



**DEPARTMENT OF FINANCE & ADMINISTRATION
OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT**

WEBSITE: [HTTP://WWW.DFA.MS.GOV](http://www.dfa.ms.gov)

TELEPHONE NUMBER: 601-359-3409

FAX NUMBER: 601-359-3910



PURCHASING NOTES



**ISSUED BY THE OFFICE OF
PURCHASING, TRAVEL AND
FLEET MANAGEMENT**

WHAT'S INSIDE THIS ISSUE:

- CONTRACT LISTINGS
- CONTRACT AGENCIES LISTINGS
- PROCUREMENT and TRAVEL CARD PROGRAMS
- MILEAGE REIMBURSEMENT RATE

BUREAU OF PURCHASING AND CONTRACTING

CONTRACT Listings



OPTFM Contracts by Analyst Responsibilities

Please contact the analysts below if you need assistance with any OPTFM contracts:

ASHLEY SMITH

- Ammunition
- Fire Protection
- MS Recycled Products
- Laundry/Linen Rental Services

JAMES BRABSTON

- Traffic Signals
- Ground Maintenance
- Soft Body Armor
- Office Papers

SHAKRITA FIELDS

- MDOT SWC
- Firefighting Uniforms
- Water Treatment
- Furniture H-O

KIZZIE SHORTER

- Interior Signage
- Maintenance Repair & Operations
- Panel Systems
- Carbonless Paper

LASHUN SMITH

- Incontinence
- Laundry Chemicals
- Toner
- Janitorial
- Furniture P-Z

EASTER HAIMUR

- Copiers
- Mailing Equipment
- Lab
- Office Supplies
- Furniture 0-9 & A-G

CHRISTIAN LEWIS

Cooperative

- Athletic Equipment and Uniforms
- AED's
- Builder's Supplies
- Drug Testing Kits
- Educational Materials
- Equipment Rental
- First Aid & Safety
- Fire Trucks and Fire Apparatus
- Floor Covering
- Food
- Food Service Disposables
- Industrial Equipment and Supplies
- Infant Formula
- Medical Supplies
- Paper Towels and Toilet Tissue
- Pharmaceuticals (MMCAP)
- Office Supplies
- Security and Fire Protection Services
- Small Package Delivery
- Tasers
- Uniform/ Mat Rental
- Uniform Purchase
- Vehicle Lifts
- Vehicle Rental - Out of State
- Condoms



CONTRACT AGENCIES LISTINGS

**ASHLEY SMITH
(601)359-5406**

- **ALCORN STATE**
- **ARTS COMMISSION**
- **BOSWELL REGIONAL CENTER**
- **CONTRACTORS BOARD**
- **COSMETOLOGY BOARD**
- **EXAMINERS LICENSURE BOARD**
- **GRAND GULF MILITARY**
- **JACKSON STATE UNIVERSITY**
- **MOTOR VEHICLE COMMISSION**
- **MS DEPT. OF BANKING AND CONSUMER FINANCE**
- **MS SPECIALIZED TREATMENT FACILITY**
- **OFFICE OF THE STATE AUDITOR**
- **REGISTRATION OF PRO ENG**
- **SENATE**
- **STATUS OF WOMEN**
- **TOMBIGBEE**
- **UNIVERSITY OF MISSISSIPPI**
- **VETERANS HOME PURCHASE BOARD**
- **WILDLIFE, FISHERIES AND PARKS**

**JAMES BRABSTON
(601)359-2007**

- **ATTORNEY GENERAL**
- **AUCTIONEER COMMISSION**
- **BOARD OF NURSING HOME ADMINISTRATORS**
- **BOARD OF PUBLIC ACCOUNTANCY**
- **CENTRAL MS RESIDENTIAL CENTER**
- **CHARTER SCHOOL AUTHORIZER BOARD**
- **DEPARTMENT OF HEALTH**
- **DEPARTMENT OF HUMAN SERVICES**
- **ELLISVILLE STATE SCHOOL**
- **IHL BOARD**
- **LBO**
- **LEGISLATIVE JOINT OPERATIONS**
- **MILITARY**
- **MS DEPT. OF CORRECTIONS**
- **MS DEVELOPMENT AUTHORITY**
- **MS FUNERAL SERVICES BOARD**
- **PUBLIC SERVICE COMMISSION**
- **SOIL AND WATER**
- **STATE ROAD AID**
- **UNIVERSITY OF MS MEDICAL CENTER**
- **VETERANS AFFAIRS BOARD**
- **YELLOW CREEK**



SHAKRITA FIELDS
(601)359-9263

LASHUN SMITH
(601)359-1310

- **APPRAISER LICENSURE**
- **BOARD OF DENTAL EXAMINERS**
- **BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS**
- **EAST MS STATE HOSPITAL**
- **ETHICS**
- **LIBRARY COMMISSION**
- **MARINE RESOURCES**
- **MEDICAID**
- **MS DEPT. OF ARCHIVES AND HISTORY**
- **MS DEPT. OF EDUCATION**
- **MS DEPT. OF FINANCE AND ADMINISTRATION**
- **MS GAMING COMMISSION**
- **MS STATE PERSONNEL BOARD**
- **MS VALLEY STATE UNIVERSITY**
- **SUPREME COURT**
- **TRANSPORTATION**
- **UNIVERSITY PRESS**

