

DEPARTMENT OF FINANCE & ADMINISTRATION OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT

WEBSITE: <u>HTTP://WWW.DFA.MS.GOV</u>
TELEPHONE NUMBER: 601-359-3409
FAX NUMBER: 601-359-3910



PURCHASING NOTES



ISSUED BY THE OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

WHAT'S INSIDE THIS ISSUE:

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Commodity: This negotiated state contract features Firefighter Uniforms, Boots, Hats & Gloves.

Type of Contract: Negotiated Contract- Purchasing entities can negotiate the best price from the vendors on contract. Negotiated contracts are convenient and serves to establish a maximum price that can be paid for any items covered by the contract. Any items not listed on state contract must be purchased following normal purchasing procedures.

Date of Contract: March 1, 2024 - February 28, 2025.

Vendors on Contract: There are eleven (11) vendors on contract.

Please visit our website for more information on FF Uniforms: https://www.dfa.ms.gov/negotiated-contracts

Contract Spend 2023: \$1,827,981.65

Contract Analyst: Shakrita Fields, Shakrita.Fields@dfa.ms.gov



CONTRACT

OPTFM Contracts by Analyst Responsible

Please contact the analysts below if you need assistance with any OPTFM contracts:

ASHLEY SMITH

- Ammunition
- Fire Protection
- MS Recycled Products
- Laundry/Linen Rental Services

EASTER HAIMUR

- Janitorial Supplies
- Lab Supplies
- Copiers/Printers
- Mailing Equipment
- Office Supplies

SHAKRITA FIELDS

- Furniture (N-Z)
- Firefighting Uniforms
- Water Treatment

JAMES BRABSTON

- Traffic Signals
- Ground Maintenance
- Soft Body Armor
- Office Papers

LASHUN SMITH

- Incontinence
- Laundry Chemicals
- Furniture (H-M)
- Toner

KIZZIE SHORTER

- Furniture (A-G)
- Interior Signage
- Maintenance Repair & Operations
- Panel Systems
- Carbonless Paper



AGENCY FLEET MANAGERS

BFM is currently wishing to update Fleet contact information for each agency for their records and correspondence purposes. Please provide us with the most current personnel contact information (email and phone number). You may send this information to Ashley Harrell via email at Ashley.Harrell@dfa.ms.gov

DODGE CONTRACT PRICE REDUCTION

Stellantis Dodge has reduced the price in selected 2024MY Dodge Ram 2500 and 3500 Ram trucks. This reduction affects vehicles on the State of MS contract and is effective immediately. Price reduction is retroactive and will apply to all purchases made during the 2023-2024 contract term. Please reach out to the vendor on contract for further information.

ORDER BANK UPDATES

- The order bank for the 2024MY Ford Expedition SSV closed on Friday February 23, 2024.
- The order bank for the 2025MY Ford Police Interceptor opened on February 8, 2024 and production will begin in May 2024. This vehicle replaces the 2024MY Police Interceptor.

CERTIFIED MISSISSIPPI FLEET MANAGER CLASS

BFM is considering offering a Certified Mississippi Fleet Manager class in April 2024. If you or your agency has someone that is interested, please contact Ashley Harrell at Ashley.Harrell@dfa.ms.gov or Ramona Jones at Ramona.Jones@dfa.ms.gov.



TRUSTED TRAVELER PROGRAM ENROLLMENT

Global Entry is a U.S. Customs and Border Protection (CBP) program that allows expedited clearance for pre-approved, low-risk travelers upon arrival in the United States. Members enter the United States by accessing the Global Entry processing technology at selected airports.

At airports, program members proceed to the Global Entry lanes where processing technology will be used to expedite the members by capturing a photo to verify their membership. Once the photo has been captured, the member will receive on-screen instructions and proceed to a CBP officer who will confirm that you have successfully completed the process.

Travelers must be pre-approved for the Global Entry program. All applicants undergo a rigorous background check and inperson interview before enrollment. If a traveler was unable to schedule an interview at an Enrollment Center prior to their international travel, they have an option to complete their interview via Enrollment on Arrival upon their arrival to the United States.

Another upcoming processing technology option for travelers will be the Global Entry Mobile App. This app will enable members to validate their arrival to the U.S. on their iOS or Android device prior to entering the Federal Inspection Services area.

While Global Entry's goal is to speed travelers through the process, members may still be selected for further examination when entering the United States. Any violation of the program's terms and conditions will result in the appropriate enforcement action and termination of the traveler's membership privileges.

GLOBAL ENTRY BENEFITS

- o No processing lines
- o No paperwork
- o Access to expedited entry
- o Available at major U.S. airports
- o Reduced wait times





STATE OF MISSISSIPPI

TATE REEVES, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH EXECUTIVE DIRECTOR

MEMORANDUM

TO:

Heads of All Departments, Boards & Institutions of Higher Learning

FROM:

Liz Welch, Executive Director

Department of Finance and Administration

DATE:

January 1, 2024

SUBJECT:

Mileage Reimbursement Rate Effective January 1, 2024

Section 25-3-41, Mississippi Code of 1972, mandates that State officers and employees traveling on official State business in their private automobiles be reimbursed at the same rate federal employees are reimbursed for official federal business in private automobiles.

