Request for Computer Access

Date: _____

Office: _____

User name: _____

☐   **ITS mainframe – TPX, SAAS, SPAHRS access**

     Specific systems needed (if any):

_____

_____

_____

☐   **Network access**

     Specific systems and directories needed (if any):

_____

_____

_____

*****   **ANY ACCESS TO SAAS OR SPAHRS SHOULD BE REQUESTED THROUGH MMRS**   *****

_____   _____

Signature of Office Director / Date   Printed Name of Office Director

To be completed by DFA/IT:

Date Completed: _____

TPX userid: _____ Temporary password: _____

Network userid: _____ Temporary password: _____