



**MEETING AGENDA**  
**Wednesday, November 7, 2018**  
**9:00 a.m.**

**I. Call to Order**

**II. Approval of Minutes from October 3, 2018 Public Procurement Review Board Meeting**

**A. Motion to Amend Attachment H of October 3, 2018 Minutes**

*Correct Contract #8200041620 vendor's name from Precision Healthcare Staffing, LLC to Southern Healthcare Agency, Inc.*

*Remove Contract #8200041234 with Waste Management of Central MS because it was withdrawn*

**III. Approval of per diem and expenses for the November 7, 2018 meeting and for any additional expenses incurred prior to the December 5, 2018 meeting**

**IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

**i. Requesting Governing Authority: Scott County**

**Supplier:** unknown

**Term:** unknown

**Commodities:** asphalt, liquid asphalt, hot and cold mix, sand gravel, gravel, sand, rip rap, limestone, and culverts

**Total Value:** \$1,100,000.00 (\$500,000.00, \$500,000.00, \$100,000.00) estimated

**Summary of Request:** Scott County has requested an exemption from using the Reverse Auction process for the purchase of various commodities. They are requesting the exemption because of the limited vendors that will participate in the area and the need to award to multiple vendors. The county feels the competitive sealed bid process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff.

Based on the information submitted by the county, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Webster County School District

**Supplier:** unknown

**Term:** July 1, 2019 through June 30, 2020

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$194,000.00 estimated

**Summary of Request:** Webster County School District has requested an exemption from using Reverse Auction for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The school district feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the district, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Hinds County School District

**Supplier:** Unknown

**Term:** July 1, 2019 through June 30, 2020

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$302,700.00

**Summary of Request:** Hinds County School District has requested exemption from using the Reverse Auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The school district feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the district, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Lauderdale County School District

**Supplier:** Unknown

**Term:** July 1, 2019 through June 30, 2020

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$130,000.00

**Summary of Request:** Lauderdale County School District has requested exemption from using the Reverse Auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The school district feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the district, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Harrison County Library System

**Supplier:** Unknown

**Term:** July 1, 2019 through June 30, 2020

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$270,000.00

**Summary of Request:** Harrison County Library System has requested exemption from using the Reverse Auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the System feels other evaluation factors may need to be considered, other than cost. The school district feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the county, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

## 2. State Agencies

### i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Unknown

**Contract#:** 3180000563

**Term:** Unknown

**Commodities:** Herbicides: Dergio, Method 240SL, Esplanade 200 SC

**Total Value:** \$100,000.00 (estimated)

**Summary of Request:** MDOT completed a Reverse Auction for different types of herbicides and a multi award bid was approved at the October 3, 2018 PPRB meeting. MDOT is requesting exemption from the Reverse Auction process for the procurement of three (3) specific herbicides that were not included in this prior Reverse Auction. The manufacturer, Bayer, holds dealers to contractual pricing restrictions due to patents on these herbicides. A Reverse Auction would be awarded to whomever entered the first bid as it does not allow for a tie scenario. As a result, MDOT believes the competitive sealed bidding process should be utilized to procure these items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve this exemption and the use of competitive sealed bidding for the procurement.

## B. Consideration of Awards for Governing Authorities Receiving Exemptions

### 1. **Requesting Governing Authority:** Harrison County

**Supplier:** Land Shaper, Inc.

**Term:** June 30, 2019 and/or until a new contract is accepted

**Total Value:** Unknown

**Summary of Request:** Harrison County was granted an exemption from Reverse Auction at the September 11, 2018 PPRB meeting. They advertised for competitive sealed bids for Asphalt milling and tack. One bid was received and they are requesting to award to Land Shaper, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the county, we ask that the Board approve this contract.

### 2. **Requesting Governing Authority:** City of Hattiesburg

**Supplier:** Allied Universal

**Term:** Unknown

**Total Value:** \$133,718.00

**Summary of Request:** The City of Hattiesburg was granted an exemption from Reverse Auction at the August 1, 2018 PPRB meeting. They advertised for competitive sealed bids for chlorine gas and sulfur dioxide. Two bids were received from Allied Universal and DPC Enterprises. They are requesting to award to the vendor with the lowest price, which is Allied Universal.

**Staff Recommendation:** This request has been reviewed for compliance and has been

determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the city, we ask that the Board approve this contract.

### C. Consideration of Awards for State Agencies Receiving Exemptions

1. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Compass Minerals, A&R Farm and Garden, Mattox Feed

**Contract#:** 8900000921, 8900000931, 8900000932

**Term:** Ten (10) months and thirteen (13) days, 11/7/2018 - 9/30/2019

**Total Value:** \$575,000.00 (\$225,000.00, 175,000.00, \$175,000.00)

**Summary of Request:** MDOT requested and was approved exemption from the Reverse Auction process for the procurement of rock salt at the July 11, 2018 PPRB meeting. This was determined the best option throughout the state to treat roadways in a timely fashion at the lowest cost during severe weather. This is a multi-award bid with award to the lowest vendor price per item. Three (3) responses were received with no protests. MDOT wishes to award to all three (3) vendors based on the lowest bid per item that meet specifications and delivery requirements.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve this contract.

