



**Project Advisory Committee
MEETING MINUTES
Thursday, October 18, 2018**

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 138
Jackson, Mississippi

Committee Members Present: Rebekah Staples
Bobby Morgan
Mukesh Kumar
Chokwe A. Lumumba
Robert K. Miller
Worth Thomas
Jonathan Wilson
Nathan Wells

Committee Member Not Present: Kirk Sims

Staff: Laura Jackson, DFA Executive Director
Glenn Kornbrek, DFA Deputy Director
Chuck McIntosh, Communications Director
Romaine Richards, Assistant Attorney
Paula DeYoung, CCID Project Director
Gilda Reyes, CCID Program Director

Guests: David Blount
Carla Gammill
Eric Jefferson
Andrew Jenkins
Bill McDonald
Chris Myers
Safiya Omari
Pete Perry
Jerriot Smash



I. Call to Order

The meeting was called to order at 1:33 pm. by Laura Jackson.

II. Welcome from Executive Director of DFA

Ms. Jackson welcomed the PAC and the guest to the second meeting. Presented the agenda and asked to move items *IV. Approval of Minutes* and *V. Elections of Officers* to follow the *Update on CCID Revenue Stream – Laura Jackson*.

III. Introduction of CCID Project Director, CCID Program Director, WEI/AJA/CDFL Master Plan Team Members:

Gilda Reyes, CCID Program Director

Paula DeYoung, CCID Project Director

WEI/AJA/CDFL Master Plan Team Members: Members at meeting were Bill McDonald, Eric Jefferson, Andrew Jenkins, Jerriot Smash, Chris Myers

IV. Update from WEK/AJA/CDFL Engineering Professional(s) Developing the Master Plan

a. Timeline

- i. Mr. Jefferson reported the team began with a kick off meeting with DFA on September 18, 2018, NTP was established
- ii. The team has held 10 Stakeholder meetings and is still gathering information.
- iii. The Team is on schedule with no impediments currently.
- iv. Submit Draft Summary report of findings to DFA for review; October 29, 2018
- v. Final Summary report to DFA; November 12, 2018
- vi. Prioritization Methodology Report; December 17, 2018
- vii. Additional meetings with PAC as needed prior to quarterly meeting in January

b. Interview with Stakeholders

- i. Currently in a 60-day fact finding and information gathering time with Stakeholders. In addition to the Stakeholders on the PAC the Master Planning Team has met with: CMPDD, Downtown Jackson Partners, Community Foundation, President of the Hinds County Board of Supervisors, Community Foundation, Jackson Chamber, Archives and History, JSU, UMMC, City of Jackson, State of MS, Jackson Chamber and DFA.
- ii. Letters have been sent to additional stakeholders.



- iii. WEI/AJA/CDFL team has received plans from UMMC and Millsaps
- iv. Some of the common concerns from stakeholders are:
 - 1. Roads
 - 2. Utilities
 - 3. Lighting
 - 4. Drainage
 - 5. Aesthetics
 - 6. Signage

V. Update on CCID Revenue Stream - Laura Jackson

- a. During the meetings with Stakeholders throughout the CCID area; DFA has learned of several opportunities to partner for additional funding. Before any borrowing can take place, the Bond Commission must first approve.
- b. Department of Revenue (DOR) deposits
 - i. \$241,900.21 August
 - ii. \$218,932.56 September
 - iii. \$231,591.05 October
 - iv. Total thru October 10, 2018 is \$692,423.82. This fund retains its own interest.
 - v. Once the Master Plan is completed and approved DFA has authority to borrow \$7,000,000.00 (seven million dollars) immediately. *Reminder: The primary reason DFA asked the legislature for the ability to borrow \$7,000,000, was to try to kick-start the CCID project.*

VI. Approval of Minutes from July 19, 2018

Ms. Jackson allowed the members to review the minutes from previous meeting. An electronic copy of the meeting minutes will be sent to the PAC.

Motion: A motion was made by Mayor Lumumba to approve the meeting minutes as presented. The motion was seconded by Jonathan Wilson and unanimously approved by all members present.

VII. Election of Officers

Motion: A motion was made by Mr. Thomas to nominate Ms. Rebekah Staples as Chairman of the CCID Project Advisory Committee. The motion was seconded by Mr. Wells and unanimously approved by all members present.



Motion: A motion was made by Mr. Wells to nominate Mr. Bobby Morgan as Vice-Chairman of the CCID Project Advisory Committee. The motion was seconded by Mr. Thomas and unanimously approved by all members present.

Discussion: Mayor Lumumba stated because the CCID is in the City of Jackson, he feels the city should have a representative in a leadership position. Members agreed as per BYLAWS Section 3. Officers: The committee shall elect a Chairman and a Vice-Chairman and such other officers as it considers necessary, the position of Secretary could be added to the officer roles. DFA is Treasurer.

Motion: A motion was made by Mr. Worth to nominate Dr. Kumar as Secretary of the CCID Project Advisory Committee. The motion was seconded by Mr. Wells and unanimously approved by all members present.

VIII. Reminder of Next meeting – Thursday, January 17, 2019 at Noon (Lunch will be Provided for the Committee Members)

XIII. Adjourn

Motion: A motion was made by Mr. Wells to adjourn the meeting @ 1:52 PM. The motion was seconded by Mr. Wilson and unanimously approved by all members present.

These Minutes of the Capitol Complex Improvement District Project Advisory Committee were approved by the members on the 17th day of January Month 2019 year.



Laura D. Jackson, Executive Director

Date 1-18-19



Capitol Complex Improvement District Project Advisory Committee

SIGN-IN SHEET

Thursday, October 18, 2018 1:30 p.m.

Lidda Reyes	DFA
Romaine L. Richards	AG/DFA
CHRIS MYERS	WEI / ASA / CDFL
Robert K. Miller	City of Jackson DPW
Carla Gammell	COJ DPW
Worrell Thomas	JSU
Nathan Wells	Speaker's Office
PETE PERRY	DFA
JERRIOT SMASH	WEI/ASA, LLC
Andrew Jenkins	WEI/ASA, LLC
Bill McDonald	WEI / ASA LLC
Eric Jefferson	WEI/ASA LLC
Jonathan Wilson	UMMC
Chuck McIntosh	DFA
Renee Jackson	DFA
Safiya Omarj	COJ
Chokwe A. Lumumba	COJ
Mukesh Kumar	COJ
Rebelah Staples	LTA appointment
Robby Moya	Governor's office
Dani & Brown	Senate
Paula Deffouring	DFA



Capitol Complex Improvement District Project Advisory Committee

MEETING AGENDA

Thursday, October 18, 2018 1:30 p.m.

- I. Call to Order
- II. Welcome from Executive Director of DFA
- III. Introduction of CCID Project Director, CCID Program Director, WEI/AJA /CDFL Master Plan Team Members
- IV. Approval of Minutes from July 19, 2018 meeting
- V. Election of Officers
- VI. Update from WEI/AJA/CDFL Engineering Professional(s) Developing the Master Plan
 - A. Timeline
 - B. Interview with Stakeholders
- VII. Update on CCID Revenue Stream – Laura Jackson
- VIII. Reminder of Next Meeting – Thursday, January 17, 2019 Noon (Lunch Provided)
- IX. Adjourn