STATE OF MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION

TOPIC	GRANTS	SUB-SECTION 22.20.10
SECTION	INPUT	ISSUANCE DATE JULY 1, 1998
SUB-SECTION	GRANTS IN MAGIC	REVISED - 2018

Setting up a Grant in MAGIC

Specific instructions on how to establish a grant in MAGIC are found at:

http://www.dfa.ms.gov/media/2092/magic-job-aids-reference-list.pdf

Below is a list of some key Grant Master Data elements required for setting up a Grant in MAGIC:

- General Data Tab
  - Grant Description: Grant Name
  - Grant Value: Total amount of grant
  - Valid to Date: Nothing can be posted to the grant after this date. Will not necessarily agree to the end date of the grant, close-out period and accrual entries/reversals may have to post after the end date of the grant.
- Reference Tab
  - CFDA Number
  - External Reference: The federal grant award number should be included here.
  - Internal Reference: This field may be used by the agency for internal referencing/identifiers
- Dates Tab
  - Close-out End Date: The end date of the grant should be included here.