### D. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Marine Resource (DMR)

**Supplier:** Gerald Robert Forte, B&W Seafood LLC, Crystal Seas Seafood LLC., Bayou Caddy Fisheries, Inc.

**Contract#:** 8900000926, 8900000927, 8900000928, 8900000929

**Term:** Twelve (12) months, 11/8/2018 – 11/7/2019

**Total Value:** \$1,984,000.00 (\$496,000.00 per vendor)

**Summary of Request:** DMR is requesting contracts for the purchase of live oysters from qualified Mississippi oyster dealer/processors to ensure preservation and protection of the oysters. Live animals are exempt from the competitive bidding process under section 31-7-13(m), Mississippi Code of 1972. The live oysters will be relayed from the Eastern Mississippi Sound to various areas in the Western Mississippi Sound. The oysters need to be relocated to a more favorable environment for sustainability. The total spend may be as low as \$603,648.00 based on estimates of under 19,000 sacks. DMR is not able to determine in advance the cost for each contract as it can only be determined after the work is completed. The purpose of a higher total award value is to ensure that if more oysters are discovered than the estimate, it will allow for their relocation as time would be of the essence to ensure their survival. DMR has contacted all dealer/processors who are eligible under the NOAA Bonnet Carre Disaster Grant funding and these agreements are with each vendor willing to participate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve this

contract.

2. **Requesting Agency:** Mississippi Department of Marine Resource (DMR)  
**Supplier:** Maverick Boat Group, Inc.  
**Contract#:** 8200041042  
**Term:** Twelve (12) months, 9/12/2018 – 9/11/2019  
**Total Value:** \$124,261.73 (previous \$138,006.73)  
**Summary of Request:** DMR requested and was approved exemption from Reverse Auction at the May 2, 2018 PPRB meeting for the purchase of (1) 32 to 37 foot fiberglass stepped hull vessel. The contract was awarded to Maverick Boat Group and approved at the September 11, 2018 PPRB meeting, in the amount of \$138,006.73. This included the cost of rigging the craft for Yamaha motors but not the motors themselves. DMR is seeking approval for an amendment that lowers the cost of the currently approved contract while also allowing the craft to be ready for use at an earlier date and save cost on the purchase of motors. Since the time of the contract, Yamaha motors has fallen behind on production and is not able to provide the motors until late spring. DMR has obtained quotes to have the vessel rigged and outfitted for the same horsepower motors from Suzuki that will provide a cost savings of \$13,745.00 on the current contract by removing the rigging for Yamaha motors and allow the Agency to purchase the alternative Suzuki motors. This will allow the vessel to be ready for use by the end of December, as Suzuki has no backlog of production. DMR requests this amendment as it serves the Agencies and States best interests fiscally and for public safety as DMR will have the craft ready for use at an earlier date.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, we ask that the Board approve this contract.

3. **Requesting Agency:** University of Mississippi Medical Center (UMMC)  
**Supplier:** Gray Daniels Ford  
**Contract #:** 8900000940  
**Term:** One Time Purchase with Trade in of Existing Equipment  
**Total Value:** Four (4) Ford Police Interceptors (\$44,936.00), Trade-In of Seven (7) Various Vehicles (\$44,500.00)  
**Summary of Request:** UMMC requests a deviation from section 8.101.01.2 of the Mississippi Procurement Manual. UMMC traded in (7) vehicles and purchased (4) vehicles from state contract. This is not allowed per Section 8.101.01.2 of the Procurement Manual and UMMC failed to solicit bids for the trade-in of the used vehicles as required by regulation 8.101.01. Section 8.101.01.2 states, "[i]t should be noted that, when trading in a commodity and applying the revenue towards a reduction in the purchase price the agency must evaluate the value of the commodity being traded as well as the value of the item being procured to determine the proper methods of soliciting bids. If the estimated value of the item or items being traded is greater than \$1000 but not more than \$5000, two written quotes are required. If the estimated value of the "trade-in" commodity exceeds \$5000, then the transaction shall be advertised." UMMC assured us that they have taken steps to ensure that regulations regarding fleet and procurement policies will be followed in the future and that the UMMC staff and leadership have been educated properly.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to deviate from rules and regulations and/or legal requirements by DFA staff.

