

**State and School Employees' Life and Health Insurance Plan  
Health Insurance Management Board  
Regular Monthly Meeting  
November 21, 2013**

The regular monthly meeting of the State and School Employees Health Insurance Management Board convened on Thursday, November 21, 2013, in Room 139 in the Woolfolk Building located at 501 North West Street in Jackson, Mississippi, at 9:00 a.m. The presiding officer was Mr. Kevin J. Upchurch, Chairman of the Board. A quorum was present.

**Members Present:**

Voting

Mr. Kevin Upchurch  
Dr. Eric Clark  
Mr. Mike Chaney  
Dr. Carey Wright  
Mr. Larry Fortenberry  
Ms. Pat Robertson (*via conference call*)

Non-Voting

The Honorable Videt Carmichael  
The Honorable Eugene Clark

**Members Absent:**

Ms. DeAnne Mosley  
Dr. Hank Bounds  
Mr. Liles Williams  
Mr. Christopher Burkhalter

The Honorable Gary Chism  
The Honorable Herb Frierson

**Department of Finance and Administration Staff Present:**

Mr. Richard Self  
Ms. Cindy Bradshaw  
Mr. Steve May  
Mr. Curt Hubbard  
Ms. Susan Lancaster  
Ms. Lisa Crumpton  
Ms. Sherri Hilton

**Attorney General's Office Staff Present:**

Ms. Romaine Richards, Esquire

### **Call to Order**

The meeting was chaired and called to order by Mr. Kevin J. Upchurch, Chairman of the Board, who opened the meeting with prayer. Chairman Upchurch welcomed Dr. Carey Wright, State Superintendent of Education, as a new member of the Board. Ms. Pat Robertson joined the meeting via conference call at 9:00 a.m. and her participation ended at approximately 9:42 a.m.

### **Approval of the Minutes of the Regular Meeting on October 23, 2013**

The minutes of the Board's regular monthly meeting of October 23, 2013 were provided to all Board members for their review prior to the meeting. A motion was made by Mr. Mike Chaney for the Board to approve the minutes as presented. Mr. Larry Fortenberry seconded the motion. The motion passed by a 5 – 0 vote, with members Chaney, Clark, Fortenberry, Robertson, and Wright voting affirmatively.

### **Decision Support/Executive Information System Services Request for Proposal**

Chairman Upchurch recognized Mr. Richard Self, State Insurance Administrator with the Office of Insurance, who advised that the Board's contract with Truven Health Analytics for decision support/executive information system services will expire December 31, 2014. Mr. Self explained that due to the nature of the services provided, this agreement is executed between the vendor and the Mississippi Department of Information Technology Services (ITS), as well as the Board. He advised that a Request for Proposals (RFP) for Decision Support/Executive Information System will need to be developed and issued within the next several months in order to ensure that the selected contractor will be ready to provide services by January 1, 2015.

A motion was made by Dr. Eric Clark that the Board approve proceeding with the Request for Proposals for Decision Support/Executive Information System services. Mr. Larry Fortenberry seconded the motion. The motion passed by a 5 – 0 vote, with members Chaney, Clark, Fortenberry, Robertson, and Wright voting affirmatively.

Chairman Upchurch announced the following subcommittee appointments for the Decision Support/Executive Information System services procurement process:

Dr. Eric Clark  
Pat Robertson  
Liles Williams  
Dr. Hank Bounds

### **Direct Contracting Administrator Request for Proposal**

Mr. Self advised the Board that the current contract with Advanced Health Systems, Inc., for direct contracting administrator services will expire on December 31, 2014. Mr. Self reminded the Board that the direct contracting administrator is responsible for contracting and credentialing medical providers for the Plan's exclusive preferred provider organization network, as well as arranging for nationwide access to a non-exclusive network of out of state providers. Mr. Self advised that a Request for Proposals procurement process would need to be initiated within the next several months to ensure that the direct contracting administrator is selected and that the appropriate network access is in place by January 1, 2015.

A motion was made by Mr. Larry Fortenberry that the Board approve the release of the Request for Proposals for Direct Contracting Administrator Services. Mr. Mike Chaney seconded the motion. The motion passed by a 5 – 0 vote, with members Chaney, Clark, Fortenberry, Robertson, and Wright voting affirmatively.

Chairman Upchurch announced the following subcommittee appointments for Direct Contracting Administrator Request for Proposals:

Dr. Carey Wright  
Mike Chaney  
Larry Fortenberry  
Christopher Burkhalter

### **2014 Plan Document**

Chairman Upchurch recognized Ms. Cindy Bradshaw, Deputy Director with the Office of Insurance, who discussed the draft *2014 Plan Document*, a copy of which had been provided the Board members for their review prior to the meeting. Ms. Bradshaw reminded Board members that the *Plan Document* provides a comprehensive description of the operation and administration of the State and School Employees' Life and Health Insurance Plan, and includes a listing of covered, as well as excluded, services and benefits. Ms. Bradshaw explained that the proposed document reflected the benefit changes recently approved by the Board, as well as several benefit and notification changes required by the *Patient Protection and Affordable Health Care Act*.

A motion was made by Mr. Larry Fortenberry to approve the *2014 Plan Document* as presented. The motion was seconded by Mr. Mike Chaney. The motion passed by a 5 – 0 vote, with members Chaney, Clark, Fortenberry, Robertson, and Wright voting affirmatively.

### **HIPAA Exemption Election**

Mr. Self advised the Board that staff recommends that the Board continue to elect exemption of the State and School Employees' Life and Health Insurance Plan from certain federal regulations under the Health Insurance Portability and Accountability Act (HIPAA). Mr. Self advised that although the Board has consistently elected to generally comply with the intent of the HIPAA requirements voluntarily, it has nonetheless voted annually to exempt the Plan from regulation under these provisions for the past sixteen years. He advised that should the Board elect to continue this exemption for 2014, a letter would be provided to the federal government as notification of this election, and the notice would be included in the *2014 Plan Document*.

Mr. Mike Chaney moved to approve the exemption election. The motion was seconded by Mr. Larry Fortenberry. The motion passed by a 5 – 0 vote, with members Chaney, Clark, Fortenberry, Robertson, and Wright voting affirmatively.

### **Financial Statements**

Chairman Upchurch recognized Mr. Steve May, Director of Accounting and Analysis with the Office of Insurance, who briefly reviewed the financial statements for the State and School Employees' Life and Health Insurance Plan for the month of October 2013. Copies of the financial statements were provided to Board members for their review prior to the meeting.

### **General Schedule**

Ms. Bradshaw reviewed the schedule of major activities and actions to be taken by the Board for the next several months. She advised the Board that new identification cards would be distributed to all participants in December, as a result of the additional access to the national network of medical providers.

### **Old Business**

Mr. Self reminded the Board that immediately following the Board meeting, the Plan's consultant, PricewaterhouseCoopers (PWC) will present a brief program entitled *Consumer Driven Healthcare Plans*, as a continuation of the Board Retreat that was originally held on September 5, 2013.

### **New Business**

There was no new business for the Board to consider.

### **Adjournment**

Chairman Upchurch announced that the next regular meeting of the State and School Employees Health Insurance Management Board is scheduled for 9:00 a.m., on Wednesday, January 22, 2014, in Room 139, located at the Woolfolk Building.

As there was no further business, the meeting was adjourned at 9:42 a.m.



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Kevin J. Upchurch  
Chairman  
State and School Employees Health Insurance Management Board