



DEPARTMENT OF FINANCE & ADMINISTRATION  
OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT  
WEBSITE: [HTTP://WWW.DFA.MS.GOV](http://www.dfa.ms.gov)  
TELEPHONE NUMBER: 601-359-3409  
FAX NUMBER: 601-359-3910



# PURCHASING NOTES



ISSUED BY THE OFFICE OF  
PURCHASING, TRAVEL AND  
FLEET MANAGEMENT

## WHAT'S INSIDE THIS ISSUE:

- CONTRACT LISTINGS
- COMPETITIVE CONTRACT AWARD
- COOPERATIVE CONTRACT NEWS
- AED'S - LEASE
- COOPERATIVE FOODSERVICE  
DISPOSABLES CONTRACT
- PROCUREMENT CARD  
INFORMATION
- THE STATE OF MISSISSIPPI WELCOMES AMAZON  
BUSINESS
- TRAVEL NEWS

# CONTRACT *Listings*

## OPTFM Contracts by Analyst Responsibilities

**Please contact the analysts below if you need assistance with any OPTFM contracts:**

- **ASHLEY SMITH**

- Ammunition
- Fire Protection
- MS Recycled Products
- Laundry/Linen Rental Services
- Furniture (H-M)
- Mailing Equipment

- **SHAKRITA FIELDS**

- MDOT SWC
- Firefighting Uniforms
- Water Treatment
- Copiers/Printers

- **LASHUN SMITH**

- Incontinence
- Laundry Chemicals
- Toner
- Janitorial

- **JAMES BRABSTON**

- Traffic Signals
- Ground Maintenance
- Soft Body Armor
- Office Papers
- Furniture (N-Z)
- Office Supplies

- **KIZZIE SHORTER**

- Furniture (A-G)
- Interior Signage
- Maintenance Repair & Operations
- Panel Systems
- Carbonless Paper
- Lab Supplies

# CONTRACT AGENCIES LISTINGS

**ASHLEY SMITH**  
**(601)359-5406**

- **ALCORN STATE**
- **ARTS COMMISSION**
- **BOSWELL REGIONAL CENTER**
- **CONTRACTORS BOARD**
- **COSMETOLOGY BOARD**
- **EXAMINERS LICENSURE BOARD**
- **GRAND GULF MILITARY**
- **GULF COAST RESEARCH USM**
- **HOUSE OF REPRESENTATIVES**
- **JACKSON STATE UNIVERSITY**
- **MASSAGE THERAPY**
- **MOTOR VEHICLE COMMISSION**
- **MS DEPT. OF BANKING AND CONSUMER FINANCE**
- **MS DEPT. OF EMPLOYMENT SECURITY**
- **MS FORESTRY COMMISSION**
- **MS SPECIALIZED TREATMENT FACILITY**
- **OFFICE OF THE STATE AUDITOR**
- **REGISTRATION OF PRO ENG**
- **SENATE**
- **STATUS OF WOMEN**
- **TOMBIGBEE**
- **UNIVERSITY OF MISSISSIPPI**
- **VETERANS HOME PURCHASE BOARD**
- **WILDLIFE, FISHERIES AND PARKS**

**JAMES BRABSTON**  
**(601)359-2007**

- **ATHLETIC COMMISION**
- **ATTORNEY GENERAL**
- **AUCTIONEER COMMISSION**
- **BOARD OF NURSING HOME ADMINISTRATORS**
- **BOARD OF PUBLIC ACCOUNTANCY**
- **CENTRAL MS RESIDENTIAL CENTER**
- **CHARTER SCHOOL AUTHORIZER BOARD**
- **DEPARTMENT OF HEALTH**
- **DEPARTMENT OF HUMAN SERVICES**
- **ELLISVILLE STATE SCHOOL**
- **IHL BOARD**
- **LBO**
- **LEGISLATIVE JOINT OPERATIONS**
- **MENTAL HEALTH**
- **MILITARY**
- **MS DEPT. OF CORRECTIONS**
- **MS DEVELOPMENT AUTHORITY**
- **MS FUNERAL SERVICES BOARD**
- **MS STATE UNIVERSITY**
- **PUBLIC SERVICE COMMISSION**
- **SOIL AND WATER**
- **STATE ROAD AID**
- **UNIVERSITY OF MS MEDICAL CENTER**
- **VETERANS AFFAIRS BOARD**
- **YELLOW CREEK**

