

**Mississippi State Agencies Self-Insured
Workers' Compensation Trust Board Meeting
October 21, 2021**

The Mississippi State Agencies Self-Insured Workers' Compensation Trust Board convened Wednesday, October 21, 2021, at 11:19 a.m. in the 9th floor conference room in the Office of Insurance located in the Woolfolk Building, Jackson, Mississippi. A quorum was present. The presiding officer was Ms. Cindy Bradshaw, Trust Administrator.

Board Members Present:

Mr. Ryan Beard
Mr. Phil Hardy
Ms. Cassandra Moore

Board Members Absent:

Mr. Kelly Breland
Ms. Cassandra Walter

Department of Finance and Administration Staff Present:

Ms. Cindy Bradshaw
Ms. Angela Inman
Mr. Chris Shaman
Ms. Dinah Wilson
Ms. Amanda Murphy

Call to Order

Ms. Cindy Bradshaw, Trust Administrator, called the meeting to order at approximately 11:19 a.m. and announced that a quorum was present.

Approval of the Minutes of the Board Meeting on June 17, 2021

The minutes of the June 17, 2021 Board meeting were provided to Board members for their review. A motion was made by Mr. Phil Hardy to approve the minutes as presented. Mr. Ryan Beard seconded the motion. The motion passed unanimously.

Election/Ratification of New Board Member

As one of the candidates nominated for the board, Mr. Hardy recused himself from participating in the Board's voting of the proxies. As a quorum was no longer present, the proxies could not be voted. The board will reconvene to vote proxies.

Election of Officers

Ms. Bradshaw announced that Board officers should be elected for the upcoming year. It was decided to delay the election of officer until the new board member was elected.

Brokerage Services Contract Request for Bids

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Ms. Bradshaw recognized Ms. Dinah Wilson who reminded Board members that the contract for brokerage services with AmFed Insurance Services, LLC (AmFed) is due to expire on February 1, 2022. Mr. Beard made the motion to authorize staff to issue an IFB for excess workers' compensation brokerage services. Ms. Moore seconded the motion. The motion passed unanimously.

FY 2021 Claims and Performance Review Audit

Ms. Bradshaw recognized Mr. Chris Shaman, Deputy Director, who briefly reviewed the results of the claims and performance review conducted by Strategic Claims Direction, LLC (SCD), of CCMSI's performance as the third party claims administrator for the Mississippi State Agencies Self-Insured Workers' Compensation Trust. A copy of SCD's report entitled *Claims and Performance Audit Report for the Mississippi State Agencies Self-Insured Workers' Compensation Trust, July 2021*, was distributed to Board members for their review. Mr. Shaman advised the Board that CCMSI posted high levels of administrative performance and had met or exceeded all contractual performance standards. No Board action was necessary on this matter.

Financial Statements

Ms. Bradshaw introduced Ms. Angela Inman, Deputy Director who briefly reviewed the final financial statements for the Mississippi State Agencies Self-Insured Workers' Compensation Trust for Fiscal Year 2021 and the financial report through the month of September 2021. Copies of the financial statements were provided to Board members for their review. No Board action was necessary on this matter.

Other

There was no other business to be discussed.

Adjournment

As there was no further business, the meeting adjourned at 11:57 p.m.

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Kelly Breland, Chairman
Mississippi State Agencies Self-Insured
Workers' Compensation Trust

10/10/2022

Date