The <u>U. S. General Services Administration (GSA) website</u> currently lists the following for Privately Owned Vehicles (POV) mileage reimbursement rates effective **January 1**, **2024**. State officers and employees will be reimbursed at that same rate in compliance with Mississippi statutes.

Mode of Transportation

Reimbursement rate per mile

If no Government owned vehicle is available

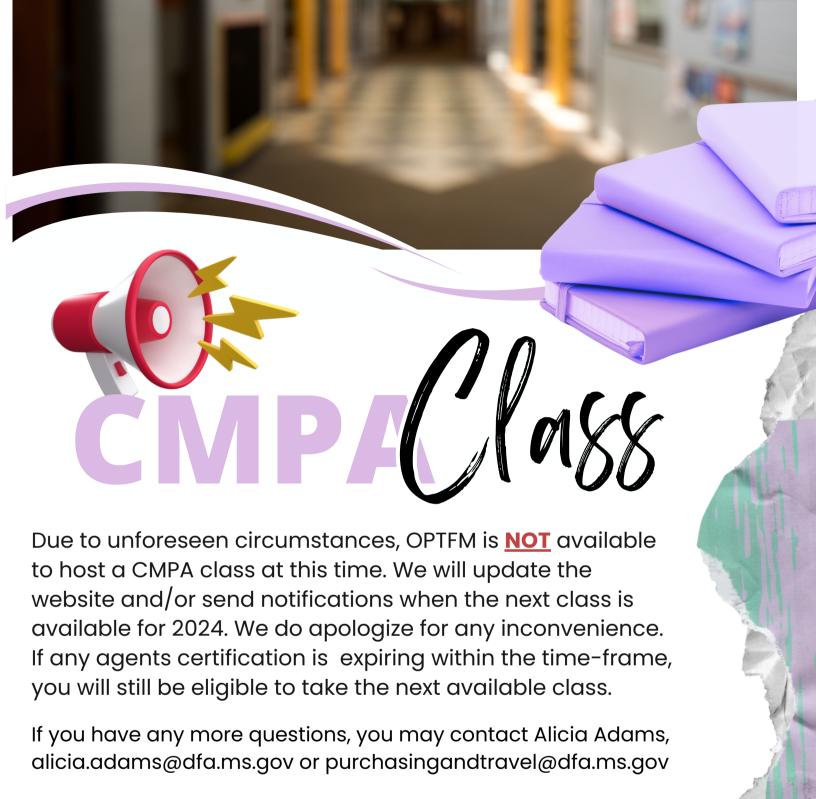
\$0.67

If a Government owned vehicle is available

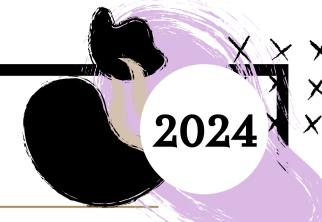
\$0.21

For a history of previous mileage rates, please visit http://www.gsa.gov/portal/content/103969.

If you have any questions, please contact Demetra Hayes at 601-359-3409 or via e-mail at Demetra. Hayes@dfa.ms.gov.



Per Section 31-7-9 of the Mississippi Code, the Office of Purchasing, Travel and Fleet Management is excited to present the State of Mississippi's first training and certification program for Mississippi state agency purchasing professionals.



PPRB MEETINGS

PPRB Meeting Date

JANUARY 3, 2024
FEBRUARY 7, 2024
MARCH 6, 2024
APRIL 3, 2024
MAY 1, 2024
JUNE 5, 2024
JULY 3, 2024
AUGUST 7, 2024
SEPTEMBER 4, 2024
OCTOBER 2, 2024
NOVEMBER 6, 2024
DECEMBER 4, 2024
JANUARY 2025

Submission Deadlines

DECEMBER 6, 2023
JANUARY 3, 2024
FEBRUARY 7, 2024
MARCH 6, 2024
APRIL 3, 2024
MAY 1, 2024
JUNE 5, 2024
JULY 3, 2024
AUGUST 7, 2024
SEPTEMBER 4, 2024
OCTOBER 2, 2024
NOVEMBER 6, 2024
DECEMBER 4, 2024

The Office of Purchasing, Travel and Fleet Management

Ross Campbell, Director, OPTFM

Bureau of Purchasing and Contracting
Steve Tucker, Director
James Brabston
LaShun Smith
Kizzie Shorter
Shakrita Fields
Ashley Smith
Daphne Baker

Bureau of Marketing, Travel and Card Programs
Yolanda Thurman, Director

Candice Hay
Deron Simpson
Demetra Hayes
Alicia Adams
Niki Hobkirk
Easter Hamiur

Bureau of Fleet Management Ramona Jones, Director Ashley Harrell

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