

MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Tuesday, September 24, 2013.

A quorum being present, Deanne Mosley, Vice-Chairman, called the meeting to order.

The following members attended:

Deanne Mosley, Vice-Chairman
Executive Director, State Personnel Board
Craig P. Orgeron, Ph.D., Member
Executive Director, Information Technology Services
Becky Thompson, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

The following member was absent:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration

Others in attendance included:

Lynn Ainsworth, ISS Division Director, Information Technology Services
Jenny Bearss, CSIO, Department of Finance and Administration
Michele Blocker, Chief Administrative Officer, Information Technology Services
Cindy Crocker, MAGIC Project Director, Department of Finance and Administration
Tom Fisher, Delivery Executive, SAP
Nathan Frey, Project Executive, ISG-One (STA)
Lisa McCann, National Vice President, SAP
David Pitcock, MAGIC Deputy Project Director, Department of Finance and Administration

Ms. Mosley called for the first agenda item: Review and approve minutes for the July 12, 2013, meeting.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the minutes were approved.

Ms. Mosley called for Agenda Item #2: Discussion Items

MAGIC Project Update

Ms. Crocker reviewed the attached MAGIC Executive Dashboard.

Ms. Mosley asked if the project team was getting what they needed from the SPB staff. Ms. Crocker stated that they were.

Dr. Orgeron suggested including a status of each of the status (e.g. green, yellow, and red).

Ms. Thompson stated that she will be sending an updated executive dashboard to the Committee each week. She also stated that she will notify the committee if there are any items that need to be escalated to the Committee for assistance.

Ms. Mosley called for Agenda Item #3: Actions for Approval Consideration

MMRS Revolving Fund Recovery

Ms. Thompson requested approval to invoice \$4,531,698.08 eligible expenses for FY2013 for the MMRS Revolving fund. Ms. Thompson answered general questions.

On a motion Dr. Orgeron, seconded by Ms Mosley, the request was approved pending Ms. Thompson receiving Mr. Upchurch's approval.

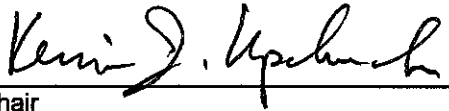
Next Meeting:

Ms. Thompson stated that the agenda for the next scheduled meeting, Tuesday, October 22, 2013, included:

1. MAGIC Project Update

Ms. Thompson will send an updated agenda before the scheduled meeting.

There being no further items of business, Ms. Mosley adjourned the meeting.



Chair
Finance and Administration



Vice-Chairman
State Personnel Board






Member
Information Technology Services



MAGIC Executive Dashboard September 24, 2013

	Data Issuance (MRTL) Tasks (Phase I)	
	<u>Key Metric:</u> 16 new tasks to be issued	<u>Due Date:</u> 11/8/13
Status: Green Tasks are proceeding as scheduled.	<u>Top Three Points:</u> 1) Five tasks to be issued by 9/30/13 (FYI)	
	Data Collection/Validation (Phase I & II)	
	<u>Key Metric:</u> 100% data received	<u>Due Date:</u> 1/17/14 (Phase I)
Status: Green Tasks are proceeding as scheduled.	<u>Top Three Points:</u> 1) Status does not reflect MRTLs not-yet-issued 2) 40 tasks issued – due 10/1/13 (FYI) <ul style="list-style-type: none"> • 97% received • 94% validated 	

	Priority Issues List	
	<u>Key Metric:</u> 85 Items Completed	<u>Due Date:</u> 11/8/13
Status: Green Tasks are proceeding as scheduled.	<u>Top Three Points:</u> 1) Completed 8-week interval schedule (accomplishment) 2) Items that have MRTL dependency have a top priority	
	BI/BW	
	<u>Key Metric:</u> 130 BI Reports + ~40 Standard Reports	<u>Due Date:</u> TBD
Status:	<u>Top Three Points:</u> 1) Transparency 2) CAFR	
	Phase II Overall	
	<u>Key Metric:</u> TBD	<u>Due Date:</u> TBD
Status: Yellow Currently working from a short interval schedule.	<u>Top Three Points:</u> 1) Need to complete design for Contract Worker and Compensation Budget (SPB Year-end) 2) Parallel Payroll Strategy meetings have revealed more agency involvement than originally planned. 3) Several large tasks to be completed prior to ITC2 (Security unit testing, Course design, ITC2 prep)	