



**PUBLIC PROCUREMENT  
REVIEW BOARD  
MEETING AGENDA  
Wednesday, March 6, 2019  
9:00 a.m.**

- I. **Call to Order**
- II. **Approval of Minutes from February 6, 2019 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the March 6, 2019 meeting and for any additional expenses incurred prior to the April 3, 2019 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
  - A. **Petitions for Relief From Reverse Auction**
    - 1. **Governing Authorities**
      - i. **Requesting Governing Authority:** Madison County School District  
**Supplier:** Apple, Inc.  
**Term:** One Time Purchase  
**Commodities:** MacBooks  
**Total Value:** \$1,200,000.00 estimated  
**Summary of Request:** Madison County School District has requested an exemption from using the Reverse Auction process for the purchase of Apple devices. They are requesting the exemption because Apple does not participate in Reverse Auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.  
  
**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.
    - ii. **Requesting Governing Authority:** Lee County  
**Supplier:** Unknown  
**Term:** 12 months  
**Commodities:** Hot Mix  
**Total Value:** \$1,200,000.00 estimated  
**Summary of Request:** Lee County has requested an exemption from using the Reverse Auction process for the purchase of hot mix. They are requesting the exemption because the County

wishes to make multiple awards. The County feels that the competitive sealed bid process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Pesticides and Chemicals

**Total Value:** \$153,404.00 estimated

**Summary of Request:** Harrison County has requested an exemption from using the Reverse Auction process for the purchase of pesticides and chemicals. They are requesting an exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that the competitive sealed bid process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Corrugated Polyethylene Culvert Pipe

**Total Value:** \$190,742.00 estimated

**Summary of Request:** Harrison County has requested an exemption from using the Reverse Auction process for the purchase of corrugated polyethylene culvert pipe. They are requesting the exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Scrub Seal, Slurry Seal, and Micro Surfacing

**Total Value:** \$481,000.00 estimated

**Summary of Request:** Harrison County has requested an exemption from using the Reverse Auction process for the purchase of various commodities. They are requesting the exemption because they wish to award to multiple vendors. The past four (4) years, only two suppliers have

bid, and the County has awarded to one as primary and one as alternate. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**vi. Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt Tack

**Total Value:** \$1,617.00 estimated

**Summary of Request:** Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt tack. They are requesting the exemption because in a previous Reverse Auction they only had one bidder and it resulted in an inflation in prices. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**vii. Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt Milling

**Total Value:** \$10,428.00 estimated

**Summary of Request:** Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt milling. They are requesting the exemption because in a previous Reverse Auction they had an inflation in prices with two bidders and another decided not to bid. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**viii. Requesting Governing Authority:** Harrison County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Ready Mix Concrete

**Total Value:** Unknown

**Summary of Request:** Harrison County has requested an exemption from using Reverse Auction process for the purchase of ready mix concrete. They are requesting an exemption

because this category has only had two (2) bidders in the past six (6) years. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**ix. Requesting Governing Authority:** Pike County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Clay Aggregate

**Total Value:** \$78,000.00 estimated

**Summary of Request:** Pike County has requested an exemption from using the Reverse Auction process for the purchase of clay aggregate. They are requesting the exemption because in previous years they only had one bid for this commodity and in a previous Reverse Auction the vendor did not participate. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

**x. Requesting Governing Authority:** Pike County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Liquid Asphalt & Emulsions (CRS-2)

**Total Value:** \$60,000.00 estimated

**Summary of Request:** Pike County has requested an exemption from using the Reverse Auction process for the purchase of liquid asphalt and emulsions. They are requesting the exemption because they wish to make multiple awards for these commodities. They did try a Reverse Auction and did not receive any bids. The County feels that the competitive sealed bid process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

**2. State Agencies**

**i. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Multiple Award

**Contract #:** N/A (RFx Number: 3180000675)

**Term:** 12 months with extensions

**Total Value:** \$3,000,000.00 (Estimated)

**Summary of Request:** MDOT has requested an exemption from using the Reverse Auction

process for the purchase of Certified Bituminous (liquid asphalt). The location of the work, type of mix needed, and availability at the time of work must be known to determine lowest cost. The pricing includes transportation and is awarded to the lowest three vendors by line item (mix) per county. Due to availability, MDOT needs to award to more than one vendor per county even if the price is higher than another vendor. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Multiple Award

**Contract #:** N/A (RFx Number 3180000676)

**Term:** 12 months with extensions

**Total Value:** \$5,000,000.00 (Estimated)

**Summary of Request:** MDOT has requested an exemption from using the Reverse Auction process for the purchase of hot and cold asphalt mix. Hot and cold asphalt mix are used by MDOT road maintenance crews at various locations throughout the State. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. In addition, hot mix must be used within a short time period, and only plants within a certain geographical range of the work location can be considered when determining lowest cost. MDOT wishes to award all vendors and make a determination at the time of purchase. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

iii. **Requesting Agency:** South Mississippi Regional Center (SMRC)

**Supplier:** Unknown

**Contract #:** N/A (RFx Number 3180000663)

**Term:** July 1, 2019 - June 30, 2020 (Option to renew for 3 consecutive years)

**Total Value:** \$500,000.00 (Estimated)

**Summary of Request:** SMRC is requesting an exemption from use of the Reverse Auction process for the purchase of wheelchairs and wheelchair equipment. Wheelchairs and wheelchair equipment needs vary based on the medical conditions of the patients served in the facility. To accommodate the variety of needs, previous awards were made based on the highest percentage discount off the overall manufacturer's suggested retail price for each item requested for purchase. Unlike a Reverse Auction process where bids entered get progressively lower, this award will be made to the vendor offering the highest overall discount. SMRC believes procurement of the wheelchairs and equipment by the competitive bid process is the best option to serve the State.



