

**MMRS Steering Committee
MEETING MINUTES
Conference Call
Friday, February 12, 2021**

Location: E.T. Woolfolk State Office Building
501 North West Street, 13th Floor
Jackson, Mississippi
Conference Call

Committee Members Via Teleconference: David Johnson,
Executive Director, Information Technology Services

Committee Members at Woolfolk Building: Liz Welch, Chairman
Executive Director, Department of Finance & Admin
Kelly Hardwick
Executive Director, State Personnel Board

Others: Mike Lanford, DFA Special Counsel
Jay Woods; Special Assistant Attorney General
Michele Blocker, Chief Administrative Officer, ITS
Leah Katherine Anzenberger,
Special Assistant Attorney General
Becky Thompson, Deputy Executive Director, DFA
Gilda Reyes
Preston Pierce

I. Call to Order

A quorum being present, Liz Welch called the meeting to order at 10:02 AM for the purpose of discussing the Phase II of MAGIC (HR and Payroll).

II. The meeting was opened up to discussion/questions.

Mr. Hardwick asked the point of contact for MMRS. Ms. Welch responded that Becky Thompson was the MMRS Administrator and would be the point of contact.

Mr. Hardwick asked if any state agencies had requested an exemption for Phase II. Ms. Welch and Ms. Thompson responded that no agency had requested an exemption.

Ms. Thompson recounted that the original MAGIC contract procured both Phase I and Phase II. That contract was amended in 2019 to exchange the Phase II On-Premise licenses for a cloud based subscription.

Mr. Hardwick discussed plans to implement the Variable Compensation Plan (VCP) to go live on January 1, 2022. He also stated that the new business rules would not be ready until October or November of 2021. Ms. Thompson voiced concerns about a short timeline to implement the new VCP in the HR/Payroll System. Ms. Thompson asked for the business rules to be submitted to MMRS as soon as possible. More discussions will take place between SPB and MMRS to facilitate this implementation.

Mr. Hardwick asked if it would be possible to implement the Payroll piece prior to the HR module. Ms. Welch stated that the HR module would drive the Payroll.

Mr. Hardwick stated that he would submit documents to Ms. Thompson and meetings would be set up to discuss the implementation process.

Ms. Welch suggested that the MMRS Steering Committee meet every two (2) months for a status update.

There being no further business, the meetings was adjourned at 10:24 AM

These Minutes of the MMRS Steering Committee were approved by the members on the 30th day of Sept Month 2021 year.

Liz Welch
Liz Welch, Chairman

Date 10/12/21