

**STATE OF MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION**

TOPIC	1099 REPORTING	SUB-SECTION 24.30.10
SECTION	FORM 1099	ISSUANCE DATE APRIL 15, 2010
SUB-SECTION	FORM 1099-MISC	REVISED - 2018

FORM 1099-MISC

The IRS requires a Form 1099-MISC to be issued to vendors and reported to the IRS if the following two criteria exist: (1) the payee is a reportable entity type; (2) the payment is a reportable payment type. Both criteria must exist to meet the reporting requirement.

The 1099 Withholding field on the MAGIC Vendor Record should have a "✓" if the vendor is a reportable entity type. State employees should not receive a Form 1099-MISC even though they are "individuals" (a reportable entity) because all of their tax information will be reported on Form W-2. This also applies to contract workers who are treated as employees rather than independent contractors. Therefore, all state employees and contract workers should not have an "✓" in the 1099 field on the MAGIC Vendor Record so that a form 1099-MISC will not be printed for them.

The ZFGL_1099_GL table in MAGIC indicates which GL accounts are flagged as 1099 reportable payments and in which box on the 1099 they are reported.

MAGIC generates a 1099-MISC for payments to 1099 vendors made using 1099 GL accounts.. The 1099-MISC will be generated for payments which total \$600 by vendor.

If a return has been incorrectly prepared and submitted to the IRS, the agency must notify the Office of Financial Affairs (OFA). Failure to file correct information returns may result in a penalty. Form 1096 and Copy A of the corrected forms should be submitted to the appropriate IRS service center as soon as possible. Statements to the vendor identified as corrected must also be provided as soon as possible.

Each year the IRS updates the instructions and forms so this manual does not include the instructions. See the IRS web site at www.irs.gov/formspubs/index.html for the detailed instructions.