**E. OPTFM Staff Approvals reported to the Board**

1. **Emergency Purchases**
2. **Sole Source Purchases**

**F. OPTFM Director's Report**

**V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

**A. Consideration of Contracts for Board Action**

**B. BOB Staff Approvals Reported to the Board**

**C. BOB Director's Report**

**D. RPM Succeeding Leases**

1. **Requesting Agency:** Mississippi Office of Medicaid  
**Lease #:** 515-421-23B  
**Lessor:** H & L Properties, LLC.  
**Term:** 12/01/2018-11/30/2023  
**Total Yearly Cost:** \$77,385.00  
**Cost PSF:** \$10.50 Utilities + Janitorial  
**Previous Cost PSF:** \$10.50 Utilities + Janitorial  
**Federal Funds:** 50%  
**Square Footage Proposed:** 7,370  
**Previous Square Footage:** 7,370  
**Address of Property:** 805 West Park Avenue, Greenwood, MS.  
**Purpose of Lease:** This request is for office space for the Regional Office for Medicaid.  
**Note:** This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Corrections  
**Lease #:** 170-381-19A  
**Lessor:** Sarah Springer  
**Term:** 11/01/2018-10/31/2019  
**Total Yearly Cost:** \$25,800.00  
**Cost PSF:** \$8.36 Utilities + Janitorial  
**Previous Cost PSF:** \$8.36 Utilities + Janitorial  
**Federal Funds:** 0%

**Square Footage Proposed:** 3,086

**Previous Square Footage:** 3,086

**Address of Property:** 1920 6<sup>th</sup> Street, Meridian, MS.

**Purpose of Lease:** This request is for office space for the Parole and Probation Office of Lauderdale County.

**Note:** This is a one (1) year lease with no renewals. Lessee agrees to give written notice to Lessor at least ninety days prior to the expiration of this lease should the lessee decide not to extend said lease beyond October 31, 2019. MDOC also asks for retroactive approval of 11/01/2018.

**Staff Recommendation:** Upon the granting of retroactive approval by PPRB this lease request will comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the retroactive approval of this lease.

#### **E. RPM Non-Competitive Leases (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Forestry Commission

**Lease #:** 330-264-23B

**Lessor:** City of West, MS

**Term:** 12/01/2018-11/30/2023

**Total Yearly Cost:** \$9,600.00

**Previous Yearly Cost:** \$4,800.00

**Cost PSF:** \$1.92 Utilities + Janitorial

**Previous Cost PSF:** \$1.68 Utilities + Janitorial

**Federal Funds:** 0%

**Square Footage Proposed:** 5,000

**Previous Square Footage:** 2,856

**Address of Property:** 25225 Highway 51, West, MS.

**Purpose of Lease:** This is a five (5) year lease with no renewals.

**Note:** The City of West has agreed to mutually end the present lease contract 330-264-23A and has made a new location available that will accommodate the inside storage needs and the outside storage needs of larger tractor trailer equipment requirements. The security of this location is also much better than where the equipment was previously stored. The new location will be primarily used for storage, but will also have two offices for administrative duties. The equipment that requires being stored inside is presently being stored at the private residences of the employees. This is due to the large amount of theft that has taken place at previous locations. Due to the large need for storage versus office requirements, Mississippi Forestry Commission asks PPRB for a waiver of the Space Utilization Requirement. Space Utilization is 571 square feet per employee at this time.

**Staff Recommendation:** Upon the granting of the Space Utilization Waiver by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-454-19A

**Lessor:** Titan Development Company, LLC.

**Term:** 09/01/2018-08/30/2019



**Total Yearly Cost:** \$15,300

**Cost PSF:** \$8.50 Inclusive

**Previous Cost PSF:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 1,800

**Previous Square Footage:** N/A

**Address of Property:** 644 Church Road, Madison, MS.

**Purpose of Lease:** This request is for storage to house the items that came out of the Addy McBryde Building.

**Note:** This is a month to month storage lease not to exceed 12 months with no renewals. Mississippi Department of Rehabilitation Services ask PPRB for retroactive approval.

**Staff Recommendation:** Upon the granting of the retroactive approval by PPRB this lease request will comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the retroactive approval of this lease.

## F. RPM Competitive Leases

### 1. **Requesting Agency:** Mississippi Department of Revenue

**Lease #:** 800-431-24A

**Lessor:** Sunray Investments, LLC.

**Term:** Base Years 01/01/2019-12/31/2024

**Total Yearly Cost:** \$23,808.00

**Cost PSF:** \$12.00 Utilities + Janitorial

**Previous Cost PSF:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,984

**Previous Square Footage:** N/A

**Address of Property:** 912 Brookway Blvd., Brookhaven, MS.

**Purpose of Lease:** This request is for office space for the Mississippi Department of Revenue Area Office.

**Note:** This lease was advertised and the lower of the two responses was selected. This is a six (6) year base lease with two (2) renewals of two (2) years each.

