

# Department of Finance and Administration

## OFFICE OF FISCAL MANAGEMENT

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### MEMORANDUM

**TO:** John Storey  
**FROM:** Laketta Steel  
**DATE:** September 16, 2020  
**SUBJECT:** Dates for Travel Pay for October 2020

### SPAHRS Travel for October 2020

**NOTE:** The Pay Period Start Date is the actual Due Date for processing travel. Agencies need to process their final travel run by C.O.B. on the Pay Period Start Date in order to receive warrants/EFTS on the Pay Date.

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	NOTES
T1	10-05-2020	10-01-2020	10-05-2020	
T2	10-08-2020	10-06-2020	10-08-2020	
T3	10-12-2020	10-08-2020	10-12-2020	
T4	10-15-2020	10-13-2020	10-15-2020	
T5	10-19-2020	10-15-2020	10-19-2020	
T6	10-22-2020	10-20-2020	10-22-2020	
T7	10-26-2020	10-22-2020	10-26-2020	
T8	10-29-2020	10-27-2020	10-29-2020	
T9	11-02-2020	10-29-2020	11-02-2020	