

Department of Finance and Administration
Office of Capitol Facilities

ADDENDUM No. 1
November 26, 2019

Pre-Bid Conference

IFB #3160003016 Custodial Services and On-Site Manager
at the MS Civil Rights Museum and the MS History Museum held on
November 15, 2016

Judy Miller opening the meeting and went over the timeline. Glenn Kornbrek brought special attention to the language on Page 7 concerning special events and or surges in Museum visitation, mainly pointing out the need for flexibility and the ability to adjust to this.

Several questions were asked. Attendees were instructed to forward all questions by email to judy.miller@dfa.ms.gov, prior to 2:00 p.m., on Friday, November 22, 2019.

Glenn Kornbrek explained the importance of vendors attending the pre-bid conference, due to the dynamics of the Museums. There are events held often several nights a week at the Museums. Lots of school children attend, and various other groups. This is a very active Museum, requiring flexibility with schedule adjustments.

There was special attention brought to Paragraph 11, 4.1.6.1 Previous Experience. References will be contacted.

Bid responses that are not completed properly, will be considered non-responsive.

There were 5 DFA employees in attendance.

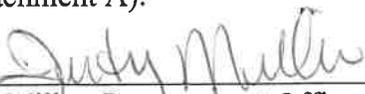
Eleven vendors attended.

Glenn Kornbrek adjourned the meeting, and George Torne conducted the actual walk through of the building.

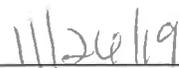
Authorized Signature of Bidder

Printed Name and Date

Note: Vendor must acknowledge this and any subsequent Addenda on Bid Form (Attachment A).



Judy Miller, Procurement Officer
Department of Finance and Administration



Date

SIGN IN SHEET

**PRE-BID CONFERENCE – IFB #3160003016
Custodial and On-Site Management for MS Civil
Rights Museum and MS History Museum**

November 15, 2019

<u>Name</u>	<u>Company</u>	<u>Phone #</u>	<u>Email Address</u>
1. <u>Tommy Wheeler</u>	<u>Wheeler's Janitor</u>	<u>601-906-4141</u>	<u>wheeler'sjanitorial@yahoo.com</u>
2. <u>Dhena Redfield</u>	<u>Wheeler's Janitorial</u>	<u>601-906-4141</u>	<u>wheeler'sjanitorial@yahoo.com</u>
3. <u>Rexal Herdeberg</u>	<u>Truckle Services</u>	<u>601-218-4419</u>	<u>truckleservices@aol.com</u>
4. <u>Sharon Bobbitt</u>	<u>Anointed Hands Services</u>	<u>(601) 606-2645</u>	<u>anointedhas@gmail.com</u>
5. <u>Tackie Sledge</u>	<u>Sunshine Autos</u>	<u>(901) 409-3752</u>	<u>Hayes324@aol.com</u>
6. <u>Ray Johnson</u>	<u>Facility Solution</u>	<u>601-672-7724</u>	<u>leej6124@gmail.com</u>
7. <u>Eric Brown</u>	<u>Facility Solution</u>	<u>601-966-2618</u>	<u>ebrown@facility-ss.com</u>
8. <u>Al Hibron</u>	<u>EMPIRE SERVICES</u>	<u>504-835-5551</u>	<u>AI@EMPIRENOLA.COM</u>
9. <u>Ronald Hewitt</u>	<u>Janiking</u>	<u>601-966-2496</u>	<u>RHewitt@janikinggar.com</u>
10. <u>Jay Hobson</u>	<u>ServiceMasterMetal</u>	<u>601-456-1318</u>	<u>jhobson@sm1call.com</u>
11. <u>GARY Mulvaney</u>	<u>AJAX</u>	<u>901-550-0311</u>	<u>G.Mulvaney.AJAX@gmail.com</u>
12. <u>Alyson Bradford</u>	<u>DFA</u>	<u>_____</u>	<u>alison.bradford@dfa.ms.gov</u>
13. <u>Victor Jackson</u>	<u>DFA</u>	<u>_____</u>	<u>victor.jackson@dfa.ms.gov</u>
14. <u>Judy Miller</u>	<u>DFA</u>	<u>_____</u>	<u>judy.miller@dfa.ms.gov</u>
15. <u>Glenn R. Kornbrek</u>	<u>DFA</u>	<u>601-941-6073</u>	<u>glenn.kornbrek@dfa.ms.gov</u>
16. <u>George Turner</u>	<u>MDAH</u>	<u>601-506-5615</u>	<u>_____</u>
17. _____	<u>_____</u>	<u>_____</u>	<u>_____</u>
18. _____	<u>_____</u>	<u>_____</u>	<u>_____</u>
19. _____	<u>_____</u>	<u>_____</u>	<u>_____</u>
20. _____	<u>_____</u>	<u>_____</u>	<u>_____</u>