

## **State and School Employees Health Insurance Management Board**

### **Standing Monthly Meeting November 28, 2018**

The standing monthly meeting of the State and School Employees Health Insurance Management Board convened Wednesday, November 28, 2018, in Room 139 in the Woolfolk Building located at 501 North West Street in Jackson, Mississippi, at 9:03 a.m. The presiding officer was Mr. Christopher J. Burkhalter, Vice-Chairman of the Board. A quorum was present.

#### **Voting Members Present**

Mr. Christopher Burkhalter, Vice-Chairman  
Mr. Mike Chaney  
Mr. Mark Formby  
Mr. Kelly Hardwick  
Mr. Ray Higgins *(via telephone)*  
Dr. Andrea Mayfield *(via telephone)*  
Dr. Alfred Rankins *(via telephone)*

#### **Non-Voting Members Present**

None

#### **Voting Members Absent**

Ms. Laura D. Jackson, Chairman  
Mr. Larry Fortenberry  
Dr. Carey Wright *(Represented by Dr. Felicia Gavin)*

#### **Non-Voting Members Absent**

The Honorable Videt Carmichael – Chairman,  
Senate Insurance Committee  
The Honorable Gary Chism – Chairman,  
House Insurance Committee  
The Honorable Eugene Clarke – Chairman,  
Senate Appropriations Committee  
The Honorable John Read – Chairman,  
House Appropriations Committee

#### **Department of Finance and Administration Staff Present:**

Mr. Richard Self  
Ms. Cindy Bradshaw  
Ms. Amanda Murphy  
Ms. Terri Ashley  
Ms. Julia Bryan  
Ms. Latasha Holmes  
Mr. Chris Shaman

#### **Attorney General's Office Staff Present:**

Ms. Romaine Richards, Esquire

### **Call to Order**

The meeting was chaired and called to order by Mr. Christopher J. Burkhalter, Vice-Chairman of the Board.

### **Agenda Item 1: Minutes of the October 24, 2018 Standing Monthly Board Meeting**

The minutes of the Board's standing monthly meeting of October 24, 2018 were provided to all Board members for their review prior to the meeting. A motion was made by Mr. Kelly Hardwick for the Board to approve the minutes as presented. Mr. Mark Formby seconded the motion. The motion passed by a 7 – 0 vote, with members Burkhalter, Chaney, Formby, Hardwick, Higgins, Mayfield, and Rankins voting affirmatively.

### **Agenda Item 2: GASB Statements 74 and 75 Reports – Actuarial Analyses of Other Postemployment Benefits (OPEB) Liability as of June 30, 2017**

Vice-Chairman Burkhalter recognized Mr. Jonathan Craven, ASA, FCA, EA, MAAA, with Cavanaugh Macdonald Consulting. Mr. Craven presented an updated valuation of the State's other post-employment benefits (OPEB) liability as of June 30, 2017, applying the now effective GASB Statements 74 and 75 guidelines. As allowed under the GASB Statements, the State has elected to use the June 30, 2017 measurement date for the fiscal year 2018 OPEB reporting. Copies of Mr. Craven's presentation entitled *GASB 74 and GASB 75 June 30, 2017 Measurement Date June 30, 2018 Reporting Date* were provided to the Board for their review. Copies of the full reports entitled *prepared GASB STATEMENT NO. 74 REPORT FOR THE MISSISSIPPI STATE AND SCHOOL EMPLOYEES' LIFE AND HEALTH INSURANCE PLAN PREPARED AS OF JUNE 30, 2017*, and *GASB STATEMENT NO. 75 REPORT FOR THE MISSISSIPPI STATE AND SCHOOL EMPLOYEES' LIFE AND HEALTH INSURANCE PLAN PREPARED AS OF JUNE 30, 2017 FOR FINANCIAL REPORTING AS OF JUNE 30, 2018* were provided to the Board for their review prior to the meeting. No action was required or taken by the Board on this report.

### **Agenda Item 3: OPEB Plan Audit Report – Schedules of Employer Allocations as of and for the years ended June 30, 2017 and 2016, and Schedule of OPEB Amounts by Employer as of and for the year ended June 30, 2017**

Vice-Chairman Burkhalter recognized Mr. Timothy T. Burns, CPA, Partner, BKD, LLP, who presented the audit results of the allocation schedules and related schedules of OPEB amounts and related footnotes in connection with the GASB Statement 75 Report for the Mississippi State and School Employees' Life and Health Insurance Plan (Plan), and the GASB Statement 74 statement of fiduciary net position and changes in fiduciary net position of the Trust associated



with the OPEB for the Plan. Copies of the report entitled *State of Mississippi State and School Employees' Life and Health Insurance Plan (OPEB Plan) - Schedules of Employer Allocations as of and for the years ended June 30, 2017 and 2016, and Schedule of OPEB Amounts by Employer as of and for the year ended June 30, 2017* were provided to the Board prior to the meeting. No action was required or taken by the Board on this report.

**Agenda Item 4: Selection of Medical Claims and Performance Audit Services Vendor**

Vice-Chairman Burkhalter recognized Mr. Richard Self who reminded the Board that the contract for medical and pharmacy claims and performance audit services was scheduled to end December 31, 2018. Mr. Self reported that, as previously directed by the Board, the staff had worked with the Board's subcommittee, consisting of Commissioner Mike Chaney, Mr. Kelly Hardwick, and Dr. Andrea Mayfield to prepare and issue a Request for Proposals for Medical Claims and Performance Audit Services. Mr. Self reported that the proposal evaluation process has since been completed, and that the subcommittee was ready to present a recommendation to the Board.