#### Options to Renew

**Renewal #1:** 01/01/2025-12/31/2027 @ \$24,800.04 or \$12.50 Utilities + Janitorial

**Renewal #2:** 01/01/2028-12/31/2030 @ \$25,692.84 or \$12.95 Utilities + Janitorial

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

### 2. **Requesting Agency:** Ellisville State School

**Lease #:** 534-641-23A

**Lessor:** Calen, LLC.

**Term:** 01/01/2019-12/31/2023

**Total Yearly Cost:** \$20,400.00

**Cost PSF:** \$8.50 Utilities + Janitorial

**Previous Cost PSF:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 2,400

**Previous Square Footage:** N/A

**Address of Property:** 720B 3<sup>rd</sup> Street SW, Magee, MS.

**Purpose of Lease:** This lease will be the Magee Home and Community Based Waiver Support Center.

**Note:** This is a five (5) year lease with no renewals. This lease was advertised and the lower of the two responses was selected.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. **Requesting Agency:** Mississippi Department of Employment Security

**Lease #:** 260-572-21A

**Lessor:** Pooley Rentals, LLC,

**Term:** 12/01/2018-12/31/2021

**Total Yearly Cost:** \$62,000.00

**Cost PSF:** \$10.88 Utilities + Janitorial

**Previous Cost PSF:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 5,700

**Previous Square Footage:** N/A

**Address of Property:** 1400 A Harrison Avenue, McComb, MS.

**Purpose of Lease:** This request is for office space that will house the WIN Job Center for the McComb area.

**Note:** This is a three (3) year lease with no renewals. Mississippi Department of Employment Security advertised three times for this lease. On the third advertisement, Mississippi Department of Employment Security received two responses. One of those responses had asbestos in the building and was considered non-responsible. Mississippi Department of Employment Security selected the second of the two offerings. This location must be renovated to meet the needs of the Mississippi Department of Employment Security. An attachment to the contract in the form of Exhibit "A" list the renovations that must be made prior to the agency taking occupancy. *Please see detailed information concerning exhibit A in the linked contract.*

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

4. **Requesting Agency:** Mississippi Bureau of Narcotics

**Lease #:** 580-361-23A

**Lessor:** Heritage Developments, LLC.

**Term:** 01/01/2019-12/31/2023

**Total Yearly Cost:** \$51,275.00

**Cost PSF:** \$17.50 Inclusive

**Previous Square Footage:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 2,930

**Previous Square Footage:** N/A

**Address of Property:** 312 Heritage Drive, Oxford, MS.

**Purpose of Lease:** This request is for space that will house the drug enforcement activities of the Oxford District Office/ Mississippi Bureau of Narcotics. Activities include but are not limited to weekly meetings, investigating criminal drug activity, and compiling evidence for successful prosecution. It also includes the temporary storage of evidence.

**Note:** This is a five (5) year lease with no renewals. Mississippi Bureau of Narcotics advertised and received three responses. Mississippi Bureau of Narcotics selected their current landlord's offer. Two of the responses offered property with too much square footage. Therefore, the total overall cost would be more annually than the current location. In selecting the current location there would not be any moving expenses associated with the new lease. The building selected is also occupied by the Drug Enforcement Administration. This building is also dedicated as a law enforcement facility.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**5. Requesting Agency:** Mississippi Department of Human Services

**Lease #:** 865-251-39A

**Lessor:** Hertz Jackson City Centre, LLC.

**Term:** 01/01/2019-12/31/2039

**Total Yearly Cost:** \$1,251,064.00

**Cost PSF (first year):** \$8.00 Inclusive. *Graduate cost increases are included in this contract. Please see linked contract for specific details.*

**Previous Cost PSF:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 156,383

**Address of Property:** 200 South Lamar, Jackson, MS.

**Purpose of Lease:** This request is for space that will house the Mississippi Department of Human Services.

**Note:** This lease was advertised and two responses were received. The agency used a scoring system that gave different values and weights to the offers per the RLP (Request Lease Proposal). This lease was awarded to Hertz Jackson City Centre, LLC. based on the scoring system. No protest was received from the other bidder. This is a 20 year base lease with two (2) renewals of five (5) years each. The base lease includes a graduate lease rate that ranges from \$8.00 PSF to \$16.50 PSF.

**Staff Recommendation:** This lease has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**G. RPM Amended Lease**

**1. Requesting Agency:** Mississippi Division of Medicaid

**Lease #:** 515-381-23A

**Lessor:** Allred Investments, LLC.

**Term:** 12/01/2018 - 11/30/2023  
**Total Yearly Cost:** \$63,750.00  
**Cost PSF:** \$8.50 Utilities + Janitorial  
**Previous Square Footage:** \$8.50 Utilities and Janitorial  
**Federal Funds:** 50%

**Square Footage Proposed:** 7,500

**Previous Square Footage:** 7,500

**Address of Property:** 3848 Highway 45 North, Meridian, MS.

**Purpose of Lease:** This request is an amendment to extend the present leased office space for the Medicaid office in Lauderdale County.

