



**Project Advisory Committee
MEETING MINUTES
Conference Call
Thursday, July 18, 2019**

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 138
Jackson, Mississippi
Conference Call

Committee Members Via Teleconference: Rebekah Staples
Chokwe A. Lumumba
Kirk Sims
Jonathan Wilson
Bob Miller
Worth Thomas

Committee Members Not Via Teleconference: Nathan Wells
Bobby Morgan
Mukesh Kumar

Staff: Laura Jackson, DFA Executive Director
Glenn Kornbrek, DFA Deputy Director
Romaine Richards, Assistant Attorney General
Paula DeYoung, CCID Project Director
Gilda Reyes, CCID Program Director
Vernea Weathers, CCID Contract Analyst

Guests: John Gomez

I. Call to Order

The meeting was called to order at 1:32 pm by Rebekah Staples, CCID Advisory Board Committee Chairperson.



II. Welcome – Rebekah Staples, CCID Advisory Board Committee Chairperson

III. Approval of Minutes from April 18, 2019 Quarterly Meeting

Motion: A motion was made by Mr. Thomas to approve the meeting minutes as presented. The motion was seconded by Mayor Lumumba and unanimously approved by all members on teleconference.

IV. Update on Project Status – Paula DeYoung, CCID Project Director

The RFQ was advertised by CCID to design professionals. Six responses were received on Friday, May 24, 2019 by 2:00:00 pm. Interviews of the responding professional were held on June 12 and June 13. The scoring interview committee consisted of Laura Jackson, Rebekah Staples, Glenn Kornbrek, Worth Thomas, Gilda Reyes and Paula DeYoung. The interviews were scored. Selection memos, pending approval by PPRB (Public Procurement Review Board) were sent to the selected design professionals on June 24, 2019. A list of the projects and design professionals is attached.

Upon approval by PPRB, the design professionals will be appointed and kick-off design meetings will be scheduled. These meetings will include design professionals, DFA/CCID, the City of Jackson, and any stakeholders that will be directly impacted by the construction of the projects.

There was discussion in regards to a press release regarding the projects. It was decided to issue the press release closer to the beginning of construction.

V. Update on CCID Financials – Gilda Reyes, CCID Program Director

Total Collected to Date (including interest)- \$2,750,722.28

A brief report was given on revenues vs. expenses for FY2019. See attached report.

VI. Reminder of Next Meeting – October 17, 2019 1:30 p.m.

VII. Other Business

Laura Jackson reported there would be a CCID update included in the Legislative R&R tour of the central MS area on July 22, 2019. The Mayor requested a work session between CCID and the 1% Sales Tax Commission to coordinate projects and the schedule. Vernea Weathers, CCID Contract Analysis, was introduced to the PAC.



VIII. Adjourn

Motion: A motion was made by Mr. Thomas to adjourn the meeting @ 1:55 PM. The motion was seconded by Mayor Lumumba and unanimously approved by all members via teleconference.

These Minutes of the Capitol Complex Improvement District Project Advisory Committee were approved by the members on the 17th day of Oct Month 2019 year.

Laura D Jackson
Laura D. Jackson, Executive Director

10/17/19
Date