

MAGIC Employee Central (EC) Inter-Agency Transfer Form

The form should be used by a hiring agency when the applicant is transferring from another State agency.

Under MS State Personnel Board (MSPB) Purview:

Yes

No

If under MSPB purview return the completed form to your agency's assigned SPB Analyst.

If not under MSPB purview return the completed form to: mash@dfa.ms.gov

Hiring Agency Name:

Applicant Name:

Hiring Agency
Number:

Last 4 digits of
Applicant SSN:

Position Name:

Position Number:

Start Date:

Pay Scale Type:

Pay Component:

Pay Frequency:

Salary:

Payroll Area:

Associated Requisition
Number in NeoGov:

Applicant Work Schedule:

Agency Contact Name:

Agency Contact Email Address:

Agency Contact Phone Number:

Agency Contact Signature: