

**Mississippi State Agencies Self-Insured
Workers' Compensation Trust Special Board Meeting
January 25, 2022**

The Mississippi State Agencies Self-Insured Workers' Compensation Trust Board convened Tuesday, January 25, 2022, at 11:00 a.m. All board members along with Office of Insurance Staff were present through a TEAMS meeting conducted in the Woolfolk Building. A quorum was present. The presiding officer was Ms. Cindy Bradshaw, Trust Administrator.

Board Members Present:

Mr. Ryan Beard
Mr. Kelly Breland
Mr. Phil Hardy
Ms. Cassandra Moore
Ms. Cassandra Walter

Board Members Absent:

Department of Finance and Administration Staff Present:

Ms. Cindy Bradshaw
Mr. Chris Shaman
Ms. Dinah Wilson
Ms. Alicia Coleman

Call to Order

Ms. Cindy Bradshaw, Trust Administrator, greeted attendees and turned the meeting over to Ms. Dinah Wilson who called the meeting to order at approximately 11:01 a.m. and announced that a quorum was present.

Excess Insurance Brokerage Services Contract

Ms. Wilson reminded the Board that an email was sent in December 2021 informing the Board that the Office of Insurance had been working on the Workers' Compensation Excess Insurance Brokerage Services Invitation for Bid (IFB) for the Mississippi State Agencies Self-Insured Workers' Compensation Trust. It was denoted by Ms. Wilson that the current contact ends on January 31, 2022. Therefore, the Office of Insurance worked through the IFB process to award a new four-year (plus one optional one-year renewal) contract. The IFB process was issued in November 2021; and the evaluation of the bid was complete. Both vendors were deemed qualified and credentialed, so they met the Minimum Vendor Requirements (MVR). It was determined AmFed Insurance Services LLC, the incumbent vendor, was the clear winner. Though the Board's votes were capture previously, a ratification of the Board's votes was needed with voice votes today. Ms. Cassandra Walter made a motion to vote on the approval of the IFB process and the approval of the vendor who won the bid. Mr. Ryan Beard seconded the motion. The motion passed with a 5 – 0 vote with members Beard, Breland, Hardy and Moore voting affirmatively.


Mississippi State Agencies Self-Insured Workers' Compensation Trust
Special Board Meeting
January 25, 2022
Page 2

Other

There was no other business to be discussed.

Adjournment

As there was no further business, the meeting adjourned at 11:10 a.m.

DocuSigned by:

90576670A817AA8...

Kelly Breland, Chairman
Mississippi State Agencies Self-Insured
Workers' Compensation Trust

10/10/2022

Date