Mr. Kelly Hardwick moved that the Board approve entering into contract negotiations with Claim Technologies Incorporated (CTI) to provide medical claims and performance audit services to the State and School Employees' Life and Health Insurance Plan, and subject to successful contract negotiations for the Chairman of the Board to execute the contract on behalf of the Board. Mr. Mike Chaney seconded the motion. The motion passed by a 7 – 0 vote, with members Burkhalter, Chaney, Formby, Hardwick, Higgins, Mayfield, and Rankins voting affirmatively.

**Agenda Item 5: Selection of Pharmacy Claims and Performance Audit Services Vendor**

Vice-Chairman Burkhalter recognized Mr. Richard Self who reminded the Board that the contract for medical and pharmacy claims and performance audit services was scheduled to end December 31, 2018. Mr. Self reported that, as previously directed by the Board, the staff had worked with the Board's subcommittee, consisting of Commissioner Mike Chaney, Mr. Kelly Hardwick, and Dr. Andrea Mayfield to prepare and issue a Request for Proposals for Pharmacy Claims and Performance Audit Services. Mr. Self reported that the proposal evaluation process has since been completed, and that the subcommittee was ready to present a recommendation to the Board.

Mr. Kelly Hardwick moved that the Board approve entering into contract negotiations with PillarRx Consulting, LLC to provide pharmacy claims and performance audit services to the State and School Employees' Life and Health Insurance Plan, and subject to successful contract negotiations for the Chairman of the Board to execute the contract on behalf of the Board. Dr. Andrea Mayfield seconded the motion. The motion passed by a 7 – 0 vote, with members Burkhalter, Chaney, Formby, Hardwick, Higgins, Mayfield, and Rankins voting affirmatively.

**Agenda Item 6: Telemedicine Services Contract**

Vice-Chairman Burkhalter recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, who reminded the Board that the contract with American Well Corporation (AmWell) for telemedicine services provides for real-time, interactive medical consultations with physicians via videoconference, for routine and urgent care to Plan participants twenty-four hours a day, seven days a week with minimal wait time, including mental health and diet/nutrition services. Ms. Bradshaw advised that in an effort to expand the provider access for Plan participants across the State, AmWell has offered to add nurse practitioners as available service providers for online telemedicine visits. Ms. Bradshaw further advised that staff and Amwell had determined that certain medical service codes in the current contract were no longer applicable and should be deleted.

Mr. Kelly Hardwick moved that the Board approve amending the telemedicine services contract with AmWell to add nurse practitioners as available service providers and to remove certain medical service codes that are no longer applicable to the contract, and for the Chairman of the Board to execute the appropriate amendment on behalf of the Board. Mr. Mark Formby seconded the motion. The motion passed by a 7 – 0 vote, with members Burkhalter, Chaney, Formby, Hardwick, Higgins, Mayfield, and Rankins voting affirmatively.

**Agenda Item 7: 2019 Plan Document**

Vice-Chairman Burkhalter recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, who presented the draft *2019 Plan Document*, a copy of which had been provided to Board members for their review prior to the meeting. Ms. Bradshaw reminded Board members that the *Plan Document* provides a comprehensive description of the operation and administration of the State and School Employees' Life and Health Insurance Plan, and includes a listing of covered, as well as excluded, services and benefits. Ms. Bradshaw discussed in detail a summary of the proposed changes to the *Plan Document*, including but not limited to the recently approved 2019 benefit changes. A copy of this summary had likewise been provided to Board members for their review prior to the meeting. A motion was made by Mr. Chaney to approve the *2019 Plan Document* as presented. Mr. Mark Formby seconded the motion. The motion passed by a 7 – 0 vote, with members Burkhalter, Chaney, Formby, Hardwick, Higgins, Mayfield, and Rankins voting affirmatively.

**Agenda Item 8: Financial Statements**

Vice-Chairman Burkhalter recognized Ms. Latasha Holmes, Director of Budget and Accounting with the Office of Insurance, who briefly reviewed the financial statements for the State and School Employees' Life and Health Insurance Plan for the month of October 2018. Copies of the financial statements were provided to Board members for their review prior to the meeting. No action was required or taken by the Board on this item.



**Agenda Item 9: General Schedule**

Vice-Chairman Burkhalter recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, who reviewed the schedule of major activities and actions to be taken by the Board for the next several months. Ms. Bradshaw reminded the Board of the upcoming Board strategic planning retreat to be conducted in December. She also stated that due to schedule conflicts, it is likely that there will not be a quorum available for the standing monthly Board meeting for December, and advised that staff would notify Board members if the meeting will not be held once a final decision is made by the Chairman.

**Agenda Item 6: Old Business**

There was no old business for the Board to consider.

**Agenda Item 7: New Business**

There was no new business for the Board to consider.

**Adjournment**

As there was no further business, this meeting was adjourned at 10:10 a.m.

A handwritten signature in cursive script, reading "Laura D. Jackson", is written over a horizontal line.

Laura D. Jackson  
Chairman

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