farmland lease renewals contingent upon execution of the leases.

## G. RPM Director's Report

### VII. DFA Office of Personal Service Contract Review (OPSCR)

#### A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Office of the State Treasury

**RFx Number:** 3180000616

**Procurement Request:** Request for Proposals

**Anticipated Term:** Four (4) years with one (1) optional one-year renewal

**Anticipated Contract Amount:** \$3,350,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to serve as Records Administrator for the Mississippi Prepaid Affordable College Tuition (MPACT) Program. Services provided by the MPACT Records Administrator will include, but are not limited to, application processing, customer service, financial processing, matriculation services, program reports, annual statements, tax reporting and web/online services. The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous because of the flexibility required to evaluate the specific and distinctive characteristics of these services. In addition to bid price, the relative abilities to service a 529 Prepaid plan can vary on degrees of experience and resources. A prepaid 529 records administrator performs duties such as customer service, call center support, federal regulatory and tax reporting, lockbox services, account maintenance, document processing and retention, online customer account access creation and maintenance, project management and support, staff training, and other services. When providing such records administration services quality, expertise, and resources are overriding factors. The respondents will be evaluated based on technical, cost, and management factors. Technical factors will be weighted at a combined thirty percent (30%) or 30 points, cost factors will be weighted at forty-five percent (45%) or 45 points (with price (relative cost) assigned an individual weight of thirty-five percent (35%) or 35 points), and management factors will be weighted at a combined twenty-five percent (25%) or 25 points).

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to serve as Records Administrator for the Mississippi Prepaid Affordable College Tuition (MPACT).

**2. Requesting Agency:** Office of the State Treasury  
**RFx Number:** 3180000617

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three (3) years with two (2) optional one-year renewals

**Anticipated Contract Amount:** \$400,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one single vendor to provide investment consulting services for the Mississippi Prepaid Affordable College Tuition (MPACT) Fund. The MPACT Fund totals approximately \$315 Million managed by ten (10) separate Investment Managers. The Agency needs a consulting firm with the ability to distinguish between reputable investment consultants to determine through due diligence proper selections of investment managers and assets to invest in. The investment consulting services for the MPACT Fund include, but are not limited to, investment policy development, developing asset allocation analysis and recommendations for the board, investment manager recommendations, due diligence (including all facets of investment-related work and analysis), performance measurement, and reporting. The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous because of the need to evaluate the specific and distinctive characteristics of investment consulting such as asset allocation modeling. There are thousands of products the managers can invest in and the investment consultant must do the due diligence to ensure each investment is reasonable. The respondents will be evaluated based on technical, cost, and management factors. Technical factors will be weighted at a combined thirty-five percent (35%) or 35 points, cost factors will be weighted at forty-five percent (45%) or 45 points (with price (relative cost) assigned an individual weight of thirty-five percent (35%) or 35 points), and management factors will be weighted at a combined twenty percent (20%) or 20 points).

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide investment consulting services.

**3. Requesting Agency:** Mississippi Department of Marine Resources  
**RFx Number:** 3180000618

**Procurement Request:** Request for Proposals

**Anticipated Term:** One (1) year without renewals

**Anticipated Contract Amount:** \$100,000.00 total

**Summary of Request:** The agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method, as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of multiple vendors, to treat non-native, invasive vegetation, on fourteen (14) Coastal Preserve parcels. The agency contends the use of an



Invitation for Bids is neither practicable nor advantageous, as the service requires skilled technicians with expertise in controlling invasive species throughout the coastal wetlands. The vendors will provide treatment plans for future environmental conditions when target species phenology is most favorable, to ensure elimination or control of designated non-native invasive vegetation. The respondents will be evaluated based on technical, cost, and management factors. Technical factors will be weighted at twenty-five percent (25%) or 25 points, cost factors will be weighted at fifty percent (50%) or 50 points (with price (relative cost) assigned an individual weight of thirty-five (35%) or 35 points, and management factors will be weighted at a combined thirty-five percent (35%) or 35 points.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select multiple vendors to provide control of non-native invasive species in order to restore and maintain the Coastal Preserves.

## **B. Consideration of Contracts for Board Action**

- 1. Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** Alliant d/b/a Georgia Medical Foundation, Inc.  
**Contract #:** 8200036104

**Term:** 02/01/2019 – 01/31/2022

**Total Value:** \$11,180,462.00

**New**

**\$11,180,462.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The contractor will provide utilization management and quality improvement organization services and conduct prior authorization and repayment review of all claims for MississippiCAN Medicaid beneficiaries. The contractor was selected through an RFP with five respondents. Two post award vendor debriefings were requested and held with Telligen, Inc. and eQHealth Solutions, Inc. There were two protests filed regarding the procurement: eQHealth Solutions, Inc. and KEPRO, Inc. each filed a protest to the contract award on October 20, 2017 and each filed a supplemental and amended protest on November 21, 2017 and May 14, 2018, respectively. On September 25, 2018, the Executive Director of DOM responded to each protest with the final decision that the protests had no merit. Pursuant to PSCRB Rules and Regulations (7/1/2016), protests were reviewed at the agency level. As this RFP was issued on August 11, 2017, the procurement must comply with PSCRB Rules and Regulations (effective 7/1/2016), while the contract must comply with PPRB OPSCR Rules and Regulations. The Implementation Phase begins February 1, 2019, and the Operational Phase begins September 1, 2019. The Implementation cost is \$600,556.00. During the operational phase, the annual caps for year one to three are \$1,792,428.00, \$4,388,320.00, and \$4,399,158.00, respectively; which is based on estimated volume for Prior Authorization Review (132,222) and other required services (21,895). Three proposals are subject to a protective order, entered by the Hinds County Chancery Court on June 1, 2018 to protect from release of confidential proprietary, commercial and financial information and/or trade secrets with regard to the proposals and their submitted attachments: eQHealth Solutions, Inc., Telligen, Inc., and KEPRO, Inc. Proof of the vendor's required professional and general liability, fire and property damage, and workers' compensation insurance certificates must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PSCRB Rules and Regulations (effective 7/1/2016) and PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required insurance certificates.