**Note:** This is a five (5) year extension amendment to a current lease with no renewals. Due to the substantial repairs being made to the building after being hit by a tornado in April 2018. The Mississippi Division of Medicaid decided to advance their schedule for this office's renovation. All of the Medicaid offices are being refurbished into an open office plan throughout the state. This office was scheduled for the same renovation at the end of their current lease ending December 31, 2020. The Mississippi Division of Medicaid decided to take advantage of the construction/repair work being presently performed in order to request the removal of unwanted walls and partitions. Doing the procurement and rearranging of cubicles now in concert with the repairs will save on down time in the future. The landlord also agreed to keep the lease rate the same during the amended period.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Health

**Lease #:** 390-421-19A

**Lessor:** T3T Enterprises, LLC

**Term:** 12/30/2018-09/29/2019

**Total Yearly Cost:** \$25,450.08

**Cost PSF:** \$7.47 Utilities + Janitorial

**Previous Cost PSF:** \$7.47 Utilities + Janitorial

**Federal Funds:** 100%

**Square Footage Proposed:** 3,409

**Previous Square Footage:** 3,409

**Address of Property:** 522 West Park Avenue, Suite P&O, Greenwood, MS.

**Purpose of Lease:** This lease request is for offices for the Mississippi Department of Health Collaborative Project in Greenwood, MS.

**Note:** This is an amendment to an existing lease adding nine (9) months to the lease term.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Human Services

**Lease #:** 865-251-31A

**Lessor:** Madated, LLC.

**Term:** 01/01/2008 thru 12/31/2031

**Total Yearly Cost:** Year one: \$2,307,188.00, Year two (2) thru eleven (11): \$2,074,188.00  
**Cost PSF:** Year one (1): \$13.16 Utilities + Janitorial, Year two (2) thru eleven (11): \$11.83  
Utilities + Janitorial  
**Federal Funds:** 0%  
**Square Footage Proposed:** 175,333  
**Address of Property:** 750 North State Street, Jackson, MS.  
**Purpose of Lease:** DHS/CPS offices  
**Note:** Please see linked exhibit "A" for improvements and additional modification to the lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### H. RPM Correction

1. **Requesting Agency:** Mississippi Department of Employment Security  
**Lease #:** 260-061-18A-R  
**Lessor:** May's Wholesale Dry Good Company  
**Term:** 01/14/2014 - 12/31/2019  
**Total Yearly Cost:** \$26,760.00  
**Cost PSF:** \$6.00 Utilities + Janitorial  
**Address of Property:** 119 North Commerce Drive, Cleveland, MS.  
**Purpose of Lease:** This location has housed the WIN Job Center for the Cleveland area.  
**Nature of Correction:** On November 6, 2013 PPRB originally approved this lease with the expiration date to take effect December 31, 2018. In anticipation of renewing the lease Mississippi Department of Employment Security noticed that the actual lease contract had an expiration date of December 31, 2019. In order to rectify the discrepancy, Mississippi Department of Employment Security is asking PPRB to extend the lease by one year. RPM concurs with Mississippi Department of Employment Security with the reconciliation of the dates and the one (1) year extension

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### G. RPM Director's Report

#### VI. DFA Office of Personal Service Contract Review (OPSCR)

- A. **Petitions for Relief from Competitive Sealed Bidding**
- B. **Consideration of Contracts for Board Action**

1. **Requesting Agency:** Veterans Affairs Board  
**Supplier:** Healthcare Services Group  
**Contract #:** 8200042720  
**Term:** 12/06/2018 – 12/05/2020  
**Total Value:** \$10,000,000.00

**New**  
**\$10,000,000.00**

**Summary of Request:** The term of the contract is two years with one optional one-year renewal. The contractor will provide food services at the State Veterans Homes in Collins, Jackson, Kosciusko, and Oxford. The contractor was selected through an RFP with one respondent. One post award vendor debriefing was requested and held. The daily price per resident is \$23.00 subject to increase based on decreases in the average census and decrease based on increases in the average census. The agency requests an exception to 3-202.06.4 of the PPRB OPSCR Rules and Regulations for failure to comply with the advertisement requirement to publish once each week for two consecutive weeks in the county or municipality in which the agency is located and for failure to publish on the Mississippi Contract/Procurement Opportunity Search Portal for thirty (30) days. Although the advertisement was published only once in the county or municipality in which the agency is located, the advertisement was correctly published in two other newspapers within the state and the solicitation was posted to the procurement portal, but for less than thirty (30) days; therefore, OPSCR staff does not have concerns regarding the competitiveness of this procurement. Confirmation from the Bond Advisory Division must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting of the exception to Section 3-202.03.6, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of required insurance certifications and confirmation from the Bond Advisory Division.

