



NOTICE OF CONTRACT AWARD

The Department of Finance and Administration (DFA) issued a Request for Applications (RFA) on July 16, 2020 seeking a contract worker to serve as the Executive Consultant to agency leadership. The term of the contract shall be one (1) year with four (4) optional one-year renewals. The rate of pay shall be \$70 an hour (not including travel) not to exceed twenty (20) hours per week. The Consultant will report to the Executive Director of DFA.

The Contractor will provide the following services for DFA:

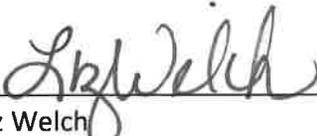
- Assist DFA Leadership in the improvement of core business processes at the Agency through the evaluation of performance, management, and, structural components of DFA;
- Monitor state and federal legislation and advise on its possible effect on DFA;
- Advise, interpret, and draft public policies and procedures; and,
- Assist the DFA Leadership with other special projects as required or assigned.

After publically advertising the position, the application and selection process is now complete. DFA received applications from the following:

1. LaDarion Ammons;
2. Mike Lanford;
3. Cheryl Mize;
4. Michael Mulvihill; and,
5. Jim St. Clair.

Resumes were reviewed against the minimum and preferred qualifications outlined in the RFA and DFA intends to offer the contract to Mike Lanford. Mr. Lanford possesses the qualifications and abilities to perform the duties of this position.

DFA will submit the contract to the Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) for board approval at the September 2, 2020 monthly meeting. Pending approval by the PPRB, the contract will be available for public inspection in the office of the Chief Procurement Officer.

Approved By:  Date: 8-3-20
Liz Welch
Executive Director