

**REQUEST FOR QUOTATION**  
**SECTION 00 1100-Q**

Sealed quotes will be received at the Office of the Bureau of Building, Grounds and Real Property Management, 501 North West Street, Suite 1401B [Woolfolk Building], Jackson, Mississippi, 39201 until 2:00:00 p. m. on \_\_\_\_\_,

\_\_\_\_\_  
(Day)

\_\_\_\_\_  
(Date)

Project # \_\_\_\_\_  
\_\_\_\_\_  
(Project Title)  
\_\_\_\_\_  
(Using Agency)  
\_\_\_\_\_  
(Location)

at which time they will be publicly opened and read. Contract Documents may be obtained from:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (        ) \_\_\_\_\_

A deposit of \$\_\_\_\_\_ is required. Bid/Quote preparation will be in accordance with *Instructions to Bidders* bound in the Project Manual. The Bureau of Building, Grounds and Real Property Management reserves the right to waive irregularities and to reject any or all bids. **NOTE: Telephones and desks will not be available for bidders use at the bid site.**

By: Director

Note: Whenever the term “Bid / Bidder” is used in the bid documents and/or contract documents – it shall also refer to “Quote / Quoter”.