

|   |               |               |                  |                  |                  |
|---|---------------|---------------|------------------|------------------|------------------|
| <b>PH7331</b>   |               |               |                  |                  |                  |
| <b>FILE: 062</b>  |               |               |                  |                  |                  |
| This file contains leave balance for a particular month.  |               |               |                  |                  |                  |
| <b>Selected for download by Month End Date</b>  | <b>Format</b> | <b>Length</b> | <b>Edit Mask</b> | <b>Beg. Pos.</b> | <b>End. Pos.</b> |
| <b>FIELD NAME</b>   |               |               |                  |                  |                  |
| <b>Month End Date</b>   | <b>A</b>      | <b>8</b>      | <b>CCYYMMDD</b>  | <b>1</b>         | <b>8</b>         |
| Date of Transaction Pay Cycle End Date  |               |               |                  |                  |                  |
| <b>Run Date</b>   | <b>N</b>      | <b>8</b>      | <b>CCYYMMDD</b>  | <b>9</b>         | <b>16</b>        |
| The date that the job was submitted   |               |               |                  |                  |                  |
| <b>Agency Number</b>  | <b>A</b>      | <b>4</b>      |                  | <b>17</b>        | <b>20</b>        |
| A unique identifier for a MS State Govt Agency  |               |               |                  |                  |                  |
| <b>Geo Location</b>   | <b>A</b>      | <b>12</b>     |                  | <b>21</b>        | <b>32</b>        |
| A code that identifies the geological location  |               |               |                  |                  |                  |
| <b>Person Name</b>  | <b>A</b>      | <b>35</b>     |                  | <b>33</b>        | <b>67</b>        |
| Group level containing the Person's full name   |               |               |                  |                  |                  |
| <b>Social Security Number (SSN)</b>   | <b>A</b>      | <b>9</b>      |                  | <b>68</b>        | <b>76</b>        |
| The Social Security Number assigned by the federal government which uniquely identifies an individual |               |               |                  |                  |                  |
| <b>Employee Hire Date</b>   | <b>A</b>      | <b>8</b>      | <b>CCYYMMDD</b>  | <b>77</b>        | <b>84</b>        |
| Date a state employee was hired for the first time.   |               |               |                  |                  |                  |
| <b>LEAVE BALANCE INFORMATION</b>  |               |               |                  |                  |                  |
| <b>Occurs 15 times</b>  |               |               |                  |                  |                  |
| <b>Accrual Code - Bal1- Personal</b>  | <b>A</b>      | <b>5</b>      |                  | <b>85</b>        | <b>89</b>        |
| <b>Available Balance</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>90</b>        | <b>96</b>        |
| <b>Current Accrual</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>97</b>        | <b>103</b>       |
| <b>Current Taken</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>104</b>       | <b>110</b>       |
| <b>Accrual for the Month</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>111</b>       | <b>117</b>       |
| <b>Accrual Code - Bal2- Medical</b>   | <b>A</b>      | <b>5</b>      |                  | <b>118</b>       | <b>122</b>       |
| <b>Available Balance</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>123</b>       | <b>129</b>       |
| <b>Current Accrual</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>130</b>       | <b>136</b>       |
| <b>Current Taken</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>137</b>       | <b>143</b>       |
| <b>Accrual for the Month</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>144</b>       | <b>150</b>       |
| <b>Accrual Code - Bal3- FLSA Comp Time</b>  | <b>A</b>      | <b>5</b>      |                  | <b>151</b>       | <b>155</b>       |
| <b>Available Balance</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>156</b>       | <b>162</b>       |
| <b>Current Accrual</b>  | <b>N</b>      | <b>5.2</b>    | <b>9(05)V99</b>  | <b>163</b>       | <b>169</b>       |