- **ADOLESCENT CENTER OF MS**
- **BOARD OF CHIROPRACTIC EXAMINERS**
- **BOARD OF PSYCHOLOGY**
- **BUREAU OF NARCOTICS**
- **CAPITAL PAST CONVICTION**
- **DELTA STATE UNIVERSITY**
- **DEPT. OF AGRICULTURE AND COMMERCE**
- **DEPT. OF ENVIRONMENTAL QUALITY**
- **JUDICIAL PERFORMANCE**
- **MS COAST COL**
- **MS DEPARTMENT OF PUBLIC SAFETY**
- **MS PORT AUTHORITY**
- **MS STATE OIL AND GAS BOARD**
- **PHYSICAL THERAPY**
- **REAL ESTATE COMM**
- **REHAB SERVICES**
- **SOUTH MS REGIONAL CENTER**
- **STATE PUBLIC DEFENDER**
- **UNIVERSITY OF SOUTHERN MISSISSIPPI**
- **WORKERS COMP**



**KIZZIE SHORTER
(601)359-5222**

- **BOARD OF BARBER EXAMINERS**
- **BOARD OF PHARMACY**
- **CHILD PROTECTIVE SERVICES**
- **COMMUNITY COLLEGE BOARD**
- **EXAMINERS FOR SOCIAL WORKERS**
- **FIRE ACADEMY**
- **HUDSPETH**
- **JOINT LEGISLATIVE REAPP**
- **MEDICAL LICENSURE**
- **MEMA**
- **MS UNIVERSITY FOR WOMEN**
- **NORTH MS REGIONAL MEDICAL CENTER**
- **NURSING BOARD**
- **PEARL RIVER VALLEY WATER**
- **PUBLIC BROADCASTING**
- **PUBLIC EMPLOYEES RETIREMENT SYSTEM**
- **SEC OF STATE**
- **VETERINARY MEDICINE**
- **VOLUNTEER SERVICES COMMISSION**

**EASTER HAIMUR
(601)359-2030**

- **ARCHITECTURE BOARD**
- **ATHLETIC COMMISSION**
- **BOARD OF ANIMAL HEALTH**
- **ELLISVILLE SCHOOL DISTRICT**
- **GULF COAST RESEARCH USM**
- **HOUSE OF REPRESENTATIVES**
- **INSURANCE**
- **ITS**
- **MASSAGE THERAPY**
- **MENTAL HEALTH**
- **MS DEPT OF EMPLOYMENT SECURITY**
- **MS FORESTRY COMMISSION**
- **MS STATE HOSPITAL**
- **MS STATE UNIVERSITY**
- **PEER**
- **REGISTERED FORESTERS BOARD**
- **REVENUE**
- **TAX APPEALS**



Procurement and Travel Card Programs

A blank check form with a light green wavy background and a dark blue border. The form includes the following fields and text:

- Top left: "Your name _____"
- Top right: "0123"
- Middle right: "Date _____ 20 ____"
- Center: "Pay to the order of _____"
- Below center: "_____ dollars"
- Bottom left: "Memo _____"
- Bottom center: "_____"
- Bottom right: A box containing a dollar sign "\$" and a small lock icon with the text "Security features included details on back"
- Bottom center: MICR line ":012345678 :0123 :01234"

UMB Rebate Payments Are on the Way!

Good news! The Office of Purchasing, Travel and Fleet Management (OPTFM) would like to inform Procurement Card (P-Card) and Travel Card participants that **UMB** rebate payments for calendar years **2021–2024** are currently being distributed.

Depending on the payment method on file, your agency may receive its rebate via ACH (direct deposit) or by check. If your agency receives a check in the mail or a direct deposit, it is legitimate and represents earned rebates associated with your agency's participation in the **UMB** card programs during those years.

If you have any questions or concerns about a rebate payment, please contact the Card Program staff at 601-359-3409. We're happy to help!



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

MEMORANDUM

TO : Heads of All Departments, Boards & Institutions of Higher Learning

FROM: Liz Welch, Executive Director *lw*

DATE: July 1, 2026

SUBJECT: Mileage Reimbursement Rate has increased Effective July 1, 2026.

Section 25-3-41, Mississippi Code of 1972, mandates that State officers and employees traveling on official State business in their private automobiles be reimbursed at the same rate federal employees are reimbursed for official federal business in private automobiles.

The [U.S. General Services Administration \(GSA\) website](#) currently lists the following for Privately Owned Vehicles (POV) mileage reimbursement rates effective **July 1, 2026**. State officers and employees will be reimbursed at that same rate in compliance with Mississippi statutes.

<u>Mode of Transportation</u>	<u>Reimbursement rate per mile</u>
If no Government owned vehicle is available	\$0.76
If a Government owned vehicle is available	\$0.235

If you have any questions, please contact Demetra Hayes at 601-359-3409 or via e-mail at Demetra.Hayes@dfa.ms.gov

The Office of Purchasing, Travel and Fleet Management

**Danny Lynch, Director, OPTFM
Gale Kornbrek – Office Manager**

**Purchasing and Contracting
Eryca Gilmore, Director**

James Brabston

Shakrita Fields

Easter Haimur

Christian Lewis

Kizzie Shorter

Ashley Smith

Lashun Smith

Marketing and Procurement Card Programs

Yolanda Thurman, Director

Tiffany Frazier

Candice Hay

Niki Hobkirk

Travel and Fleet Support Contracts

Ramona Jones, Director

Alicia Adams

Arnitra Douglas

Demetra Hayes

WWW.DFA.MS.GOV

