

BYLAWS
Capital Complex Improvement District Project Advisory Committee

Adopted July 19, 2018

Article I
Name

The name of the Committee shall be the Capitol Complex Improvement District Project Advisory Committee (hereinafter the "Committee") for the Capitol Complex Improvement District (hereinafter the "CCID") as administered by the Mississippi Department of Finance and Administration (hereinafter "DFA") and as established by Mississippi Code Ann. (1972) Section 29-5-201 et seq.

Article II
Creation of Capitol Complex Improvement District Project Advisory Committee

The Committee is created in accordance with Mississippi Code Ann. (1972) Section 29-5-213 to serve as an advisor to the DFA in the development of comprehensive plans for improvement projects within the CCID, and any future updates to such plans.

Article III
Committee Guidelines

Section 1. Limitations: The Committee does not have the authority to set or make policies for the CCID or the DFA, but they are to serve in consultation with DFA to give suggestions and/or advice on matters related to the development of and updates to the comprehensive plan for improvement projects within the District.

Section 2. Members and Tenure: The Committee is composed of the following nine members: (1) the Mayor of the City of Jackson or his designee; (2) one member appointed by the Jackson City Council, who shall be a resident of the City of Jackson in Hinds County, with an initial term of one year and subsequent four-year terms; (3) one member appointed by the Governor for an initial two year term and subsequent four-year terms; (4) one member appointed by the Governor for an initial four year term and subsequent four-year terms; (5) one member appointed by the Lt. Governor for an initial term of four years and subsequent four-year terms; (6) one member appointed by the Speaker of the House for an initial term on two years and subsequent four-year terms; (7) one member appointed by the President of Jackson State University; (8) one member appointed by the Vice Chancellor for Health Affairs of University of Mississippi Medical Center; and (9) the Director of the City of Jackson Department of Public Works or his designee. Members appointed to the Committee shall not also serve as members of the commission established by the City of Jackson pursuant to Mississippi Code Section 27-65-241.

Section 3. Officers: The Committee shall elect a Chairman and a Vice-Chairman and such other officers as it considers necessary.

Section 4. Vacancies: Any vacancy of a committee member shall be filled in the manner provided in Section 2. Resignations must be in writing to the Executive Director of the DFA. Upon resignation of an appointed member, the Executive Director of DFA shall immediately seek a replacement from the appropriate appointing authority.

Section 5. Compensation: Appointed members of the Committee shall receive no monetary compensation and shall serve at the will and pleasure of the appointing authority. In the event an appointing authority replaces a committee member or appoints a new committee member in the middle of a term, the new appointee would serve out the unexpired term of the person vacating the position.

Article IV Meetings

Section 1. Regular Meetings: The Committee shall meet, subject to the call by the Executive Director of the DFA, at least quarterly at a time and meeting location designated by the DFA.

Section 2. Special Meetings: The Committee may call Special Meetings when or if it deems necessary.

Section 3. Business: At each regular Committee meeting, the following items should be reviewed: calling of the roll, approval of minutes, old business, new business, adjournment and other items for discussion. A Committee member may request an item to be placed on the agenda for discussion. Public comment may be allowed at the will of the Committee.

Section 4. Quorum: A quorum shall consist of at least five official members attending a meeting (fifty percent plus one of the official members.)

Section 5. Adoption of Motion: Once a quorum is established, the affirmative majority vote of the members present shall be necessary for the passage of any motion or measure.

Section 6. Voting: Passage of any motion or measure may be made by voice vote.

Section 7. Agendas and Minutes: The meeting agendas and official minutes shall be prepared and maintained by the DFA.

Article V Committee Officers

Section 1. Chairperson: The Chair shall be a member of the Committee and shall be elected by a majority vote for a term of one year. The Chairperson shall have powers and duties as follows:

- Conduct regular and all special meetings of the Committee.
- Be the official representative of the Committee, coordinator for and spokesperson for the Committee.
- Work closely with the DFA on resolving any issues identified by the Committee.

In the event of a vacancy in the office of the Chair, the Vice-Chairman will assume the powers and duties of the Chairperson. The Committee will hold an election to select a new Chairperson within 90 days.

Section 2. Vice-Chairman: The Vice Chair shall be a member of the Committee and be elected by a majority vote for a term of one year. The Vice-Chair shall conduct meetings in the absence of the Chair and have only such other powers confirmed by the Committee, the by-laws or by the Chairperson. In the event of a vacancy occurring in the office of the Vice Chair, a new Vice Chair will be chosen by a majority vote of the Committee.