

Notice of Intent to Award

December 18, 2019

Procurement Type and Number	IFB #3160003230
Procurement Title	Annual Maintenance and Inspection of Airplane
Opening Date and Time	December 5, 2019 @ 2:00 p.m., CST

Elliott Aviation was the only bid response received.

After review and evaluation of this response according to the criteria stated in the solicitation, it is the intent of the Department of Finance and Administration, Office of Air Transport, to award this bid and contract to Elliott Aviation. The decision has been made to **NOT** install the Luminary Insulation and Sound Barrier Upgrade.

This vendor's response is being deemed responsive and responsible, with a total bid price of \$117,810.00 for the general maintenance and inspection. Based on our maintenance history, an additional \$85,000.00 is anticipated for repairs that will be needed as a result of the required inspections. Total contract price not to exceed \$202,810.00.

An executed contract, and purchase order will follow. Our plan will be to arrive for maintenance on the morning of March 2, 2020.

Please provide us with the Insurance Certificate listing the Department of Finance and Administration as the "Additional Insured" as required on page 11 of the IFB.

We would like to thank you for your time and effort in preparing a response to this solicitation.

We invite you to contact Judy Miller, Procurement Officer, if you would like to request a post-award vendor debriefing where we can share with you any applicable information about your response including significant weaknesses or deficiencies, technical ratings, and overall ranking specific to your company's response. This debriefing is a meeting and not a hearing; therefore, legal representation is not required. However, if you prefer to have legal representation present, you must provide notification prior to the scheduled meeting so that we can also have legal representation present. Your request for debriefing must be received within three (3) business days after the issuance of this notice or no later than **December 23, 2019**.

Vendors are reminded that any protests of this decision must be submitted to Judy Miller, Procurement Officer, within seven (7) calendar days after the issuance of this notice or no later

than **December 27, 2019**. The protest must be in writing, identify the name and address of the protestor, provide appropriate identification of the procurement and resulting contract number (if known), and detail the nature of the protest, including available supporting exhibits, evidence, or documents to substantiate any claims.

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project or services until execution of the contract.

We appreciate your interest in doing business with the State of Mississippi.

Sincerely,

A handwritten signature in cursive script that reads "Judy Miller".

Judy Miller, Procurement Officer

Department of Finance and Administration

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