

# Department of Finance and Administration

## OFFICE OF FISCAL MANAGEMENT

701 Woolfolk Building, Suite B, Jackson MS 39201

Phone: (601) 359-3538 • Fax: (601) 359-5525

### MEMORANDUM

**TO:** John Storey  
**FROM:** Laketta Steel  
**DATE:** May 14, 2025  
**SUBJECT:** Dates for Travel Pay for June

### SPAHRS Travel for (June) 2025

**NOTE:** The Pay Period Start Date is the actual Due Date for processing travel. Agencies need to process their final travel run by C.O.B. on the Pay Period Start Date in order to receive warrants/EFTS on the Pay Date.

<b>FREQUENCY</b>	<b>PAY PERIOD END DATE</b>	<b>PAY PERIOD START DATE</b>	<b>PAY DATE</b>	<b>NOTES</b>
<b>T1</b>	06-05-2025	06-03-2025	06-05-2025	
<b>T2</b>	06-09-2025	06-05-2025	06-09-2025	
<b>T3</b>	06-12-2025	06-10-2025	06-12-2025	
<b>T4</b>	06-16-2025	06-12-2025	06-16-2025	
<b>T5</b>	06-19-2025	06-17-2025	06-19-2025	
<b>T6</b>	06-23-2025	06-19-2025	06-23-2025	
<b>T7</b>	06-26-2025	06-24-2025	06-26-2025	
<b>T8</b>	06-30-2025	06-26-2025	06-30-2025	