**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**B. Consideration of Awards for Governing Authorities Receiving Exemptions**

**1. Requesting Governing Authority:** Copiah County School District

**Supplier:** BCI

**Term:** July 1, 2019 through June 30, 2024

**Total Value:** \$112,033.00

**Summary of Request:** Copiah County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 cabling and equipment. Three bids were received. The District wishes to award to the second lowest bidder BCI for this procurement as it was determined to be the lowest and best solution.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**2. Requesting Governing Authority:** Hinds County School District

**Supplier:** Synergetics

**Term:** July 1, 2019 through June 30, 2024

**Total Value:** \$286,586.00

**Summary of Request:** Hinds County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 equipment and cabling. They received two bids. The District wishes to award to the low bidder Synergetics for the procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that Board approve this contract.

**3. Requesting Governing Authority:** Itawamba County School District

**Supplier:** S.H.O.T.S.

**Term:** July 1, 2019 through June 30, 2020

**Total Value:** \$42,135.00

**Summary of Request:** Itawamba County School District was granted an exemption from Reverse Auction on January 10, 2019. They advertised for E-Rate Category 2 cabling and equipment. They received two bids. The District wishes to award to the low bidder SHOTS for this procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

4. **Requesting Governing Authority:** Jefferson Davis County School District

**Supplier:** Venture Technologies

**Term:** July 1, 2019 through June 30, 2021

**Total Value:** \$74,291.10

**Summary of Request:** Jefferson Davis County School District was granted an exemption from Reverse Auction on December 12, 2018. They advertised for E-rate Category 2 cabling and equipment. They received one bid and wish to award to Venture Technologies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

5. **Requesting Governing Authority:** Rankin County School District

**Supplier:** Dell

**Term:** July 1, 2019 through June 30, 2020

**Total Value:** \$199,032.29

**Summary of Request:** Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for E-rate Category 2 wireless networks. They received four bids but one vendor withdrew their bid. They wish to award to the low bidder Dell.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. **Requesting Governing Authority:** Rankin County School District

**Supplier:** JSI

**Term:** July 1, 2019 through June 30, 2020

**Total Value:** \$68,777.20

**Summary of Request:** Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for an E-rate Category 2 cabling project. They received two bids and wish to award to the low bidder JSI.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

7. **Requesting Governing Authority:** Lafayette County School District

**Supplier:** S.H.O.T.S

**Term:** July 1, 2019 through June 30, 2020

**Total Value:** \$100,950.00

**Summary of Request:** Lafayette County School District was granted an exemption on December 7, 2018. They advertised for competitive sealed bids for E-rate Category 2 wireless network infrastructure upgrades. They received three bids and wish to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract

8. **Requesting Governing Authority:** Stone County School District  
**Supplier:** Synergetics  
**Term:** July 1, 2019 through September 30, 2020  
**Total Value:** \$24,728.50  
**Summary of Request:** Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate Category 2 internal fiber upgrades. They received two bids and wish to award to the low bidder Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

9. **Requesting Governing Authority:** Stone County School District  
**Supplier:** S.H.O.T.S.  
**Term:** July 1, 2019 through September 30, 2020  
**Total Value:** \$45,682.00  
**Summary of Request:** Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate products and services for a wireless upgrade. They received three bids. They wish to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

10. **Requesting Governing Authority:** Tate County School District  
**Supplier:** Synergetics  
**Term:** July 1, 2019 through December 31, 2021  
**Total Value:** \$130,237.66  
**Summary of Request:** Tate County School District was granted an exemption from Reverse Auction on December 10, 2018. They advertised for competitive sealed bids for an E-Rate Category 2 wireless project. They received three bids and wish to award to the low bidder Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

11. **Requesting Governing Authority:** Webster County School District  
**Supplier:** Howard Technologies  
**Term:** July 1, 2019 through June 30, 2024  
**Total Value:** \$181,948.00  
**Summary of Request:** Webster County School District was granted an exemption from Reverse Auction at the November 7, 2018 PPRB Meeting. They advertised for competitive sealed bids for E-rate Category 2 cabling and equipment. They received four bids and wish to award to the low bidder Howard Technologies.

**Staff Recommendation:** This request has been reviewed for compliance and has been



determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### C. Consideration of Awards for State Agencies

1. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Striping Service and Supply, Inc.

**Contract #:** 8200036605

**Term:** One (1) Year Extension (07/01/2019 – 06/30/2020)

**Total Value:** \$2,758,500.00

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase up to one hundred forty-six (146) Attenuators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

2. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Chemical Containers, Inc.

**Contract #:** 8200036585

**Term:** One (1) Year Extension (07/01/2019 – 06/30/2020)

**Total Value:** \$3,584,175.00

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase of up to forty (40) chemical sprayers. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

3. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Hall Manufacturing, Inc.

**Contract #:** 8200032415

**Term:** One (1) Year Extension (07/01/2019 – 06/30/2020)

**Total Value:** \$600,000.00

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase mower parts. The original contract was approved by the prior PPRB on 05/22/2017 with an expiration of 06/30/2018. A one (1) year extension was

approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

4. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus

**Contract #:** 8200036518

**Term:** One (1) Year Extension (07/01/2019 – 06/30/2020)

**Total Value:** \$1,737,420.00 (Agency Contract) Total

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase up to thirty (30) additional 50HP 16,000 lbs. excavators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 06/06/2018. This request is the second (2nd) of four possible extensions and contains no price increases.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the extension.

