

**STATE OF MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION**

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TOPIC	INTERNAL CONTROL	SUB-SECTION 30.70.30
SECTION	POLICIES	ISSUANCE DATE MAY, 13, 2011
SUB-SECTION	ETHICS	REVISED - 2018

ETHICS

The State of Mississippi employees serve the public interest in accordance with the highest ethical principles. Those who serve in government should recognize the obligation to be accountable, and the public should reasonably expect that those who serve in government are trustworthy.

An Agency Code of Ethical Conduct is critical to establish and promote the highest standards of conduct, ethics, integrity, competence and professionalism among agency employees who must be judicious in the administration of State assets.

AGENCY POLICIES

The Agency's Code of Ethical Conduct should address the agency's moral, ethical, legal and professional aspects of personal conduct. This applies to all government employees. Management should display the Code of Ethical Conduct in a prominent and easily accessible area.

Management should review new hire paperwork to confirm that all new employees, including accounting and finance employees, sign an acknowledgement of the Code of Ethical Conduct. Additionally, the State's standard for ethical conduct must be discussed with all agency employees on a recurring basis and an updated signed acknowledgement placed in employees' personnel files.

A sample Agency Code of Ethical Conduct can be found in Section 31 – References (31.10.30) and a sample Agency Code of Ethical Conduct for Accounting and Finance employees is found in Section 31 – References (31.10.31) at: <https://www.dfa.ms.gov/media/6487/311031-sample-agency-code-of-ethical-conduct.doc>