

Department of Finance and Administration

OFFICE OF FISCAL MANAGEMENT

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MEMORANDUM

TO: John Storey
FROM: Laketta Steel
DATE: February 10, 2021
SUBJECT: Dates for Travel Pay for March 2021

SPAHRS Travel for March 2021

NOTE: The Pay Period Start Date is the actual Due Date for processing travel. Agencies need to process their final travel run by C.O.B. on the Pay Period Start Date in order to receive warrants/EFTS on the Pay Date.

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	NOTES
T1	03-04-2021	03-02-2021	03-04-2021	
T2	03-08-2021	03-04-2021	03-08-2021	
T3	03-11-2021	03-09-2021	03-11-2021	
T4	03-15-2021	03-11-2021	03-15-2021	
T5	03-18-2021	03-16-2021	03-18-2021	
T6	03-22-2021	03-18-2021	03-22-2021	
T7	03-25-2021	03-23-2021	03-25-2021	
T8	03-29-2021	03-25-2021	03-29-2021	
T9	04-01-2021	03-30-2021	04-01-2021	