**SHAKRITA FIELDS**  
**(601)359-9263**

- APPRAISER LICENSURE
- BOARD OF DENTAL EXAMINERS
- BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS
- EAST MS STATE HOSPITAL
- ETHICS
- INSURANCE
- ITS
- LIBRARY COMMISSION
- MARINE RESOURCES
- MEDICAID
- MS DEPT. OF ARCHIVES AND HISTORY
- MS DEPT. OF EDUCATION
- MS DEPT. OF FINANCE AND ADMINISTRATION
- MS GAMING COMMISSION
- MS STATE PERSONNEL BOARD
- MS VALLEY STATE UNIVERSITY
- REGISTERED FORESTERS BOARD
- SUPREME COURT
- TAX APPEALS
- TRANSPORTATION
- UNIVERSITY PRESS
- PEER

**LASHUN SMITH**  
**(601)359-1310**

- ADOLESCENT CENTER OF MS
- ARCHITECTURE BOARD
- BOARD OF ANIMAL HEALTH
- BOARD OF CHIROPRACTIC EXAMINERS
- BOARD OF PSYCHOLOGY
- BUREAU OF NARCOTICS
- CAPITAL PAST CONVICTION
- DELTA STATE UNIVERSITY
- DEPT. OF AGRICULTURE AND COMMERCE
- DEPT. OF ENVIRONMENTAL QUALITY
- JUDICIAL PERFORMANCE
- MS COAST COL
- MS DEPARTMENT OF PUBLIC SAFETY
- MS PORT AUTHORITY
- MS STATE HOSPITAL
- MS STATE OIL AND GAS BOARD
- PHYSICAL THERAPY
- REAL ESTATE COMM
- REHAB SERVICES
- REVENUE
- SOUTH MS REGIONAL CENTER
- SOUTH MS STATE HOSPITAL
- STATE PUBLIC DEFENDER
- UNIVERSITY OF SOUTHERN MISSISSIPPI
- WORKERS COMP

**KIZZIE SHORTER  
(601)359-5222**

- **BOARD OF BARBER EXAMINERS**
- **BOARD OF PHARMACY**
- **CHILD PROTECTIVE SERVICES**
- **COMMUNITY COLLEGE BOARD**
- **EXAMINERS FOR SOCIAL WORKERS**
- **FIRE ACADEMY**
- **HUDSPETH**
- **JOINT LEGISLATIVE REAPP**
- **MEDICAL LICENSURE**
- **MEMA**
- **MS UNIVERSITY FOR WOMEN**
- **NORTH MS REGIONAL MEDICAL CENTER**
- **NURSING BOARD**
- **PEARL RIVER VALLEY WATER**
- **PUBLIC BROADCASTING**
- **PUBLIC EMPLOYEES RETIREMENT SYSTEM**
- **SEC OF STATE**
- **VETERINARY MEDICINE**
- **VOLUNTEER SERVICES COMMISSION**

# COMPETITIVE CONTRACT



## LAUNDRY AND LINEN AWARDED TO ALSCO

***START DATE:***

***3/1/2025 - 2/28/2026***



# ***COOPERATIVE CONTRACT***



***The Paper Towels and Toilet Tissue Cooperative contracts have new Tork Peakserve Continuous hand towels and dispensers added to them. The updated price lists can be found on DFA's website by going to <https://www.dfa.ms.gov/cooperative-contracts>.***



# ***COOPERATIVE CONTRACT***



***Agencies are now able to lease AED's (Automatic External Defibrillators) and accessories through Cintas on our AED Cooperative. Contract # 8200078668. Please visit our website at <https://www.dfa.ms.gov/cooperative-contracts> for price lists and rental terms.***



## Maximizing Savings and Efficiency with Mississippi's Cooperative Foodservice Disposables Contract

The State of Mississippi has taken another step toward cost efficiency and streamlined procurement by adopting a cooperative contract for foodservice disposables with **Jackson Paper Company**. This contract allows state agencies, local governments, and eligible entities to access high-quality disposable foodservice products at competitive prices.

### What This Contract Covers:

The cooperative contract includes a wide range of foodservice disposable products such as:

- Paper and plastic plates, cups, and cutlery
- Napkins and paper towels
- Food trays and containers
- Disposable gloves and other food prep essentials

By leveraging the purchasing power of multiple entities, this contract ensures that Mississippi agencies can obtain these essential supplies at significant cost savings while benefiting from consistent product availability and reliable service.

### Why Use the Cooperative Contract ?

1. **Cost Savings** – The contract offers pre-negotiated, competitive pricing, eliminating the need for agencies to conduct separate bids or price comparisons.
2. **Time Efficiency** – Agencies can purchase directly from Jackson Paper Company without lengthy procurement processes.
3. **Compliance Assurance** – The contract is fully vetted and meets state procurement requirements, ensuring a seamless purchasing experience.
4. **Sustainability Options** – Many of the products available through the contract include eco-friendly and biodegradable alternatives, supporting environmentally responsible purchasing.