5. **Requesting Agency:** Mississippi Department of Corrections (MDOC)

**Supplier:** Canon USA, Inc.

**Contract #:** 8200043696

**Term:** Three (3) Years (03/15/2019 – 03/14/2022)

**Total Value:** \$2,920,000.00

**Summary of Request:** MDOC is requesting approval to enter into a rental agreement with Canon USA, Inc., to rent over 400 Digital Copiers/Multi-Function Equipment, Supplies and Services for MDOC's central office complex, off-site canteens, community corrections sites, pre-release centers, Central Mississippi Corrections Facility, Mississippi State Penitentiary and South Mississippi Correctional Institution. MDOC used the OPTFM state copier contract to select a vendor and all the equipment and supplies are covered under the contract. MDOC submitted a Request for Quotes (RFQ) to all dealers listed on the state copier contract. A team of seven (7) MDOC staff evaluated the proposals based on a two (2) step process with a maximum score of 50 points for Evaluation of Annual Cost and a maximum overall score of 105. MDOC selected this vendor based on an assessment of the Agency's specifications for each office and used competitive negotiation seeking the best combination of price, experience, and quality of equipment and service. Attached is the link to the contract, which is OPTFM's approved Rental Agreement, along with the ITS CP-1 Exemption. MDOC selected RJ Young, a dealer of Canon USA, Inc. MDOC is requesting the Board's approval of this rental agreement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM asks that the Board approve this contract.

**D. Master Lease Purchase Proposed Equipment Acquisitions**

**1. Requesting Agency:** Mississippi Department of Revenue

**Master Lease Purchase:** \$319,190.00

**Term of Contract:** Master Lease Purchase Series 2018A

**Purchase Method:** OPTFM State contract, ITS EPL and Reverse Auction

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance vehicles, fork lifts and IT equipment (schedule of equipment is attached). This planning form was originally approved by PPRB at the May 2, 2018 meeting. MDOR has decided not to purchase the items on the original planning form and wishes to amend the form with the new items. The vehicles will be purchased from OPTFM state contract. The IT equipment will be purchased from the ITS EPL and the forklifts will be procured using reverse auction.

**Staff Recommendation:** Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

**E. OPTFM Staff Approvals Reported to the Board**

**F. Emergency Purchases**

**G. Sole Source Purchases**

**H. OPTFM Director's Report**

**V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

**A. Consideration of Contracts for Board Action**

**1. Using Agency:** Alcorn State University

**Number:** GS# 101-310

**Project Title:** New Faculty and Staff Housing

**General Contractor:** Ergon Construction Group, Inc., Flowood, Mississippi (lowest of 3 bids received)

**Construction Days from Notice to Proceed [Term]:** 540 days

**Total Value at Award:** \$8,720,800.00

**Project Scope:** Construction of approximately 24,825 square feet of townhouse and apartment style housing units located at Alcorn State University in Lorman, Mississippi. The housing units include living, kitchen, and sleeping areas to be utilized by faculty and staff members of the University. The site also includes a common area, parking, and areas reserved for future expansion.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

**2. Using Agency:** Pearl River Community College

**Number:** GS# 214-063

**Project Title:** Math & Science Renovation

**General Contractor:** Starks Contracting Company, Inc. dba Starks Contracting Co., Inc.  
(lowest of 5 bids received)

**Construction Days from Notice to Proceed [Term]:** 365 days

**Total Value at Award:** \$5,560,000.00

**Project Scope:** Construction through warranty phase for the renovation of Math & Science Building, Pearl River Community College, Poplarville, Mississippi

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

**B. Consideration of Prime Professionals Selected by RFQ**

**NOTE:** BOB Standard Operating Procedures established in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

**1. Using Agency:** Northwest Mississippi Community College

**Number:** GS# 213-054

**Title:** New Student Apartments

**Location:** Senatobia, Mississippi

**Project Budget:** \$3,200,000.00

**Funding Sources:** SB3100, L'11; SB2903, L'15; HB1729, L'16

**Professional Fee:** C (estimated fees \$186,334.00)

**Professional:** Eley Guild Hardy Architects, PA (Biloxi, Mississippi)

**Scope:** Planning and construction of a 48,000 square foot student housing complex with apartment-style structures, a lounge, a central office and support facilities. This design will include all applicable Codes, including mechanical, electrical, plumbing, life safety systems, and comply with ADA requirements. It will also include the procurement of necessary furniture and equipment. Upon completion of this construction, two existing 1970's era units will be demolished.

**Commissioning:** This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

**Data/Communications:** Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at the Schematic Design Phase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

2. **Using Agency:** Mississippi State Fire Academy  
**Number:** GS# 505-030  
**Title:** Preplan Fire Station Dormitory  
**Project Budget:** \$1,000,000.00  
**Funding Sources:** HB 1649, L'18, Agency Funds  
**Professional Fee:** C (estimated fees \$600,000.00)  
**Professional:** Burris/Wagnon Architects, P.A.

**Project Scope:** Preplanning through Construction Document Phase of a 43,000 square foot facility. This building will contain three fire truck bays, 32 double-occupant dorm rooms, training areas, classrooms, offices, and support spaces. The building will be utilized on a daily basis and also serve as staging area for first responders in the event of a disaster. All applicable Codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

**Commissioning:** This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

**Data Communications:** Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

3. **Using Agency:** Mississippi State Veterans Affairs Board  
**Number:** GS# 507-052  
**Title:** Preplan New Nursing Home  
**Location:** Biloxi, Mississippi  
**Project Budget:** \$200,000.00  
**Funding Sources:** Agency Funding  
**Professional Fee:** D (estimated fees \$509,917.00)  
**Professional:** Allred Stolarski Architects, PA (Biloxi, Mississippi)

**Scope:** Preplanning thru Schematic Design Phase of a new 100 private bed nursing home for veterans to be located in Biloxi, Mississippi. State and Federal matching funds for this project will be sought for construction. Ability of Professional and Consultants to adhere to Federal grant funding cycle deadlines is essential. Proposed design team must demonstrate familiarity



and experience with VA nursing guidelines including the “Small House Model” concept and all other federal requirements.

