

**State and School Employees' Life and Health Insurance Plan  
Health Insurance Management Board  
Regular Monthly Meeting  
February 24, 2016**

The regular monthly meeting of the State and School Employees Health Insurance Management Board convened on Wednesday, February 24, 2016, in Room 139 in the Woolfolk Building located at 501 North West Street in Jackson, Mississippi, at 9:02 a.m. The presiding officer was Mr. Kevin J. Upchurch, Chairman of the Board. A quorum was present.

**Members Present:**

Voting

Mr. Kevin Upchurch  
Mr. Christopher Burkhalter  
Mr. Mike Chaney  
Dr. Andrea Mayfield  
Ms. DeAnne Mosley  
Mr. Liles Williams

Non-Voting

**Members Absent:**

Dr. Glenn Boyce (*Represented by Ms. Susan Erickson*)  
Mr. Larry Fortenberry  
Ms. Pat Robertson  
Dr. Carey Wright (*Represented by Ms. Gracie Sanders*)

The Honorable Herb Frierson  
The Honorable Gary Chism  
The Honorable Eugene Clarke  
The Honorable Videt Carmichael

**Department of Finance and Administration Staff Present:**

Mr. Richard Self  
Ms. Cindy Bradshaw  
Ms. Terri Ashley  
Ms. Julia Bryan  
Mr. Rick Fava  
Mr. Steve May  
Ms. Amanda Murphy  
Mr. Chris Shaman

**Attorney General's Office Staff Present:**

Ms. Romaine Richards, Esquire

### **Call to Order**

The meeting was chaired and called to order by Mr. Kevin J. Upchurch, Chairman of the Board, who opened the meeting with prayer. Chairman Upchurch recognized and welcomed a new staff member in the Office of Insurance, Mr. Rick Fava, Director of Pharmacy Programs.

### **Approval of the Minutes of the Regular Meeting on January 27, 2016**

The minutes of the Board's regular monthly meeting of January 27, 2016, were provided to all Board members for their review prior to the meeting. A motion was made by Mr. Liles Williams to approve the minutes as presented. Mr. Mike Chaney seconded the motion. The motion passed by a 6 – 0 vote, with members Burkhalter, Chaney, Mayfield, Mosley, Upchurch, and Williams voting affirmatively.

### **Fiscal Year 2015 Financial Audit Report**

Chairman Upchurch recognized Mr. Timothy T. Burns, CPA and Partner with BKD, LLP, to present the results of BKD's financial audit of the State and School Employees' Life and Health Insurance Plan for fiscal year 2015. Copies of the report entitled "*State of Mississippi Selected Funds of the State and School Employees' Life and Health Insurance Plan, Independent Auditor's Report and Combined Financial Statements of Funds Selected for Audit June 30, 2015*", and BKD's management letter, were provided to Board members prior to the meeting. Mr. Burns reported that the Plan received an unmodified, or "clean", audit opinion again this year, and that no findings were noted. No further action was needed or taken by the Board.

### **Calendar Year 2015 Actuarial Report Preliminary Projections**

Chairman Upchurch recognized Mr. Wm. Lynn Townsend, FSA, MAAA, consulting actuary for the Board, who presented preliminary projections from his actuarial analysis of the State and School Employees' Life and Health Insurance Plan for calendar year 2015. Copies of the report entitled "*Actuarial Report Calendar Year 2015 Preliminary Projections*" were provided to Board members for their review prior to the meeting. Mr. Townsend discussed historical and projected trend rates, and provided projected premium rate adjustment needs, as indicated to meet the Plan's stated funding objective. Board members considered whether to send a letter to the Legislative Budget Office updating the fiscal year 2017 premium rate estimates previously provided in September 2015. Rather than send a letter, the Board instructed Richard Self, State Insurance Administrator with the Office of Insurance, to update the respective chairmen of the Appropriation committees in the Senate and House of Representatives, advising them that the likelihood of a rate increase in 2017 has significantly decreased, and that the Plan is currently projected to have sufficient reserves to defer any such increase until 2018. No further action was needed or taken by the Board.

### **Financial Statements**

Chairman Upchurch recognized Mr. Steve May, Director of Budget and Accounting with the Office of Insurance, who briefly reviewed the financial statements for the State and School Employees' Life and Health Insurance Plan for the month of January 2016. Copies of the financial statements were provided to Board members for their review prior to the meeting.

### **General Schedule**

Chairman Upchurch recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, who reviewed the schedule of major activities and actions to be taken by the Board for the next several months.

### **Old Business**

There was no old business for the Board to consider.

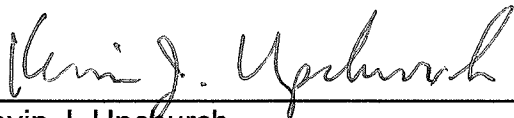
### **New Business**

There was no new business for the Board to consider

### **Adjournment**

Chairman Upchurch announced that the next regular meeting of the State and School Employees Health Insurance Management Board is scheduled for 9:00 a.m., March 23, 2016, in Room 139, located at the Woolfolk Building.

As there was no further business, the meeting was adjourned at 9:53 a.m.



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Kevin J. Upchurch

Chairman

State and School Employees Health Insurance Management Board