
Mississippi Management and Reporting System

Department of Finance and Administration

MMRS Policies and Procedures		
2209	MERLIN Security Group	Effective Date: 10/12/2015
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2209.1 Introduction

This document defines the Security Groups for access to data in the Mississippi Executive Resource Library and Information Network (MERLIN). Access is based upon individual agency needs.

2209.2 Scope

This document provides a listing of security groups that may be authorized for MERLIN. These security groups define access to specific data available to state agencies for reporting purposes.

2209.3 Table of Groups

Security Group	Description
SAAS Financial Detail	User will be able to access agency financial data as entered into the Statewide Automated Accounting System (SAAS) through 6/30/2014. Users are allowed to see detail data only for their own agency.
SAAS/SPAHRs Travel	User will be able to access agency travel data as entered into the Statewide Automated Accounting System (SAAS) through 6/30/2014 and data that has been entered into the travel module of the Statewide Payroll and Human Resource System (SPAHRs). Users are allowed to see detail data only for their own agency.
SPAHRs Human Resources Detail	User will be able to access agency human resource data as entered into the Statewide Payroll and Human Resource System (SPAHRs). Users are allowed to see detail data only for their own agency.
No Payroll Access	User does not need access to payroll data as entered into the Statewide Automated Accounting System (SAAS).
SPAHRs Payroll Detail	User will be able to access agency payroll detail data as entered into the Statewide Payroll and Human Resource System (SPAHRs). Users are allowed to see detail data only for their own agency.
SPAHRs Payroll Accounting	User will be able to access agency payroll data at the account distribution by person level and will include only the gross and fringe records at a summary level as entered into the Statewide Payroll and Human Resource System (SPAHRs). Users are allowed to see data only for their own agency.
SPAHRs Payroll Summary	User will be able to access agency payroll data at the person level and will include the gross, fringe and deduction records at a summary level as entered into the Statewide Payroll and Human Resource System (SPAHRs). Users are allowed to see data only for their own agency.
State Property Office Property/Fixed Assets Detail	User will be able to access agency property/fixed asset detail data as entered into the State Property Office System. Users are allowed to see detail data only for their own agency.