

**State and School Employees' Life and Health Insurance Plan
Health Insurance Management Board
Regular Monthly Meeting
September 24, 2014**

The regular monthly meeting of the State and School Employees Health Insurance Management Board convened on Wednesday, September 24, 2014, in Room 139 in the Woolfolk Building located at 501 North West Street in Jackson, Mississippi, at 9:00 a.m. The presiding officer was Mr. Kevin J. Upchurch, Chairman of the Board. A quorum was not present.

Members Present:

Voting

Mr. Kevin Upchurch
Dr. Hank Bounds
Mr. Mike Chaney (*Represented by Designee, Mr. Bob Williams*)
Dr. Eric Clark
Mr. Larry Fortenberry

Non-Voting

The Honorable Videt Carmichael

Members Absent:

Mr. Christopher Burkhalter
Ms. Deanne Mosley
Ms. Pat Robertson
Mr. Liles Williams
Dr. Carey Wright (*Represented by Ms. Gracie Sanders*)

The Honorable Gary Chism
The Honorable Eugene Clarke
The Honorable Herb Frierson

Department of Finance and Administration Staff Present:

Mr. Richard Self
Ms. Cindy Bradshaw
Mr. Steve May
Ms. Edie Ivey
Ms. Amanda Murphy

Attorney General's Office Staff Present:

Ms. Romaine Richards, Esquire

Call to Order

The meeting was chaired and called to order by Mr. Kevin J. Upchurch, Chairman of the Board, who opened the meeting with prayer.

Fiscal Year 2014 Actuarial Report

Chairman Upchurch recognized Mr. Wm. Lynn Townsend, FSA, MAAA, Consulting Actuary for the Board, who presented the key points from the Fiscal Year 2014 Actuarial Report. Copies of the Actuarial Report Fiscal Year 2014 and Actuarial Report Highlights Fiscal Year 2014 were provided to Board members prior to the meeting.

Financial Statements

Chairman Upchurch recognized Mr. Steve May, Director of Accounting and Analysis with the Office of Insurance, who briefly reviewed the financial statements for the State and School Employees' Life and Health Insurance Plan for the month of August 2014. Copies of the financial statements were provided to Board members for their review prior to the meeting.

General Schedule

Chairman Upchurch recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, reviewed the schedule of major activities and actions to be taken by the Board for the next several months.

Approval of the Minutes of the Regular Meeting on August 27, 2014

The minutes of the Board's regular monthly meeting of August 27, 2014 were provided to all Board members for their review prior to the meeting. A quorum was not present; therefore, the Board took no action on this agenda item.

Pharmacy Benefit Manager Request for Proposals

Chairman Upchurch recognized Mr. Richard Self, State Insurance Administrator, who stated the one-year extension option on the contract with Catamaran PBM of Maryland for pharmacy benefit manager services will expire on December 31, 2015. In order to ensure that the selected contractor will be ready to provide services by January 1, 2016, staff will need to initiate the procurement process in the upcoming months. Since a quorum was not present, the Board took no action as to approving release of a pharmacy benefit manager Request for Proposals (RFP). Chairman Upchurch did, however, name a subcommittee consisting of Mike Chaney, Larry Fortenberry, and Liles Williams, and instructed the staff to proceed with the preliminary work on the RFP.

Medical Management Services Request for Proposals

Mr. Self advised the Board that the one-year extension option previously executed by the Board, the Board's contract with ActiveHealth for medical management services will expire on December 31, 2015. In order to ensure that the selected contractor will be ready to provide services by January 1, 2016, staff will need to initiate the procurement process in the upcoming months. Since a quorum was not present, the Board took no action as to approving release of a medical management services Request for Proposals (RFP).

Chairman Upchurch did, however, name a subcommittee consisting of Chris Burkhalter, Dr. Eric Clark, and Pat Robertson, and instructed the staff to proceed with the preliminary work on the RFP.

Old Business

There was no new business for the Board to consider.

New Business

There was no new business for the Board to consider.

Adjournment

Chairman Upchurch announced that the next regular meeting of the State and School Employees Health Insurance Management Board is scheduled for 9:00 a.m., October 22, 2014, in Room 139, located at the Woolfolk Building.

As there was no further business, the meeting was adjourned at 9:39 a.m.

A handwritten signature in cursive script, reading "Kevin J. Upchurch", is written over a solid horizontal line.

Kevin J. Upchurch
Chairman
State and School Employees Health Insurance Management Board