**Commissioning:** This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

**Data/Communications:** Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

**C. BOB Staff Approvals Reported to the Board**

**D. BOB Director's Report**

**E. RPM Succeeding Leases**

**1. Requesting Agency: Mississippi Department of Employment Security**

**Lease #:** 260-612-20A

**Lessor:** Patton Plaza Office Park, LLC.

**Term:** 04/01/2019 thru 12/31/2020

**Total Yearly Cost:** \$65,667.96

**Cost PSF:** \$11.03 + Utilities & Janitorial

**Previous Cost PSF:** \$11.03 + Utilities & Janitorial

**Total Space per Occupant:** 248 sq. ft.

**Federal Funds:** 100%

**Square Footage Proposed:** 5,956

**Previous Square Footage:** 5,956

**Address of Property:** 212 St. Paul Street, Pearl, MS.

**Purpose of Lease:** This location will serve as the Pearl WIN Job Center office.

**Note:** This lease is for 21 months with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency: Mississippi Department of Rehabilitative Services**

**Lease #:** 725-801-24A

**Lessor:** Hal Nowell

**Term:** 06/01/2019 thru 05/31/2024

**Total Yearly Cost:** \$19,200

**Cost PSF:** \$8.00 + Utilities & Janitorial  
**Previous Cost PSF:** \$8.00 + Utilities & Janitorial  
**Total Space per Occupant:** 300 sq. ft.  
**Federal Funds:** 80%  
**Square Footage Proposed:** 2,400  
**Previous Square Footage:** 2,400  
**Address of Property:** 211 Ball Dr., Louisville, MS.

**Purpose of Lease:** This location serves the Louisville/Winston County area. Personnel housed at this office work with approximately 350 disabled clients who require rehabilitation services.

**Note:** This is a four (4) year lease with no renewals. MDRS asks PPRB for a waiver on the Space Efficiency Allowance because this contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### F. RPM Non-Competitive Lease (Exempt from Competition)

##### 1. Requesting Agency: Mississippi Office of State Auditor

**Lease #:** 085-361-24A

**Lessor:** Vice Chancellor of Administration and Finance, University of Mississippi

**Term:** 04/01/2019 thru 03/31/2024

**Total Yearly Cost:** \$9,900.00

**Cost PSF:** \$5.25 Inclusive

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 235 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 1,885

**Previous Square Footage:** N/A

**Address of Property:** 2301 S. Lamar Blvd., Oxford, MS

**Purpose of Lease:** The primary purpose and objective of this space will be to provide OSA criminal investigators and auditors with office space to conduct day-to-day operations of criminal investigations and audits. In addition, this space will allow OSA Special Agents living in north Mississippi with a private, secure location that may be used to analyze and store sensitive and/or confidential investigative files, conduct private interviews, hold private meetings and to communicate securely with the OSA Jackson office via telecommunications

**Note:** This is a five (5) year lease with one (1) five (5) year renewal option.

**Modifications to Lease:** Per Section 20 of the RPM-5 Standard Lease any modification to the standard lease must be identified and approved by DFA, RPM & PPRB. The modifications are as listed below:

- (1) **Modification #1:** SECTION 12 Modify as follows: Lessor is an agency of the State of Mississippi under the management and control of the Board of Trustees of the State Institutions of Higher Learning (IHL). As authorized by law, IHL maintains a program of self-insurance for purposes of workers' compensation and general liability, pursuant to the Mississippi Tort Claims Act as set forth in Chapter 46, Title 11, Mississippi Code 1972, as amended. The



Lessor agrees to keep the building improvements erected on the demised premises insured against loss or damage by fire and all standard extended coverage perils for the full, fair insurable value thereof in a solvent and responsible company or companies authorized to do business in the State of Mississippi. The Lessor agrees to hold Lessee harmless and indemnified against any liability for injury or death to any person or damage to property in or upon the leased premises not caused directly by an act or omission of the Lessee or employee, agent, or patron of the Lessee. The Lessee agrees to hold Lessor harmless and indemnified against any liability for the loss or damage to any and all improvements, fixtures, and other personal property that Lessee brings and maintains at the lease Premises.