**Projected Budget for Life of the Contract:** \$15,000,000.00

**2. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Medical Transportation Management, Inc.

**Contract #:** 86845/8200007428

**Term:** 03/01/2014 - 01/31/2019

**Total Value:** [REDACTED]

**Renewal**

**Summary of Request:** The original term of the contract was three years, four months with two optional renewals not to exceed a five-year contract term. Amendment Four has been submitted to renew the contract for one month until the operational phase for the new contract 8200041083 begins with the incumbent vendor on February 1, 2019. This renewal is allowable as DOM has two months remaining that were not exercised as part of the second renewal. The contractor develops and operates a non-emergency transportation (hereinafter "NET") brokerage program. This NET service includes, but is not limited to, authorization, coordination, scheduling, management, and reimbursement. Based on an estimated participant population of 121,549, the price per beneficiary per month associated with Amendment Four remains at [REDACTED]. Amendment Four also updates the Entire Agreement, Contract Price, E-Payment, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and Term of the Contract clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. This contract is subject to a protective order entered into by the Hinds County Chancery Court on December 27, 2013 to protect from release confidential commercial and financial information and/or trade secrets with regard to any contract and

amendment resulting from RFP #20130802 and RFP #20130802-1. Further, the PSCRB approved DOM's exception request to not include the Trade Secrets, Commercial and Financial Information clause to the contract as was required in PSCRB Rules and Regulations Appendix C, due to the protective order.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** [REDACTED]

3. **Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** eQHealth Solutions, Inc.

**Contract #:** 8200021941

**Term:** 12/01/2015 – 11/30/2019

**Total Value:** \$1,880,216.00

**Renewal**  
**\$490,087.00**

**Summary of Request:** The original term of the contract remains three years with two optional one-year renewals. Amendment One has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. The contractor provides utilization management and quality improvement organization services for Imaging Services. The contractor conducts prior authorization and repayment review of all claims for non-emergency, outpatient advanced imaging studies including, but not limited to, hospital outpatient, free standing clinics, and private physician offices covered under the DOM program. The contractor was originally selected through an RFP with three respondents. One post award vendor debriefing was requested and held. The original contract was statutorily approved at the November 17, 2015 PSCRB meeting. Amendment One also updates the Entire Agreement, Period of Performance, Cost for Services, E-Payment, PayMode, Procurement Regulations, Stop Work Order, Termination for Default, Termination for Convenience, Termination upon Bankruptcy, Availability of Funds, Applicable Law, E-Verification, Representation Regarding Gratuities, Transparency, Modifications, and Compliance with Laws clauses; and adds the Approval and Trade Secrets, Commercial and Financial Information clauses.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$2,385,006.00

4. **Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Superior Protection Services, Inc. d/b/a Advert Group, USA

**Contract #:** 8200042472

**Term:** 12/01/2018 – 11/30/2020

**Total Value:** \$6,067,776.00

**New**  
**\$6,067,776.00**

**Summary of Request:** The term of the contract is two years with two optional one-year renewals. The contractor will provide uniformed armed and unarmed security guard protection services for outpatient clinic visits and hospitalized state prisoners. The rate for armed and

unarmed guards is the same, \$14.96 per hour. The contractor was selected through an RFP with three respondents. One post award vendor debriefing was requested and held.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested

**Projected Budget for Life of the Contract:** \$12,135,552.00

5. **Requesting Agency:** Mississippi State Hospital

**Supplier:** Infiniti Healthcare Services, LLC

**Contract #:** 8200042407

**Term:** 12/17/2018 - 12/16/2021

**Total Value:** \$4,587,336.00

**New**

**\$4,587,336.00**

**Summary of Request:** The term of the contract is three years with no renewal. The contractor will provide temporary certified nursing assistants, registered nursing and/or licensed practical nursing services to the Mississippi State Hospital Inpatient Service Division, Jaquith Nursing Home Division and Whitfield Medical Surgical Division. The contractor was selected through an IFB with fifteen respondents, of which seven were deemed non-responsive or non-responsible for deficient references or failure to provide a contact person available twenty-four hours daily as needed for communication with MSH Divisions. Five vendors received contracts, two contracts did not meet the OPSCR PPRB threshold, but contracts were awarded for each location and nursing service category. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract. This Board meets on November 15, 2018.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$4,587,336.00

6. **Requesting Agency:** Mississippi State Hospital

**Supplier:** Precision Healthcare, LLC

**Contract #:** 8200042406

**Term:** 12/17/2018 - 12/16/2021

**Total Value:** \$1,981,973.22

**New**

**\$1,981,973.22**

**Summary of Request:** The term of the contract is three years with no renewal. The contractor will provide temporary certified nursing assistants, registered nursing and/or licensed practical nursing services to the Mississippi State Hospital Inpatient Service Division, Jaquith Nursing Home Division and Whitfield Medical Surgical Division. The contractor was selected through an IFB with fifteen respondents, of which seven were deemed non-responsive or non-responsible for deficient references or failure to provide a contact person available twenty-four hours daily as needed for communication with MSH Divisions. Five vendors received contracts, two contracts did not meet the OPSCR PPRB threshold, but contracts were awarded



for each location and nursing service category. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract. This Board meets on November 15, 2018.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$1,981,973.22

