



**Project Advisory Committee
MEETING MINUTES
Thursday, January 17, 2019**

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 138
Jackson, Mississippi

Committee Members Present: Rebekah Staples
Bobby Morgan
Mukesh Kumar
Chokwe A. Lumumba
Kirk Sims
Worth Thomas
Jonathan Wilson
Nathan Wells

Committee Member Not Present: Bob Miller

Staff: Laura Jackson, DFA Executive Director
Aubrey Leigh Goodwin, DFA Deputy Director
Glenn Kornbrek, DFA Deputy Director
Steven McDevitt, DFA, Bond Advisory Director
Chuck McIntosh, Communications Director
Romaine Richards, Assistant Attorney General
Paula DeYoung, CCID Project Director
Gilda Reyes, CCID Program Director

Guests: Saleem Baird
David Blount
Katie Blount
Candace Cole
Kane Ditto
Rob Farr
Eric Jefferson
Andrew Jenkins
Bill McDonald



Guests Con't: Paul Moak, Jr.
Chris Myers
Safiya Omari
Pete Perry
Jerriot Smash

I. Call to Order

The meeting was called to order at 12:00 pm noon by Rebekah Staples, CCID Advisory Board Committee Chairperson.

II. Approval of Minutes from October 18, 2018 meeting

Motion: A motion was made by Mr. Wells to approve the meeting minutes as presented. The motion was seconded by Mr. Sims and unanimously approved by all members present.

III. Update from WEI/AJA/CDFL Engineering Professional(s) Developing the Master Plan by Eric Jefferson. See Points of Discussion Below

- a. **Timeline –**
 - i. September 18, 2018 kickoff meeting
 - ii. Reviewed Data and Conducted Stakeholders Meetings to compile “The Data Research and Analysis - Summary of Findings Report”
 - iii. Developed Prioritization Methodology
 - iv. Working on the Final Master Plan – Due March 18, 2019
- b. **The Data Research and Analysis – Summary of Findings Report –** Presented to the committee (See attached report).
- c. **Explanation of Scoring Methodology –** Methodology was explained to the committee. Discussion followed with no action taken. (See attached memo)
- d. **Discussion of Next Steps –** A Draft of the Final Master Plan will be sent to DFA in February 2019 for comments and the Final Report will be due to DFA on March 18, 2019.



Points of Discussion:

A list of proposed projects was compiled after numerous meetings with WEI/AJA/CDFL (Work Team) and DFA representatives. A visual assessment of each road was conducted by the Work Team and reported back to DFA. This list of proposed projects will be re-evaluated on an annual basis with the ability to add or delete projects.

The primary concern from each stakeholder was to improve the condition of the roads in the district.

The Master Plan is essentially a Five (5) year Capital Improvement Program. The list of proposed projects will be an attachment to the Master Plan where funding allocations are determined on an annual basis. The list of proposed projects will also be re-evaluated on an annual basis.

A healthy balance of projects is the goal of the Master Plan.

There will be an evaluation of each project to include a comprehensive assessment of above and below ground infrastructure before each project will begin. Coordination of all trades will be done with the City of Jackson, Utility Companies and Contractors prior to the beginning of each project.

Suggestions were made to make inquiries of additional funding sources from Mississippi's Washington delegation. Requesting federal funding could require additional research to determine if eligible.

Dr. Kumar reported that a Master Plan will be in place for the OneLine project for the City of Jackson by the end of 2019.

IV. Update on CCID Revenue Stream – Laura Jackson, Executive Director of DFA

Total to Date (including interest)- \$1,381,012.46

V. Reminder of Next Meeting – Thursday, April 18, 2019 1:30 p.m.

An interim meeting may be called to discuss the Final Report of the Master Plan


VI. Other Business



VII. Adjourn

Motion: A motion was made by Mr. Thomas to adjourn the meeting @ 12:54 PM. The motion was seconded by Dr. Kumar and unanimously approved by all members present.

These Minutes of the Capitol Complex Improvement District Project Advisory Committee were approved by the members on the 8th day of March Month 2019 year.



Laura D. Jackson, Executive Director

3/12/19

Date