- (2) **Modification #2:** SECTION 18 Modify as follows: Lessor will make sufficient parking available to Lessee. Lessee has no right to specific parking spaces pursuant to this Lease. Upon execution of the Lease and on an annual basis thereafter, Lessor will issue Lessee up to six (6) vehicle parking decals that allow parking in certain designated areas around or near the leased Premises and one hundred (100) visitor parking passes. Vehicles using the parking decals must be registered individually with Parking Services. The parties agree to adjust the parking made available to Lessee on an annual basis commensurate with actual need. Lessor reserves the right to build improvements upon, reduce the size of, relocate, reconfigure, eliminate, and/or make alterations or additions at any time to the parking made available to Lessee pursuant to this Lease and any other parking facilities in or around the leased Premises. Lessor may also designate visitor parking spaces. The parking lot and vehicle use contemplated by this Lease are subject to the most recently issued University of Mississippi Parking and Traffic Rules and Regulations. Parking Services may impose fines for vehicles improperly parked in visitor parking spaces in and around the leased Premises. Lessee acknowledges and agrees that all issues pertaining to vehicle registration and fees must be directed to the University Police and Campus Safety Department Parking Services Office ("Parking Services").
- (3) **Modification #3:** SECTION 14 Modify as follows: The Lessor covenants to keep and maintain, at Lessor's expense and with minimal disruption to the Lessee, said demised premises and facilities in a state of tenantable repair during the term of the Lease. Lessor shall not be called upon to make any such repairs occasioned by the acts of negligence of the Lessee, its agents, patrons, or employees, except where covered under Lessor's fire and extended coverage insurance. Lessor shall be responsible for moving and/or protecting tenant furniture and equipment as required to maintain space in tenantable condition. Lessor makes no warranty or representation, express or implied, regarding the fitness, design or use of the Leased Premises for a particular purpose. Lessee, at its own expense and cost, shall make no alterations, improvements, or additions to the Leased Premises without the Lessor's prior written consent, and shall comply with any requirements or specifications that Lessor may impose as a condition precedent to Lessee making any such alterations, improvements or additions. Lessee shall provide Lessor written notice that describes the proposed alterations, improvements, or additions with particularly and copies of the Lessee's proposed plans, drawings, and specifications. Any such plans, drawings and specifications must be filed with and approved in writing by Lessor's Department of Facilities Planning (DFP) before Lessee begins any alterations, improvements or additions to the leased Premises. Lessee agrees that all work on the leased Premises shall be done in accordance with Lessee's approved plans, drawings and specifications. All proposals for any and all alterations to the leased space shall be produced on behalf of the Lessee by architects and/or engineers licensed in the State of



Mississippi. Work shall comply with the International Building Code and other life safety codes currently in use at the University of Mississippi. Scale drawings, specifications, and product data shall fully describe 'The Work' which will then be submitted by the Lessee to the DFP for approval. Response from DFP will be forthcoming in a reasonable time after receipt. No work shall begin until a letter of "Notice to Proceed" has been issued to the lessee by the UM Department of Facilities Planning. All alterations, improvements or additions to the leased Premises shall remain with the Premises upon the expiration or termination of the Lease, unless the parties expressly agree in writing otherwise. At the termination or expiration of the Lease, Lessee shall surrender the Leased Premises in as good a condition as on the date that the Lessee accepted the leased Premises. Tenantable condition shall be defined below for the following components and systems:

**(1) Flooring:**

- a. Carpet –Lessor agrees to carpet the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all carpet shall be replaced a minimum of every 10 years from date of last installation.
- b. Resilient – Vinyl Composition Tile, Luxury Vinyl Tile or similar resilient tile / plank floors shall be in good condition, free from scratches, chips, blemishes and shall be less than 15 years old at start of lease or shall be replaced prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all resilient flooring shall be replaced a minimum of every 15 years from date of last installation.
- c. Other – Wood, Stone, Terrazzo, Ceramic, Porcelain and other similarly durable flooring shall be in good condition, sound, free from scratches, chips and other damage with any re-finishing, re-sealing, or re-grouting completed prior to start of lease or shall be replaced prior to start of term. Throughout the initial term and any/all subsequent renewals, all such flooring shall be re-finished, re-sealed, or re-grouted on a schedule consistent with respective industry best practice.

**(2) Walls:**

- a. Painted – Lessor agrees to paint the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all painted drywall / plaster walls shall be re-painted a minimum of every 5 years from date of last application. Painting of walls shall include any / all applicable base, door frames / trim, window frames / trim, casing, crown, wainscot and other such trim components.
- b. Wall Covering – Wall coverings shall be in good condition, free from stains, scratches, peeling, holes and shall have been installed within the previous 5 years or shall be replace or removed with walls painted prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all wall coverings shall be replaced (or removed with walls painted) a minimum of every 15 years from date of last application.

- (4) Modification #4: Addition:** Lessee agrees that the Leased Premises shall not be used for any treatment, storage or disposal of or otherwise contaminated by any "Hazardous Substances." "Hazardous Substances" shall mean: (i) any hazardous wastes as defined under Resource Conservation and Recovery Act (ii) any hazardous substances as defined under the Comprehensive Environmental Response, Compensation, and Liability Act, (iii) any toxic pollutants as defined under the Clean Water Act, (iv) any hazardous air pollutants as defined

under the Clean Air Act, (v) any hazardous chemicals as defined under the Toxic Substances Control Act, (vi) any hazardous substances as defined under Emergency Planning and Community Right-to-Know Act, (vii) radioactive materials covered by the Atomic Energy Act, (viii) similar wastes, substances, pollutants, chemicals regulated under analogous state and local laws, (ix) asbestos, (x) polychlorinated biphenyls, (xi) petroleum and petroleum products or synthetic fuels or any fraction thereof, (xii) any hazardous material, chemical, or odor deemed unacceptable by the Mississippi Department of Environmental Quality, (xiii) any substance, the presence of which is prohibited under any applicable environmental law; and (xiv) any other substance where applicable environmental law requires remediation or special handling or notification or reporting to any federal, state or local governmental authority regarding the generation, use, handling, collection, treatment, storage, recycling, transportation, recovery, removal, discharge, or disposal of the substance. Lessee acknowledges that its failure to comply with this provision constitutes a material breach for which the Lessor may terminate the Lease upon seven (7) days written notice, without further obligation or penalty hereunder. Lessee will pay the cost of any remediation, repair or clean-up caused by its violation of this provision.