### Who Can Use This Contract ?

The cooperative contract is available to:

- State agencies
- Public schools and universities
- County and municipal governments
- Other eligible cooperative purchasing participants

### How to Access the Contract ?

Agencies can review pricing, product details, and ordering procedures by accessing the state's procurement portal link at the following: <https://www.dfa.ms.gov/cooperative-contracts>.

This new cooperative contract provides a cost-effective and hassle-free solution for Mississippi agencies needing foodservice disposables. By taking advantage of this agreement, entities can focus on their core operations while ensuring they receive quality products at the best value.

For more information, contact Easter Haimur at [Easter.Haimur@dfa.ms.gov](mailto:Easter.Haimur@dfa.ms.gov) or call (601) 359-2030.

## BUREAU OF MARKETING, TRAVEL AND CARD PROGRAM



### Attention:

#### Important Notice Regarding UMB PCARD/Travel Card Past Due Balances

Entities with **UMB PCARD or TRAVEL Card** accounts should resolve any past-due balances on their accounts. Please be advised that all outstanding balances must be cleared by **April 30, 2025**.

Accounts that remain unpaid after this deadline will be subject to charge-offs and may face legal action. This step is necessary to ensure compliance and accountability in account management.

To avoid this situation, we encourage you to review your account status promptly and take the necessary steps to bring any overdue balances to zero by the stated deadline.

If you require assistance or have any questions regarding your account, please contact **Candice Hay at Candice.Hays@dfa.ms.gov**, for PCARD issues and **Demetra Hayes at Demetra.Hayes@dfa.ms.gov**, for Travel Card issues. We are here to support you in resolving these matters smoothly.

Thank you for your prompt attention to this important matter.

## *THE STATE OF MISSISSIPPI WELCOMES AMAZON BUSINESS*

# Say hello to amazon business

The State of Mississippi has an Amazon Business account ready for you to join! Amazon Business offers vast product selection and competitive pricing, while providing centralized oversight, cost savings, and compliance support for government purchasing.



### Questions? We can help!

For questions regarding the State of Mississippi's Amazon Business account, please contact Niki Hobkirk at [niki.hobkirk@dfa.ms.gov](mailto:niki.hobkirk@dfa.ms.gov) or 601-359-9373.

For questions about your Amazon Business account, please contact William Burnett at [wjburn@amazon.com](mailto:wjburn@amazon.com) or 404-807-9996.

amazon business



## Travel Trends in April

In the month of April, travel points more toward warmer weather destinations, when traveling you experience higher cost, increased interest in cruises, international trips and the much-needed wellness-oriented excursions.

### Here are some of the trending travels for April:

**Spring Break Travel** -April is one of the most popular months to travel to destinations like Orlando and Honolulu being popular.

**Solo Traveling** -Travelers are seeing independence and exploration with solo travel.

**Adventure Travel** - Travelers are seeking more engaging and adventurous travel becoming more of a popular choice.

**Warm Weather Destinations** - With Spring many travelers are seeking warm-weather destinations such as Belize, Cuba, Antalya(Turkey) and Malta. These destinations offer a mix of beaches, culture and outdoor activities.

**Rising Travel Cost**- The cost of travel is expected to continue rising with consumers spending more per trip compared to previous years.

**Cruises Travelers** - Travelers are booking cruises further in advance, indicating a strong demand for cruise vacations. Cruise bookings are significantly higher in March and April with larger increases in cruise booking in South Florida.

These are just some of the few travel trends in April!! Sound enticing, book your special travel destination now!! **Happy and Safe Travels!!**



# The Office of Purchasing, Travel and Fleet Management

**Danny Lynch, Director, OPTFM**  
**Gale Kornbrek – Office Manager**

## **Bureau of Purchasing and Contracting**

**Eryca Gilmore, Director**

**James Brabston**

**Shakrita Fields**

**Easter Haimur**

**Linda Nesline**

**Kizzie Shorter**

**Ashley Smith**

**Lashun Smith**

## **Bureau of Marketing, Travel and Card Programs**

**Yolanda Thurman, Director**

**Tiffany Frazier**

**Candice Hay**

**Demetra Hayes**

**Niki Hobkirk**

**Deron Simpson**

## **Bureau of Fleet Management**

**Ramona Jones, Director**

**Alicia Adams**

**Arnitra Douglas**

**WWW.DFA.MS.GOV**