|   |   |     |          |     |     |
|---|---|-----|----------|-----|-----|
| Current Taken                                 | N | 5.2 | 9(05)V99 | 170 | 176 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 177 | 183 |
| Accrual Code - Bal4- Federal Leave            | A | 5   |          | 184 | 188 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 189 | 195 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 196 | 202 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 203 | 209 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 210 | 216 |
| Accrual Code - Bal5- Military Leave           | A | 5   |          | 217 | 221 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 222 | 228 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 229 | 235 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 236 | 242 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 243 | 249 |
| Accrual Code- Bal6-Family Medical Leave(FMLA) | A | 5   |          | 250 | 254 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 255 | 261 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 262 | 268 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 269 | 275 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 276 | 282 |
| Accrual Code - Bal7- Floating Holiday         | A | 5   |          | 283 | 287 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 288 | 294 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 295 | 301 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 302 | 308 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 309 | 315 |
| Accrual Code - Bal8- Disaster                 | A | 5   |          | 316 | 320 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 321 | 327 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 328 | 334 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 335 | 341 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 342 | 348 |
| Accrual Code - Bal9- Agency Comp Time         | A | 5   |          | 349 | 353 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 354 | 360 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 361 | 367 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 368 | 374 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 375 | 381 |
| Accrual Code - Bal10- Donated Leave           | A | 5   |          | 382 | 386 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 387 | 393 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 394 | 400 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 401 | 407 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 408 | 414 |
| Accrual Code - Bal11- Organ Donation          | A | 5   |          | 415 | 419 |
| Available Balance                             | N | 5.2 | 9(05)V99 | 420 | 426 |
| Current Accrual                               | N | 5.2 | 9(05)V99 | 427 | 433 |
| Current Taken                                 | N | 5.2 | 9(05)V99 | 434 | 440 |
| Accrual for the Month                         | N | 5.2 | 9(05)V99 | 441 | 447 |
| Accrual Code - Bal12- Bone Marrow Donation    | A | 5   |          | 448 | 452 |

|   |   |     |          |     |     |
|---|---|-----|----------|-----|-----|
| <b>Available Balance</b>  | N | 5.2 | 9(05)V99 | 453 | 459 |
| <b>Current Accrual</b>  | N | 5.2 | 9(05)V99 | 460 | 466 |
| <b>Current Taken</b>  | N | 5.2 | 9(05)V99 | 467 | 473 |
| <b>Accrual for the Month</b>                                    | N | 5.2 | 9(05)V99 | 474 | 480 |
|   |   |     |          |     |     |
| <b>Accrual Code - Bal13- Blood Platelet Donation</b>            | A | 5   |          | 481 | 485 |
| <b>Available Balance</b>  | N | 5.2 | 9(05)V99 | 486 | 492 |
| <b>Current Accrual</b>  | N | 5.2 | 9(05)V99 | 493 | 499 |
| <b>Current Taken</b>  | N | 5.2 | 9(05)V99 | 500 | 506 |
| <b>Accrual for the Month</b>                                    | N | 5.2 | 9(05)V99 | 507 | 513 |
|   |   |     |          |     |     |
| <b>Accrual Code - Bal14- Blood Donation</b>                     | A | 5   |          | 514 | 518 |
| <b>Available Balance</b>  | N | 5.2 | 9(05)V99 | 519 | 525 |
| <b>Current Accrual</b>  | N | 5.2 | 9(05)V99 | 526 | 532 |
| <b>Current Taken</b>  | N | 5.2 | 9(05)V99 | 533 | 539 |
| <b>Accrual for the Month</b>                                    | N | 5.2 | 9(05)V99 | 540 | 546 |
|   |   |     |          |     |     |
| <b>Accrual Code - Bal15- FMLA Military</b>                      | A | 5   |          | 547 | 551 |
| <b>Available Balance</b>  | N | 5.2 | 9(05)V99 | 552 | 558 |
| <b>Current Accrual</b>  | N | 5.2 | 9(05)V99 | 559 | 565 |
| <b>Current Taken</b>  | N | 5.2 | 9(05)V99 | 566 | 572 |
| <b>Accrual for the Month</b>                                    | N | 5.2 | 9(05)V99 | 573 | 579 |
|   |   |     |          |     |     |
| <b>Accrual Code - Bal19-COVID-19 80 Hours</b>                   | A | 5   |          | 580 | 584 |
| <b>Available Balance</b>  | N | 5.2 | 9(05)V99 | 585 | 591 |
| <b>Current Accrual</b>  | N | 5.2 | 9(05)V99 | 592 | 598 |
| <b>Current Taken</b>  | N | 5.2 | 9(05)V99 | 599 | 605 |
| <b>Accrual for the Month</b>                                    | N | 5.2 | 9(05)V99 | 606 | 612 |
|   |   |     |          |     |     |
| <b>Family Medical Leave (FMLA) Date</b>                         | A | 8   | CCYYMMDD | 613 | 620 |
|   |   |     |          |     |     |
| <b>Person ID Number (PID)</b>                                   | A | 9   |          | 621 | 629 |
| The employee's personal identification number<br>(last 9 bytes) |   |     |          |     |     |
|   |   |     |          |     |     |
| <b>Filler</b>   | A | 11  |          | 630 | 640 |