(5) **Modification #5.** Deletion of Section 19

**Staff Recommendation** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**G. RPM Amended Leases**

**1. Requesting Agency:** Mississippi Department of Health

**Lease #:** 390-452-21A

**Lessor:** Nehrus Properties, LLC.

**Term:** 04/1/2019 thru 12/14/2021

**Total Yearly Cost:** \$263,232.83

**Previous Yearly Cost:** \$202,664.35

**Cost PSF:** \$13.19 Inclusive

**Previous Cost PSF:** \$13.19 Inclusive

**Total Space per Occupant:** 249

**Federal Funds:** 99%

**Square Footage Proposed:** 19,957

**Previous Square Footage:** 15,365

**Address of Property:** 715 S. Pear Orchard Road, Madison, MS.

**Purpose of Lease:** The Mississippi Department of Health along with the Office Against Interpersonal Violence is requesting approval to do a lease modification to the current leasing agreement with Nerhus Properties, LLC. This modification will include office space to house staff. Due to an increased stream of federal funds, OAIV staff has been increased to include new positions, increasing the total staff for the office from 13 to 21 positions. Two contractual positions were also added. Additional space is necessary because OAIV has already exceeded the maximum space capacity in our current location. Further expansion within the current lease will allow program staff to be located together and not face the dilemma of splitting staff. This will permit the office to continue to work effectively as a team and optimize cost by leveraging and sharing office equipment, furniture and administrative support. OAIV



has a current annual budget in excess of \$29 million in predominantly federal funds. With the influx of additional Victim of Crime Act funds, this is anticipated to increase over the next several years.

**Note:** This amendment increases the total space leased by 4,592 square feet. The lease rate will remain the same as the original lease. PPRB approved the original lease on 09/07/2016. This increase is in accordance with leasing policy 500.1 (1).

**Staff Recommendation** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment.

**2. Requesting Agency:** Mississippi Department of Rehabilitative Services

**Lease #:** 725-681-22A

**Lessor:** Dr. Ronal F. Roberson

**Term:** 04/01/2019 thru 03/05/2022

**Total Yearly Cost:** \$13,921.60

**Previously Yearly Cost:** \$8993.60

**Cost PSF:** \$6.16 + Utilities & Janitorial

**Previous Cost PSF:** \$6.16 + Utilities & Janitorial

**Total Space per Occupant:** 226 sq. ft.

**Federal Funds:** 80%

**Square Footage Proposed:** 2,260

**Previous Square Footage:** 1460

**Address of Property:** 203 South Market Street, Charleston, MS.

**Purpose of Lease:** This is an amendment to increase the current lease space by 800 square feet. MDRS has added three (3) new Office of Special Disability employees to the Charleston location. This increase is in accordance with leasing policy 500.1 (1).

**Note:** This is a four (4) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**H. Parchman Farmland Lease**

**1. NEW LEASES:**

Sunflower County

<u>Tract</u>	<u>Winning Bidder</u>	<u>Acres</u>	<u>Bid per Acre</u>	<u>Total Bid</u>
4 All	William E. Livingston	373.89	\$77.20	\$28,864.31

**Note:** This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS and the Division of Agricultural Enterprises. MDOC requests PPRB approve this new lease listed above. This lease is presented for consideration from a bid that took place on February, 12, 2019. There were no protests to the bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

**I. RPM Director's Report**

**VI. DFA Office of Personal Service Contract Review (OPSCR)**

**A. Petitions for Relief from Competitive Sealed Bidding**

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency: Mississippi Department of Corrections**

**Supplier:** New Way, Mississippi

**Contract #:** 8200044024

**Term:** 04/01/2019 – 03/31/2022

**Total Value:** \$2,737,500.00

**New**

**\$2,737,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty-five. The Contractor has six housing locations in Jackson and one location in Mendenhall. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$4,562,500.00

2. **Requesting Agency:** Mississippi Department of Corrections  
**Supplier:** Mississippi Offender Reentry Experience (M.O.R.E)  
**Contract #:** 8200044035

**Term:** 04/01/2019 – 03/31/2022

**Total Value:** \$2,358,630.00

**New**  
**\$2,358,630.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty. The Contractor has two housing locations in Raymond and Magee. The rate is \$17.95 per day per resident, but no more than \$556.45 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$3,931,050.00

3. **Requesting Agency:** Mississippi Department of Corrections  
**Supplier:** Sober Living Residential, LLC

**Contract #:** 8200044025

**Term:** 04/01/2019 – 03/31/2022

**Total Value:** \$744,600.00

**New**  
**\$744,600.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed thirty-four. The Contractor has three housing locations in Meridian. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow

Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,241,000.00

4. **Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Crossroads Outreach Ministries

**Contract #:** 8200044023

**Term:** 04/01/2019 – 03/31/2022

**Total Value:** \$547,500.00

**New**

**\$547,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed twenty-five. The Contractor has two housing locations in Canton and Madison. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$912,500.00

5. **Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Center for Independent Learning, Inc.

**Contract #:** 8200044026

**Term:** 04/01/2019 – 03/31/2022

**Total Value:** \$219,000.00

**New**

**\$219,000.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed ten. The Contractor has one housing location in Jackson. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$365,000.00

6. **Requesting Agency:** Mississippi Department of Education

**Supplier:** Valley Services, Inc.

**Contract #:** 8200019188

**Term:** 08/01/2015 – 07/31/2020

**Total Value:** \$2,285,823.00

**Renewal**

**\$435,801.00**

**Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Five has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides food management services for the Mississippi Schools for the Blind and Deaf. The Contractor was originally selected through an RFP. Modification Four was approved at the July 2018 PPRB meeting; Modification Three was approved at the July 2017 PSCRB meeting; Modification Two was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCRB meeting; Modification One was statutorily approved at the April 2016 PSCRB meeting; and the original contract was approved at the July 2015 PSCBR meeting. Modification Five updates the Statement of Work, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract, including the unit prices, remain the same. Proof of the regulatory board's approval (State Board of Education) must be received from the Agency prior



to processing the contract. This Board met on February 21, 2019. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSRC recommends approval of the contract renewal as requested contingent upon proof of regulatory board approval and the agency providing the required vendor's performance bond certification.