7. **Requesting Agency:** Mississippi State Hospital

**Supplier:** Statewide Healthcare Services, LLC d/b/a Oxford Healthcare

**Contract #:** 8200042408

**Term:** 12/17/2018 - 12/16/2021

**Total Value:** \$240,136.40

**New**

**\$240,136.40**

**Summary of Request:** The term of the contract is three years with no renewal. The contractor will provide temporary certified nursing assistants, registered nursing and/or licensed practical nursing services to the Mississippi State Hospital Inpatient Service Division, Jaquith Nursing Home Division and Whitfield Medical Surgical Division. The contractor was selected through an IFB with fifteen respondents, of which seven were deemed non-responsive or non-responsible for deficient references or failure to provide a contact person available twenty-four hours daily as needed for communication with MSH Divisions. Five vendors received contracts, two contracts did not meet the OPSCR PPRB threshold, but contracts were awarded for each location and nursing service category. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract. This Board meets on November 15, 2018.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$240,136.40

8. **Requesting Agency:** Mississippi Department of Employment Security

**Supplier:** TempStaff, Inc.

**Contract #:** 8200015553

**Term:** 01/01/2015-12/31/2019

**Total Value:** \$12,000,000.00

**Renewal**

**\$2,000,000.00**

**Summary of Request:** The original term of the contract was four years with one optional one-year renewal. Renewal /Modification One exercises the one optional renewal allowed by the original contract. The contractor provides temporary workers on an as needed basis to all agency locations throughout the State. The agency notifies the contractor of a staffing need, and the contractor is paid a 26.5 percent markup on the hourly rate. The contractor was originally selected through an RFP. The original contract was approved at the December 16,

2014 PSCRB meeting. Renewal/Modification One also updates the Representation Regarding Gratuities, Compliance with Laws, Transparency, Modification or Amendment, Procurement Regulations, Stop Work Order, E-Payment, E-Verification, Paymode, Contract Documents, and Approval clauses and adds the Termination Upon Bankruptcy and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$12,000,000.00

9. **Requesting Agency:** Mississippi Department of Health

**Supplier:** Southern Research Group, Inc.

**Contract #:** 8200035868

**Term:** 01/01/2018 to 12/31/2019

**Total Value:** \$495,000.00

**Modification  
\$211,200.00**

**Summary of Request:** The term of the contract remains two years with one optional one-year renewal. Modification Two has been submitted to increase the cost per completed surveys from \$47.30 to \$48.45 for the renewal approved at the September 11, 2018 PPRB meeting. The vendor's proposal allowed for annual incremental increases. The contractor collects random sample telephone survey data related to health risk factors and disease conditions for the adult population in Mississippi via the Behavioral Risk Factor Surveillance System Survey and the Zika Virus Call-Back Survey. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$706,200.00

10. **Requesting Agency:** DMH-Central Mississippi Residential Center

**Supplier:** TPCS, Inc. (Dr. Nunilon Thomas, MD)

**Contract #:** 8200042398

**Term:** 11/16/2018 – 06/30/2021

**Total Value:** \$554,000.00

**New  
\$554,000.00**

**Summary of Request:** The term of the contract is two (2) years, seven (7) months and fifteen (15) days with two optional one-year renewals. The contractor will provide psychiatry and geriatric psychiatry services to patients of Central Mississippi Residential Center (CMRC). The contractor was selected through an IFB with one respondent. The rate of pay is \$200.00 per hour and the average work week is 20 hours. Proof of the regulatory board's approval (Mississippi State Board of Mental Health) must be received from the agency prior to processing the contract. This Board meets on November 15, 2018.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon the agency providing regulatory board approval verification.

**Projected Budget for Life of the Contract:** \$970,000.00

**11. Requesting Agency:** Mississippi Department of Education

**Supplier:** National Center for the Improvement of Educational Assessment, Inc.

**Contract #:** 8200042426

**Term:** 11/07/2018 – 11/06/2019

**Total Value:** \$223,550.00

**New  
\$223,550.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The contractor will provide a project manager and a Chair to the Mississippi Technical Advisory Committee (hereinafter "TAC") and will appoint six subject matter experts providing guidance related to public school student assessment and accountability issues to ensure a high quality TAC for the purpose of maintaining compliance with both state and federal law and ensuring our state assessments and accountability system follows best practices and industry standards. The contractor was selected through an RFP with three respondents. Two post-award vendor debriefings were requested and held. The agency requests an exception to Section 3-202.06.4 as the solicitation notice was posted less than thirty days on the Mississippi Contract/Procurement Opportunity Search Portal (hereinafter "Portal") and not concurrent with the agency website notice. The agency contends the solicitation wasn't published on the portal until August 24, 2018 due to an unknown MAGIC technical issue which was rectified upon notification of issue. The agency provided a written determination from their Chief Procurement Officer that a shorter portal publication time was deemed necessary to timely award the contract and OPSCR staff does not have concerns regarding the competitiveness of this procurement.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting exception to Section 3-202.06.4 of the PPRB OPSCR Rules and Regulations, will comply with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,174,750.00

