

**Mississippi State Agencies Self-Insured  
Workers' Compensation Trust Special Board Meeting  
November 3, 2021**

The Mississippi State Agencies Self-Insured Workers' Compensation Trust Board convened Wednesday, November 3, 2021, at 3:00 p.m. Staff were located in the 9<sup>th</sup> floor conference room in the Office of Insurance located in the Woolfolk Building, Jackson, Mississippi, and all board members were present through a TEAMS meeting. A quorum was present. The presiding officer was Ms. Cindy Bradshaw, Trust Administrator.

**Board Members Present:**

Mr. Ryan Beard  
Mr. Kelly Breland  
Mr. Phil Hardy  
Ms. Cassandra Moore  
Ms. Cassandra Walter

**Board Members Absent:**

**Department of Finance and Administration Staff Present:**

Ms. Cindy Bradshaw  
Mr. Chris Shaman  
Ms. Dinah Wilson  
Ms. Amanda Murphy

**Call to Order**

Ms. Cindy Bradshaw, Trust Administrator, called the meeting to order at approximately 3:00 p.m. and announced that a quorum was present.

**Election/Ratification of New Board Member**

Ms. Bradshaw reminded the Board that at the October 21, 2021 meeting Mr. Hardy had recused himself from participating in the Board's voting of the proxies since he was one of the candidates nominated for the board. As a quorum was no longer present, the proxies were unable to be voted. The meeting today was called in order to vote the proxies to elect a board member. Ms. Cassandra Walter made a motion to vote the Board's proxies in favor of re-electing Mr. Phil Hardy to the Board. Mr. Ryan Beard seconded the motion. The motion passed with a 4 – 0 vote with members Beard, Breland, Moore, and Walter voting affirmatively. Member Hardy abstained from voting.

**Election of Officers**

Ms. Bradshaw announced that because there was not a quorum at the October 21, 2021 meeting the Board would need to elect officers for the upcoming year. Ms. Cassandra Moore made a motion to keep Mr. Kelly Breland as Chairman and Mr. Hardy as Vice-Chairman. Mr. Beard seconded the motion. The motion passed unanimously.

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Mr. Breland made a motion to appoint Mr. Beard as the Chair of the Nominating Committee and nominated Mr. Hardy and himself to serve as members. Mr. Hardy seconded the motion. The motion passed unanimously.

**Office of Workforce Development Membership Request**


Ms. Bradshaw recognized Ms. Dinah Wilson who reviewed a request for membership from the Office of Workforce Development to become a member of the Mississippi State Agencies Self Insured Workers' Compensation Trust (Trust). The Office of Workforce Development is not covered in the Trust and will need coverage due to recent legislation defining their structure and employee status. Ms. Wilson stated that staff has collected information from the agency and has reviewed the request and recommends that the Office of Workforce Development be approved for membership in the Trust. A motion was made by Mr. Beard to approve the request for membership. Mr. Hardy seconded the motion. The motion passed unanimously.

**Other**

There was no other business to be discussed.

**Adjournment**

As there was no further business, the meeting adjourned at 3:26 p.m.

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Kelly Breland, Chairman  
Mississippi State Agencies Self-Insured  
Workers' Compensation Trust

10/10/2022

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Date