
UA QUOTE PROPOSAL FORM
for Contractor/Vendor
with attachments, if required
(\$5,000.00 - \$75,000.00)

To: _____

Re: Project # _____
Project Title _____
Location _____

I propose to complete all work included in the scope of work:

_____ within _____ consecutive calendar days from the Notice to Proceed, for the sum of:

BASE BID/QUOTE: _____ Dollars
(\$ _____) (written out carries)

ADD ALTERNATE: (cannot be an alternate if project is an "emergency") _____ Dollars
(\$ _____) (written out carries)

Breakdown of bid components is required for bid/quote \$5,000.00-\$75,000.00. (Code 31-7-13(b). Combined total of all bid components must equal base bid/quote. Identify each material component in excess of \$5,000.00 on a separate line item with remainder of materials included together on the Miscellaneous Material line item. Insurance is required for \$5,000.00 and over. Workers Comp is required if 5 or more workers in the Company. Bond is required for \$25,000.00 and over. No component breakdown needed for bid under \$75,000.00 WHEN Code 31-7-13(c) regarding advertisement is followed. (you do not have to use ALL the following blanks – just the applicable blanks.) (Distinguish the component breakdowns below between Base Quote and Alternate (in case alternate is not taken).

BASE BID COMPONENT BREAKDOWN:

MATERIAL 1: _____ Dollars
(\$ _____) (written out carries)
Description (include manufacturer/model #) _____

MATERIAL 2 (if applicable): _____ Dollars
(\$ _____) (written out carries)
Description (include manufacturer/model #) _____

MATERIAL 3 (if applicable): _____ Dollars
(\$ _____) (written out carries)
Description (include manufacturer/model #) _____

BASE BID COMPONENT BREAKDOWN: (continued)

MATERIAL 4 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MATERIAL 5 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MATERIAL 6 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MATERIAL 7 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MISCELLANEOUS MATERIALS (if applicable) (include value of any materials not included in previous line items):

_____ Dollars
(\$ _____) (written out carries)

EQUIPMENT (if applicable):

_____ Dollars
(\$ _____) (written out carries)

LABOR (if applicable) (including labor burden):

_____ Dollars
(\$ _____) (written out carries)

OVERHEAD & PROFIT (including taxes): (if not included in costs above)

_____ Dollars
(\$ _____) (written out carries)

ADD ALTERNATE COMPONENT BREAKDOWN:

MATERIAL 1 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MATERIAL 2 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

ADD ALTERNATE COMPONENT BREAKDOWN: (continued)

MATERIAL 3 (if applicable):

_____ Dollars
(\$ _____) (written out carries)

Description (include manufacturer/model #) _____

MISCELLANEOUS MATERIALS (if applicable) (include value of any materials not included in previous line items):

_____ Dollars
(\$ _____) (written out carries)

EQUIPMENT (if applicable):

_____ Dollars
(\$ _____) (written out carries)

LABOR (if applicable) (including labor burden):

_____ Dollars
(\$ _____) (written out carries)

OVERHEAD & PROFIT (including taxes): (if not included in costs above)

_____ Dollars
(\$ _____) (written out carries)

TAXES All overhead including Sales and/or MPC taxes, if applicable, is included in the total quote above.
(This is a tickler to the bidder – taxes cannot be requested at a later date.)

MINORITY BUSINESS ENTERPRISE? (MBE/WBE) Yes _____ No _____ (to assist with Code 57-1-57)

ADDENDA ACKNOWLEDGMENT: (if any)

No. _____ Date _____ No. _____ Date _____
No. _____ Date _____ No. _____ Date _____

ACCEPTANCE:

I certify that I am authorized to enter into a binding contract, if this Proposal is accepted.

Signature _____ Date _____

Name and Title _____

Name of Business _____

Complete spelling of bidder's name and address - exact as recorded at the Secretary of State
[<https://corp.sos.ms.gov/corp/portal/c/page/corpBusinessIdSearch/portal.aspx?#clear=1>] which should be
the same as you applied for at the Mississippi State Board of Contractors
[<http://search.msdoc.us/ConsolidatedSearch.cfm>] (see 2.07, 3.01, 5.01) **SoS rules when the 2 are different.**

Address _____ (mailing)

Address _____ (physical)

City/State/Zip Code _____ County _____

Phone _____ Fax _____ Email _____

Certificate of Responsibility Number(s): _____

(per Code 31-3-15 and 31-3-21 for bid/quote/contract over \$50,000.00 --- or indicate "not over \$50,000.00)