



STATE OF MISSISSIPPI


GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

MEMORANDUM

TO: IHL Institutions, Community/Junior Colleges, Mental Health Institutions,
Department of Corrections, and Department of Wildlife, Fisheries and Parks
(e-mailed)

FROM:  Adrian Massey, Director
Bureau of Building, Grounds and Real Property Management

RE: FY 2025 Renovation and Repair Expenditures Report

DATE: June 9, 2025

Per Mississippi Code Section 31-11-3(8), the Mississippi Department of Finance and Administration (DFA) is preparing the FY 2025 Renovation and Repair Expenditures Report that will be submitted to the Legislative Budget Office for their information and review. In order to compile this document, we have enclosed a copy of the required form for you to complete for fiscal year 2025. The deadline for submission is **Friday, August 8, 2025.**

Institutions are to submit one form for each GS# prefix (campus / location) assigned by the Bureau. Explanations of what to include in each section of the form are provided on the attached form. Please note that the information provided is compiled into a comprehensive summary comparing expenditures among all reporting institutions and agencies.

Please submit the spreadsheet to Tricia Weir at tricia.weir@dfa.ms.gov by 5:00:00 pm on Friday, August 8, 2025. If you have additional questions, you may contact Tricia by email or at (601) 359-3621.

Thank you.

Attachments

AM/tw