**12. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Carlos A. Latorre, M.D.

**Contract #:** 112575

**Term:** 11/26/2018 – 11/25/2019

**Total Value:** \$242,000.00

**New  
\$242,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. Dr. Latorre is a contract worker, who will serve as a medical director/physician consultant to the Executive Director for the Division of Medicaid. He is paid \$120.00 per hour not to exceed 2,000 hours annually. The total requested spending authority is \$242,000.00, which includes \$240,000.00 for personal service and \$2,000.00 for travel reimbursement. The contractor was selected through an RFA and was the only respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,210,000.00

13. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries and Parks

**Supplier:** Wiregrass Ecological Associates

**Contract #:** 8200038408

**Term:** 05/10/2018- 05/09/2019

**Total Value:** \$149,780.00

**Modification**  
**\$0.00**

**Summary of Request:** The original term of the contract remains one year with three optional one-year renewals. Amendment One has been submitted to incorporate the sub-grantee conditions as MDWFP's sub-award from the Mississippi Department of Environmental Quality requires that all conditions be part of any contract funded by the sub-award (Exhibit A) and assigns document priority by updating the Entire Agreement clause. All other terms and conditions of the original contract remain the same. The contractor provides field data collection and inventory services for 12,952 acres on the Ward Bayou Wildlife Management Area in Jackson County, Mississippi. The contractor developed an invasive species management plan based on the data collected. The contractor was originally selected through an IFB. The original contract was approved at the May 2, 2018 PPRB meeting. The contractor is paid \$20.00 per plot for invasive species only plots, \$36.00 per plot for invasive species and timber plots, and \$7,500 for the Ward Bayou Wildlife Management Area Invasive Species Management Plan.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

**Projected Budget for Life of the Contract:** \$599,120.00

C. **Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS*

1. **DCPS Contract:** Mississippi Department of Child Protection Services

**Supplier:** Social Work PRN

**Contract #:** 8200041797

**Term:** 9/14/2018 to 9/13/2019

**Total Value:** \$2,273,340.00

**Purpose of the Contract:** To continue Mississippi Centralized Intake Services in compliance with federal requirements including a 24-hour hotline to receive abuse/neglect calls. This contract was not competitively bid.

**D. Emergency Contracts Reported to the Board for Fiscal Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**1. Requesting Agency: Mississippi Department of Corrections**

**Supplier:** Superior Protection Services, Inc.

**Contract #:** 8400000923

**Term:** 10/06/2018 – 11/30/2018

**Total Value:** \$410,400.00

**New**

**\$410,000.00**

**Summary of Request:** The contractor provides uniformed armed and unarmed security guard services for outpatient clinic visits and hospitalized state prisoners. The rate for armed and unarmed guards is \$15.00 per hour. The term of the contract is one month and twenty-five days. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the PSCRB Rules and Regulations, which states “[i]f the Agency Head... determines... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head... may make an emergency procurement.” The agency states the emergency contract is necessary to maintain public safety as MDOC does not have sufficient staff to provide the service.

**2. Requesting Agency: Mississippi Department of Education**

**Supplier:** Margie B. Pulley

**Contract #:** 8400000811

**Term:** 7/01/2018 – 06/30/2019

**Total Value:** \$199,500.00

**Modification**

**\$99,750.00**

**Summary of Request:** Modification One was submitted to extend the contract for six months and add \$99,750.00 in spending authority, for a contract total of \$199,500.00, which is comprised of \$170,000.00 for personal services or \$850.00 per day for 200 days and \$29,500.00 for travel. The contractor serves as the conservator (interim superintendent) responsible for the administration, management, and operation of the Tunica County School District. This independent contractor is a Mississippi Public Employees Retirement System retiree. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract

Review Rules and Regulations, which states “[i]f the Agency Head...determines...that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head...may make an emergency procurement.” The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the children enrolled in the schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Tunica County School District on July 9, 2015. Modification One updated the Statement of Work, Compensation and Financial Reports, Budget Narrative, and Priority clauses. All other terms and conditions of the original contract remain the same.

**3. Requesting Agency:** Mississippi Department of Education

**Supplier:** James Johnson-Waldington

**Contract #:** 8400000810

**Term:** 7/01/2018 – 06/30/2019

**Modification**

**Total Value:** \$195,500.00

**\$97,750.00**

**Summary of Request:** Modification One was submitted to extend the contract for six months and add \$97,750.00 in spending authority, for a contract total of \$195,500.00, which is comprised of \$170,000.00 for personal services or \$850.00 per day for 200 days and \$25,500.00 for travel. The contractor serves as the conservator (interim superintendent) responsible for the administration, management, and operation of the Leflore County School District. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states “[i]f the Agency Head...determines...that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head...may make an emergency procurement.” The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the children enrolled in the schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Leflore County School District on September 16, 2013. Modification One updated the Statement of Work, Compensation and Financial Reports, Budget Narrative, and Priority clauses. All other terms and conditions of the original contract remain the same.

**E. OPSCR Staff Approvals Reported to the Board**

**F. OPSCR Director's Report**

**VII. Adjournment**