

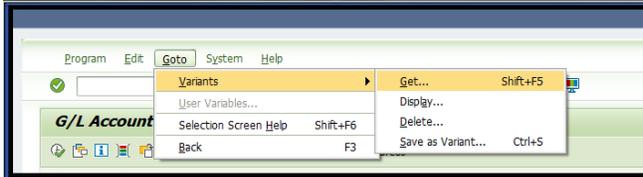
## Viewing Revenue Posted in the Lapse Period

Enter T-code FAGLL03

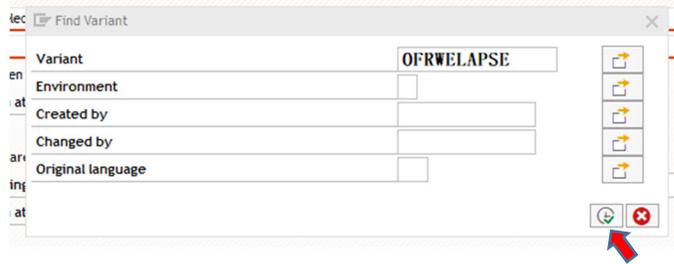


Enter

Select the variant for revenue

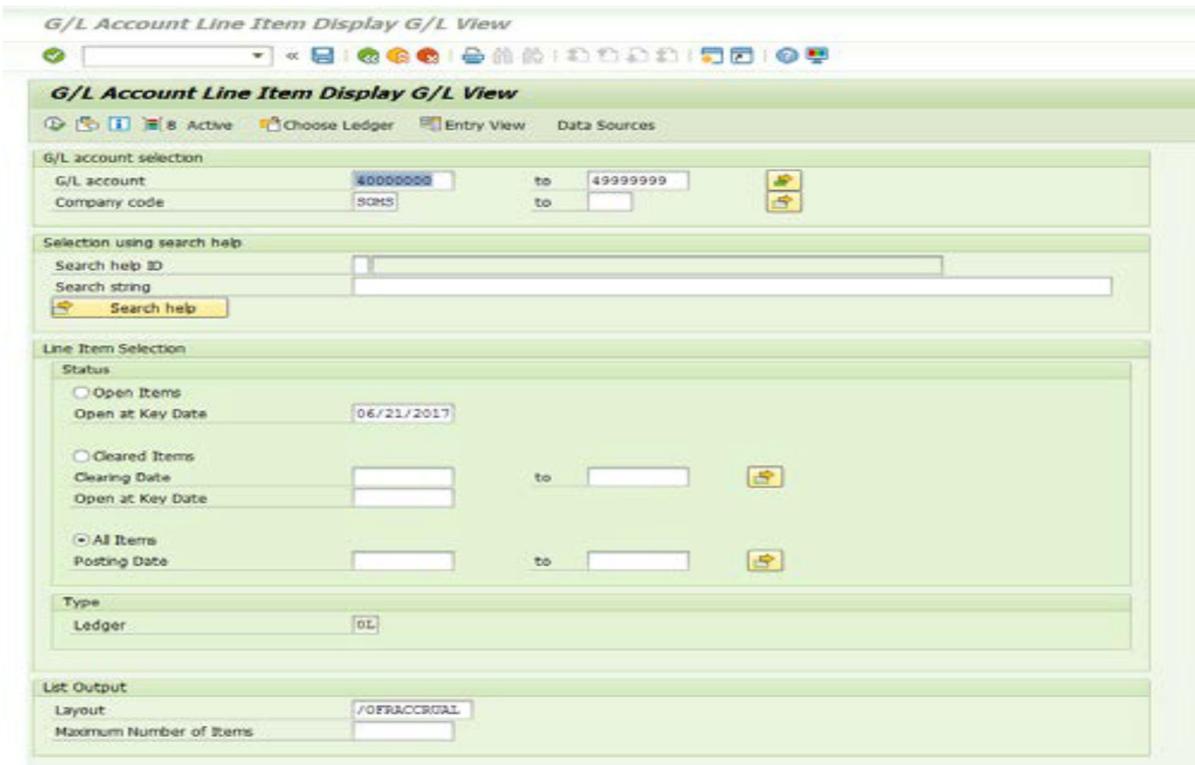


Be sure the "created by" field is blank, and enter the variant for revenue – **OFRACCRUALR**



Execute.

The variant has populated the relevant revenue codes (excluding federal revenue which will be accrued from the grant schedule) and layout (/OFRACCRUAL).



## Enter the dynamic selection criteria

Choose dynamic selections.

Complete the Business Area field. The report can be generated for the business area, or it can be run for a particular fund. (If the report is run for the entire business area, it can then be sorted and/or filtered in Excel for a particular fund.)

Logic for the selection criteria:

- Fiscal Year – new fiscal year that began July 1
- Posting Period – 1 for July
- Budget Period – old budget year (only accrue transactions related to the year ended June 30)
- Document Type – exclude ZQ transactions (cash moves between budget years during lapse)

Save the dynamic selections.

Free Selection

Free Selection

Single Values Only   New Field Selection   ⓘ

Dynamic selections

**G/L Account Line Items**

Fiscal Year	2023	to		ⓘ
Document Type	≠ 7Q	to		ⓘ
Posting Period	1	to	2	ⓘ

**General Ledger Line Items**

Fiscal Year	2023	to		ⓘ
Posting period	1	to	2	ⓘ
Business Area	[x] *	to		ⓘ
Fund	[x] *	to		ⓘ
Budget Period	2022	to	2022-A2	ⓘ

### Execute the report

G/L Account Line Item Display G/L View

8 Active   Choose Ledger   Entry View   Data S

G/L account selection

G/L account	40000000	to	42099999	ⓘ
Company code	SOMS	to		ⓘ

### Exporting the reports to Excel

List   Edit   Goto   Extras   Environment   Settings   System   Help

Print   Ctrl+P

Refresh

Export

- Word Processing...   Shift+F5
- Spreadsheet...   Shift+F4
- Local File...   F9

Send...   Shift+F8

Exit   Shift+F3

G/L Account \*

Company Code SOMS

Ledger 0L

You will be prompted to choose a location and file name to save the file. From Excel you can sort, filter, total, or print the report to assist in your review of the data.