**Projected Budget for Life of the Contract:** \$2,285,823.00

7. **Requesting Agency:** Mississippi Department of Education

**Supplier:** Michael D. Kent

**Contract #:** 103677

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$333,648.18

**Renewal**  
**\$111,216.06**

**Summary of Request:** The term of the original contract is one year with three optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. Mr. Kent is a contract worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid \$76.92 per hour not to exceed 20 hours per week. The total requested FY 2020 spending authority is \$111,216.06, which is comprised of \$79,996.80 for personal services, \$6,119.76 for FICA, \$12,599.50 for PERS, and \$12,500.00 for travel. The contract total is consistent with previous years. The Contract Worker was selected through an RFQ. Modification One was approved at the May 2018 PPRB meeting; while the original contract was approved at the June 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remains the same. Proof of the regulatory board's approval (State Board of Education) must be received from the agency prior to processing the contract. This Board met on February 21, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$444,864.24

8. **Requesting Agency:** Mississippi Department of Education

**Supplier:** Reading and Language Arts Center, Inc. d/b/a Brainspring

**Contract #:** 8200032893

**Term:** 07/19/2017 – 06/30/2020

**Total Value:** \$5,571,610.00

**Renewal**  
**\$2,000,710.00**

**Summary of Request:** The term of the original contract was eleven months and thirteen days with four option one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a

professional development training system based on the Orton Gillingham reading methodology to a minimum of 500 new teachers of students with disabilities annually; follow-up trainings; and an annual survey of all participants trained as it relates to program process, practice and other concerns as needed/identified by the agency. The Contractor was originally selected through an RFP. Modification One was approved at the June 2018 PPRB meeting; while the original contract was approved at the July 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. According to the RFP and contract, a bond for the total amount of the contract is required and must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required performance bond.

**Projected Budget for Life of the Contract:** \$9,633,260.00

**9. Requesting Agency:** DMH – East Mississippi State Hospital

**Supplier:** Weisser Psychiatric Services, LLC

**Contract #:** 8200044003

**Term:** 03/07/2019 – 03/06/2023

**Total Value:** \$832,000.00

**New**

**\$832,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will serve as Clinical Director of East Mississippi State Hospital providing medical and administrative direction and supervision to subordinate professional, technical and clerical staff. The Contractor was selected through an IFB with one respondent. The Contractor will be paid \$200.00 an hour not to exceed 40 hours every two weeks. The agency requests an exception to Section 3-202.16 of the PPRB OPSCR Rules and Regulations for failure to post the award of the contract on the Mississippi Contract Procurement Opportunity Search Portal. OPSCR does not have concerns regarding competition, fairness, and transparency of the procurement. Proof of the vendor's required updated worker's compensation, fidelity bond, and liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.16, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required updated workers' compensation, fidelity bond, and liability insurance certificate.

**Projected Budget for Life of the Contract:** \$1,040,000.00

**10. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** FlightSafety International, Inc.

**Contract #:** 8800006642

**Term:** 06/01/2019 – 05/31/2021

**New**

**Total Value:** \$100,000.00

**\$100,000.00**

**Summary of Request:** The term of the contract is two years with one optional one-year renewal. The Contractor will provide mechanical and flight training utilizing a full-motion level D simulator with a similar Garmin 1000 cockpit to that of the state aircraft. The year one rates are \$18,385.00 per individual for the King Air 350 initial training; \$9,250.00 per individual for the King Air 350 recurrent training; \$600.00 per year for the King Air G1000 e-learning course with training record for two training events; \$370.00 per individual event for the DRVSM initial or recurrent training; \$550.00 per individual training event in the AHA Heartsaver First Aid, AED, and CPR training. The contract also allows for a 3% increase rounded to the nearest tenth in year two, which will increase the King Air 350 initial training per individual to \$18,940.00 and the King Air 350 recurrent training per individual to \$9,530.00. There is no escalation in price in year three. The Contractor was declared to be a sole-source provider by the agency based on Mississippi Code Annotated § 27-104-7(2)(o)(iii).

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$150,000.00

**11. Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Steven Schepens Medical, LLC

**Contract #:** 8200025260

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$312,000.00

**Renewal  
\$78,000.00**

**Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour for all locations, \$1,000.00 per month on-call pay for the Long Beach campus, and \$750.00 per month on-call pay for the Biloxi, Gautier, and Wiggins Community Homes. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCR meeting; and the original contract was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCR meeting. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$390,000.00

12. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Robert Culpepper, M.D.

**Contract #:** 8200025252

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$192,000.00

**Renewal**

**\$48,000.00**

**Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$240,000.00

13. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Bryan Vyverberg, M.D.

**Contract #:** 8200029602

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$192,000.00

**Renewal**

**\$48,000.00**

**Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.



**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and, vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$240,000.00

14. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Dimitriadis Management, LLC

**Contract #:** 8200025249

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$150,000.00

**Renewal**

**\$37,500.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; while Modification One and the original contract were system approved as the values did not exceed \$75,000.00 cumulatively and did not require PPRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$187,500.00

15. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Richard Bryant McCrary, M.D.

