

## MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13<sup>th</sup> Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Tuesday, March 27, 2012.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman  
Executive Director, Department of Finance and Administration  
Deanne Mosley, Vice-Chairman  
Executive Director, State Personnel Board  
Craig P. Orgeron, Ph.D., Member  
Executive Director, Information Technology Services  
Cille Litchfield, MMRS Administrator (non-voting)  
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS, MAGIC Project Manager, DFA  
David Pitcock, MMRS, MAGIC Deputy Project Manager, DFA  
Jenny Bearss, MMRS, CSIO  
Michele Blocker, Director, Internal Services, ITS  
Lynn Ainsworth, Director, ISS, ITS  
Laura Pentecost, Director, Data Services, ITS  
Carlton Rice, SAP Delivery Executive  
Nathan Frey, Project Executive, ISG-One (STA)

Mr. Upchurch called the meeting to order and opened the meeting with prayer.

Mr. Upchurch called for the first agenda item: Review and approve minutes for the February 28, 2012, meeting.

On a motion made by Ms. Mosley, seconded by Dr. Orgeron, the minutes were approved.

Mr. Upchurch called for Agenda Item #2: Discussion Items

MAGIC Project Status and Key Risks; MAGIC Schedule Change (ITS Project 39756)  
Status – Ms. Thompson stated that 5% of the Business Process reviews are completed. During each session adjustments are made and/or the Business Process Documents (BPDs) are returned to SAP for correction. SAP plans to complete this process by mid April. The team is particularly focusing on items flagged as “customizations” to ensure that the requirements cannot be met in a cleaner, more standard manner.

Ms. Thompson reported that the top risk is the schedule. The State team met with SAP leadership the week of March 19, 2012. SAP committed to provide a revised schedule for the remaining phases (post blue print) of the project by Friday, March 30, 2012. This schedule would be reviewed in a follow up meeting the first week in April. The State and STA have stated that a contingency plan with appropriate fall back points be identified in any plan(s) presented.

Mr. Upchurch called for Agenda Item #3: Actions for Approval Consideration:

Infrastructure Resources – Mainline Information Systems (ITS Project 39704) – MMRS is seeking approval for ITS to acquire, on our behalf, additional infrastructure resources from Mainline Information Systems based on completion of second sizing and provide resources required to begin integration testing at a cost not to exceed \$2.5M. Upgrade includes:

- In place migration to an IBM z196 2817-M32 605 adding 384GB memory, 1 Central Processor, 21 IFLs and 2 zIIPs (internal servers), 25TB disk storage
- Extend software licenses to meet the extended hardware

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the request was approved.

Infrastructure Resources – Mainline Information Systems (ITS Project 39704) – MMRS is seeking approval to increase the support agreement with IBM to cover the expansion to the z196 2817-M32 605 from \$8,087 per month to \$10,510 per month.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the request was approved.

MERLIN Box Replacement (ITS Project 39703) – MMRS is seeking approval to initiate replacement through competitive procurement of the MERLIN server and migration of the MERLIN/Transparency applications to the new environment at a cost not to exceed \$125,000 inclusive of installation:

- Infrastructure will be housed in the ITS primary data center and will share other ITS and MAGIC resources;
- DFA/MMRS will maintain support responsibilities for the application and the infrastructure

On a motion made by Ms. Mosley, seconded by Dr. Orgeron, the request was approved.

Bank of America PayModeX SAP Invoice Interface and Lockbox Processing Proposal - (ITS Project 39753) – MMRS is seeking approval to amend (Amendment #12) the State's Agreement with Bank of America to add additional capture and routing functionality to invoice processing (to include lockbox and email receipt) and to reduce the monthly ASP fees to \$0 while extending the Agreement to 9/30/2016 at a total not to exceed additional cost of \$400K.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the request was approved.

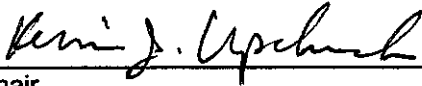
Mr. Upchurch called for Agenda Item #4: Other Business

Mr. Upchurch stated that DFA is in process of establishing a debt management policy regarding maintenance of documents associated with bonds. This is primarily due to requirements with the Build America Bonds but will be applicable to all bonds and particularly non taxable issues. Ms. Litchfield responded that documents regarding all bond activities related to MAGIC are filed and tracked in WorkSite and that MMRS has a documented policy regarding how bond funds are to be used and accounted for with the MAGIC project.

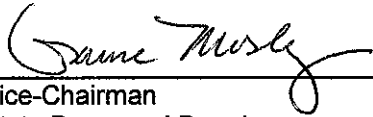
Mr. Upchurch also updated the Committee on the status of HB1631 and bond financing needed for FY2013 for MAGIC. There is no Senate bond bill but he is working with the Lt. Governor's Office and others to have at least the planned \$22M inserted into HB1631 on the Senate side.

The Committee confirmed the next scheduled meeting will be held on April 24, 2012, at 9AM in the Woolfolk 13<sup>th</sup> Floor Conference Room.

There being no further items of business, Mr. Upchurch adjourned the meeting.



Chair  
Finance and Administration



Vice-Chairman  
State Personnel Board



Member  
Information Technology Services