



Transparency Contract Worker Pay Details FAQs

1. What type of information is available about the State's payments to contract workers?

Users can access summary information about agency contract worker contracts, contract service types, and contract workers year-to-date gross pay beginning with fiscal year 2009.

2. How are contract workers paid?

Contract workers are paid bi-weekly through the Statewide Payroll and Human Resources System (SPAHRS). Payments are made on a delayed basis, two weeks after a pay cycle has been completed.

3. What is a WIN?

A contract worker cannot receive a payment unless a contract has been established for the type of service the contract worker will provide to the agency. A Worker Identification Number (WIN) is used as a tracking number when hiring and paying contract workers.

4. How often is the information for contract worker fiscal year to date adjusted gross pay updated?

The payroll information for contract workers is updated as payroll transactions are posted to MAGIC. This information will be loaded to the Transparency database each Friday after nightly cycle processing.

5. How can contract workers' payment information be accessed?

Transparency information is accessible via the web at <http://www.transparency.mississippi.gov>. Select the Contracts category to get to the available contract worker pay detail queries.

6. Where can I get information relating to agency contract workers?

Visit the MMRS website to view additional information pertaining to the agency contract workers at:

<http://www.dfa.ms.gov/dfa-offices/mmrs/mmrs-applications/transparency/>

Other Related Links:

The Internal Revenue Service has developed a list of twenty (20) factors that may be used as a guideline to determine whether an individual is a contract worker or an independent contractor. Additional information is available from the Personal Service Contract Review Rules and Regulations, Appendix B - [Independent Contractor/Contract Worker Determinations](#).

7. Who do I contact if I have questions?

Please contact the MMRS Call Center by phone at 601-359-1343, Option 2 or by email at mash@dfa.ms.gov if you have any general questions about how to use the website or to notify us of any problems in displaying the data.

If you have questions pertaining to details about specific contracts, please contact the personnel office for the state agency that authorized the contract.