

Purpose

Use this procedure to delete a parked invoice that is not associated with a PO or Contract.

Trigger

Perform this procedure when you need to delete a parked invoice that is not associated with a PO or Contract.

Menu Path

Use the following menu path to access the transaction: Accounting-->Financial Accounting-->Accounts Payable-->Document-->Parked Documents

Transaction Code

FBV2



Procedure

1. Start the transaction using the menu path above or transaction code FBV2.

SAP Easy Access



2. As required, complete/review the following fields:

Field	R/O/C	Description
KEYCODE	Required	Glossary Term Test
		Example: FBV2

3. Press "Enter".



Change Parked Document: Initial Screen

Change Parked Document: Initi	al Screen		
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4. As required, complete/review the following fields:

Field	R/O/C	Description
Doc. Number	Required	The unique identification value assigned to a business event as it is processed in MAGIC; the system automatically creates and assigns document numbers as each document is postedmanual assigning of document numbers is not possible.
		Example: 1900000011

5. Press "Enter".



Edit Parked Vendor Invoice 1900000011 SOMS 2014

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6. Click Menu button Menu .

7. Click Delete parked document (Ctrl+Shift+F10)or go to Menu Document Delete parked document.

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Delete Parked Document

	Delet	te Parked Document	X
		Data will be lost.	
n	•	Delete parked document?	
		Yes No	
		Yes	
8		Click Yes button Yes	



FBV2 Delete Parked Document (Non LIV)

Work Instruction Transaction Code(s): FBV2

Result

You have deleted the document.