**Projected Budget for Life of the Contract:** \$18,634,103.00

2. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Bayou Town Productions, LLC

**Contract #:** 8200030676

**Term:** 02/14/2017 – 02/13/2020

**Total Value:** \$183,300.00

**Renewal  
\$71,500.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to increase the amount of the contract by \$71,500.00 for continuity of services and to exercise the first optional one-year renewal. The contractor provides professional education services to help the agency comply with requirements of Section 319 of the Clean Water Act, which focuses on the protection of water resources from Non-Point Source (NPS) pollution and best management practices used to prevent NPS pollution. The education services include "Environmental Education and Outreach Mobile Classroom" to educate primarily third through sixth grade students, teachers, administrators, and other public officials about NPS pollution in watersheds. The contractor was originally selected through an RFP. The original contract was approved at the February 14, 2017 PSCRB meeting. The unit price is \$1,300.00 per event. Modification One updates the Period of Performance, Consideration and Payment, Representation Regarding Gratuities, Procurement Regulations, E-Payment, Transparency, Termination for Convenience, Termination for Default, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$326,300.00

3. **Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** National Medical Services, Inc.

**Contract #:** 8200023279

**Term:** 03/01/2016 – 02/29/2020

**Total Value:** \$1,900,000.00

**Renewal  
\$450,000.00**

**Summary of Request:** The original term of the contract was one year with four optional one-year renewals. Renewal Three exercises the third optional renewal allowed by the original contract. Renewal Three updates the Paymode, Procurement Regulations, Priority of Documents, Period of Performance and Representation Regarding Gratuities clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor provides customized testing and reporting services for forensic dry testing in ante and post mortem human biological samples, which include post-mortem toxicology testing, including blood, urine, and vitreous humor, liver, muscle, and other body

tissue when required. This information is used by the Medical Examiner's Office to aid in determining cause and manner of death. The contractor was originally selected through an RFP. Proof of the vendor's good standing registration with the Mississippi Secretary of State must be received prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon verification of good standing registration with the Mississippi Secretary of State.

**Projected Budget for Life of the Contract:** \$2,350,000.00

4. **Requesting Agency:** Mississippi Emergency Management Agency

**Supplier:** Horne, LLP

**Contract #:** 8200023136

**Term:** 02/17/2016 – 02/16/2019

**Total Value:** \$1,933,218.00

**Renewal**  
**\$382,368.00**

**Summary of Request:** The term of the contract remains three years with two optional one-year renewals. Fourth Amendment has been submitted to increase the amount of the contract by \$382,368.00 for continuity of services allowed under the original contract. The contractor provides accounting and oversight services for reimbursement due to Hurricane Katrina. These accounting, oversight, and compliance services are essential in enabling Mississippi to manage and audit its reconstruction efforts in an open and effective manner. The contractor works with local municipalities, state agencies, and other states to facilitate fund tracking and sub-grantee internal controls; ensures state and local contracting compliance; and tracks and reconciles project financial performance. The contractor works with MEMA's Office of Mitigation and the Office of the State Auditor, assisting them in reconciling obligated funding for qualified and authorized projects. The contractor was originally selected through an RFP. The original contract was approved at the PSCRB February 2016 meeting; First Amendment was statutorily approved based on Miss. Code Ann. §25-9-120 (4) in December 2016; Second Amendment was approved at the PSCRB February 2017 meeting; and Third Amendment was approved at the PSCRB November 2017 meeting. This amendment updates the E-Payment, Representation Regarding Gratuities, Procurement Regulations, Approval, Price Adjustment, and Transparency clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends retroactive approval of the contract modification as requested.

**Projected Budget for Life of the Contract:** \$2,856,271.50

C. **Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2018**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration*

*of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.*

1. **DCPS Agency:** Mississippi Department of Child Protection Services  
**Supplier:** Public Catalyst Group  
**Contract #:** 8800006500  
**Term:** 01/01/2019 – 12/31/2019  
**Total Value:** \$1,589,000.00
2. **DCPS Agency:** Mississippi Department of Child Protection Services  
**Supplier:** ComPsych Corporation  
**Contract #:** 8200030726  
**Term:** 01/01/2017 – 12/31/2019  
**Total Value:** \$150,000.00

**D. Emergency Contracts Reported to the Board for Calendar Year 2018**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**E. Emergency Contracts Reported to the Board for Calendar Year 2017**

**F. Sole Source Contracts Reported to the Board for Calendar Year 2018  
Sole Source Contracts Reported to the Board for Calendar Year 2017**

**G. OPSCR Staff Approvals Reported to the Board**

**H. OPSCR Director's Report**

**VIII. Adjournment**