**Contract #:** 8200025248

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$132,000.00

**Renewal**

**\$33,000.00**

**Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Four has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Three was approved at the August 2018 PPRB meeting; while Modification Two, Modification One, and the original contract were system approved as the

values did not exceed \$75,000.00 cumulatively and did not require PSCRB approval. Modification Four updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract: \$165,000.00**

**16. Requesting Agency:** Mississippi Development Authority

**Supplier:** Douglas, Inc. d/b/a Douglas Express Delivery

**Contract #:** 8200032058

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$115,000.00

**Modification**

**\$35,000.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment One has been submitted to increase the amount of the contract by \$35,000.00, which is comprised of \$32,000.00 for courier services and \$3,000.00 for storage services, as a result of as a result of higher than anticipated usage. The Contractor provides fulfillment services to include warehousing and transportation of MDA Welcome Center brochures. The Contractor maintains the MDA Tour Guides and Visit MS brochures and delivers the guides and brochures to the MDA main office and Welcome Centers throughout the State. The Contractor was originally selected through an RFP. The original contract was approved at the May 2017 PSCRB meeting. Amendment One increases the contract maximum amount identified in the Compensation Exhibit, updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses, and adds the Approval clause. All other terms and conditions of the original contract, including rates contained in the Compensation Exhibit, remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$133,333.00**

**17. Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

**Supplier:** Mischa Woods

**Contract #:** 110968

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$582,171.20

**Renewal**

**\$145,542.80**

**Summary of Request:** The term of the original contract is one-year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Woods is a contract worker. She provides speech

language pathology services. She is paid \$65.00 per hour not to exceed 40 hours per week. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the May 2017 PSCRB meeting; and the original contract was statutorily approved at the May 2016 PSCRB meeting. The contract worker was originally selected through an RFQ. The total requested FY 2020 spending authority is \$145,542.80, which is comprised of \$135,200.00 for personal services and \$10,342.80 for FICA. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$727,714.00

**18. Requesting Agency:** Mississippi Department of Education

**Supplier:** The Riverside Publishing Company d/b/a HM Receivables, LLC

**Contract #:** 8200005583

**Term:** 09/15/2011 – 06/30/2020

**Total Value:** \$775,258.13

**Renewal**  
**\$102,932.91**

**Summary of Request:** The term of the original contract is one-year with nine optional one-year renewals. Modification Eight has been submitted to exercise the eighth optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides an assessment system that yields valid results for preschool students with disabilities, ages three to five, in comparison to their peers. The Contractor was originally selected through an RFP. Modification Seven was approved at the May 2018 PPRB meeting; Modification Six was approved at the June 2017 PSCRB meeting; Modification Five was statutorily approved based on the Miss. Code Ann. § 25-9-120(4) at the June 2016 PSCRB meeting; Modification Four was approved at the May 2015 PSCRB meeting; Modification Three was approved at the May 2014 PSCRB meeting; Modification Two was approved at the June 2013 PSCRB meeting; Modification One was approved at the June 2012 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000 cumulatively and did not require PSCRB approval. Modification Eight updates the Period of Performance, Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education) must be received by the Agency prior to processing the contract renewal. This Board met on February 21, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of the regulatory board's approval.

**Projected Budget for Life of the Contract:** \$883,105.11

**19. Requesting Agency: State Veterans Affairs Board**

**Supplier:** Healthcare Services Group, Inc.

**Contract #:** 8200042720/8200044081

**Term:** 12/06/2018 – 12/05/2020

**Total Value:** \$10,000,000.00

**Modification**

**\$0.00**

**Summary of Request:** The original term of the contract is two years with one optional one-year renewal. The Contractor provides food services at the State Veterans Homes in Collins, Jackson, Kosciusko, and Oxford. The contract was originally selected through an RFP with one respondent. Modification One corrects the breakfast meat price from \$0.47 to \$0.46, increases the daily price per resident from \$23.00 to \$24.30 to include a Soup and Salad Bar, and modifies Sections 4.17 and 4.18 of the original contract to change the responsibilities of the vendor and agency. Modification One also adds the Priority clause. All other terms and conditions of the original contract remain the same. Due to technical issues, a new contract was created generating a new contract number. Proof of the vendor's updated workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates.

**Projected Budget for Life of the Contract:** \$15,000,000.00

**C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS*

**D. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not*



*constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**1. Requesting Agency: Mississippi Department of Corrections**

**Supplier:** U.S. Corrections, LLC

**Contract #:** 8400000990

**Term:** 02/11/2019 – 02/10/2020

**Total Value:** \$412,500.00

**New  
\$412,500.00**

**Summary of Request:** The term of the contract is one year. The Contractor will provide interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions in the State of Mississippi at the rate of \$1.25 per mile. The Contractor will also make arrangements for air travel and will provide qualified medical personnel to ride along when transporting inmates with unsound medical conditions. Both the air travel and the usage of qualified medical personnel must be pre-approved by and reimbursed by MDOC. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The agency contends the emergency is necessary to maintain public safety. At the May 2018 PPRB Meeting, a new contract with Texas Prisoner Transportation Services was approved to provide said service. However, on February 5, 2019, MDOC received notification from the competitively selected vendor that it was ceasing business as of February 10, 2019. Therefore, MDOC has entered into this emergency contract with the next lowest vendor from the previous competitive process at the rate bid.

**E. OPSCR Staff Approvals Reported to the Board**

**F. OPSCR Director's Report**

**VII. Legislative Update**

**VIII. Adjournment**