

**State and School Employees' Life and Health Insurance Plan  
Health Insurance Management Board  
Regular Monthly Meeting  
April 27, 2016**

The regular monthly meeting of the State and School Employees Health Insurance Management Board convened on Wednesday, April 27, 2016, in Room 139 in the Woolfolk Building located at 501 North West Street in Jackson, Mississippi, at 9:00 a.m. The presiding officer was Mr. Kevin J. Upchurch, Chairman of the Board. A quorum was present.

**Members Present:**

Voting

Mr. Kevin Upchurch  
Mr. Christopher Burkhalter  
Mr. Mike Chaney (*Represented by Mr. Bob Williams*)  
Mr. Larry Fortenberry  
Dr. Andrea Mayfield  
Mr. Liles Williams

Non-Voting

The Honorable Videt Carmichael  
The Honorable Herb Frierson

**Members Absent:**

Dr. Glenn Boyce (*Represented by Ms. Susan Erickson*)  
Ms. DeAnne Mosley  
Ms. Pat Robertson  
Dr. Carey Wright (*Represented by Ms. Gracie Sanders*)

The Honorable Gary Chism  
The Honorable Eugene Clarke

**Department of Finance and Administration Staff Present:**

Mr. Richard Self  
Ms. Cindy Bradshaw  
Mr. Steve May  
Ms. Amanda Murphy  
Ms. Terri Ashley  
Ms. Julia Bryan  
Mr. Freddie Phillips

**Attorney General's Office Staff Present:**

Ms. Romaine Richards, Esquire

### **Call to Order**

The meeting was chaired and called to order by Mr. Kevin J. Upchurch, Chairman of the Board, who opened the meeting with prayer.

### **Approval of the Minutes of the Regular Meeting on March 23, 2016**

The minutes of the Board's regular monthly meeting of March 23, 2016, were provided to all Board members for their review prior to the meeting. A motion was made by Mr. Bob Williams (designee for member Chaney) to approve the minutes as presented. Mr. Liles Williams seconded the motion. The motion passed by a 6 – 0 vote, with members Burkhalter, Fortenberry, Mayfield, Upchurch, B. Williams, and L. Williams voting affirmatively.

### **Selection of Third Party Administrator**

Chairman Upchurch recognized Mr. Richard Self, State Insurance Administrator with the Office of Insurance, who provided an overview of the procurement process for third party administration (TPA) services for the State and School Employees' Health Insurance Plan. Mr. Self advised that the Board had authorized staff to prepare and issue a Request for Proposals (RFP) for these services during the May 2015 meeting, and that a subcommittee consisting of Mr. Chris Burkhalter, Mr. Mike Chaney, Ms. Pat Robertson, and Mr. Liles Williams was also established at that time to assist in the process. He reminded the Board that the TPA RFP included a request for direct contracting administration (DCA) services (for an exclusive statewide medical provider network and access to a national medical provider network), in addition to the standard TPA services, in an effort to combine all such services into a single contract as contemplated in the 2014 DCA RFP. Mr. Self stated that subsequent to the December 2015 release of the RFP, a comprehensive evaluation was conducted by the staff, including input and assistance from the subcommittee and the Board's consultants, PricewaterhouseCoopers, LLC (PwC). He advised that in addition to evaluating the written proposals received, reference verifications, finalists' presentations, and site visits were also utilized in the evaluation process. Mr. Self reported that the proposal evaluation process has been completed, and that the subcommittee was ready to present a recommendation to the Board.

Mr. Liles Williams moved that the Board approve entering into contract negotiations with Blue Cross & Blue Shield of Mississippi to provide third party administrator services to the State and School Employees' Health Insurance Plan, and subject to successful contract negotiations for the Chairman of the Board to execute the contract on behalf of the Board. Mr. Larry Fortenberry seconded the motion. The motion passed by a 6 – 0 vote, with members Burkhalter, Fortenberry, Mayfield, Upchurch, B. Williams, and L. Williams voting affirmatively.

### **Financial Statements**

Chairman Upchurch recognized Mr. Steve May, Director of Budget and Accounting with the Office of Insurance, who briefly reviewed the financial statements for the State and School Employees' Life and Health Insurance Plan for the month of March 2016. Copies of the financial statements were provided to Board members for their review prior to the meeting.

### **General Schedule**

Chairman Upchurch recognized Ms. Cindy Bradshaw, Deputy Director of the Office of Insurance, who reviewed the schedule of major activities and actions to be taken by the Board for the next several months.

### **Old Business**

There was no old business for the Board to consider.

### **New Business**

There was no new business for the Board to consider.

### **Adjournment**

Chairman Upchurch announced that the next regular meeting of the State and School Employees Health Insurance Management Board is scheduled for 9:00 a.m., May 25, 2016, in Room 139, located at the Woolfolk Building.

As there was no further business, the meeting was adjourned at 9:17 a.m.



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Kevin J. Upchurch  
Chairman  
State and School Employees Health Insurance Management Board