



MISSISSIPPI MANAGEMENT & REPORTING SYSTEM

Meeting the Management Information Needs for the State of Mississippi

MAGIC Phase II Agency Kickoff



Logan Litchliter

11/12/2019



Slide 1

Project Summary

Phase II of the MAGIC project incorporates Human Resources and Payroll functions into the statewide Enterprise Resource Planning (ERP) system.

This system is a cloud-based solution and will utilize best practices and limit the need for enhancements.

Project Scope – SAP SuccessFactors

Employee Central (EC)

Core HR

Organizational
Management

Time and Attendance

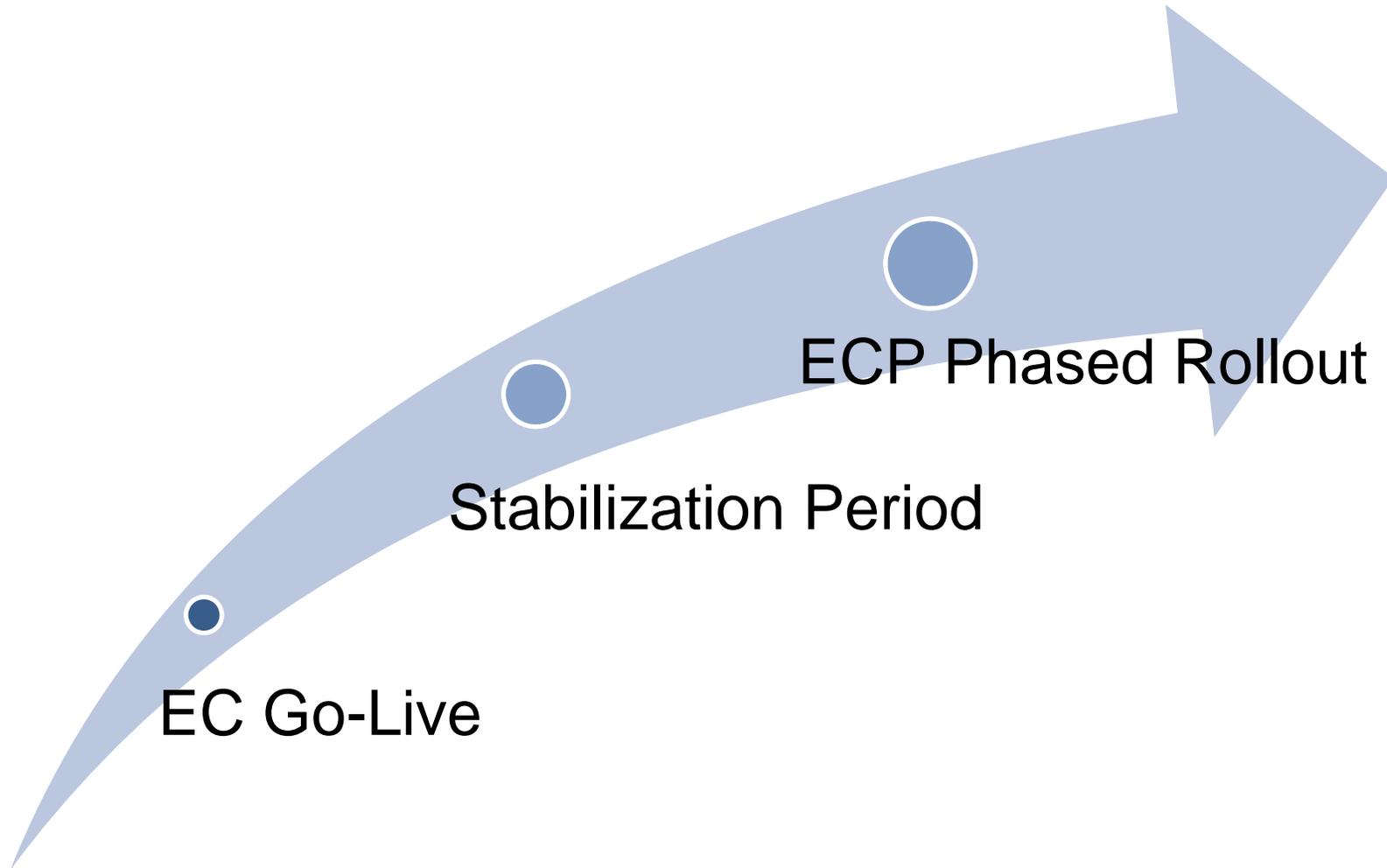
Benefits Management

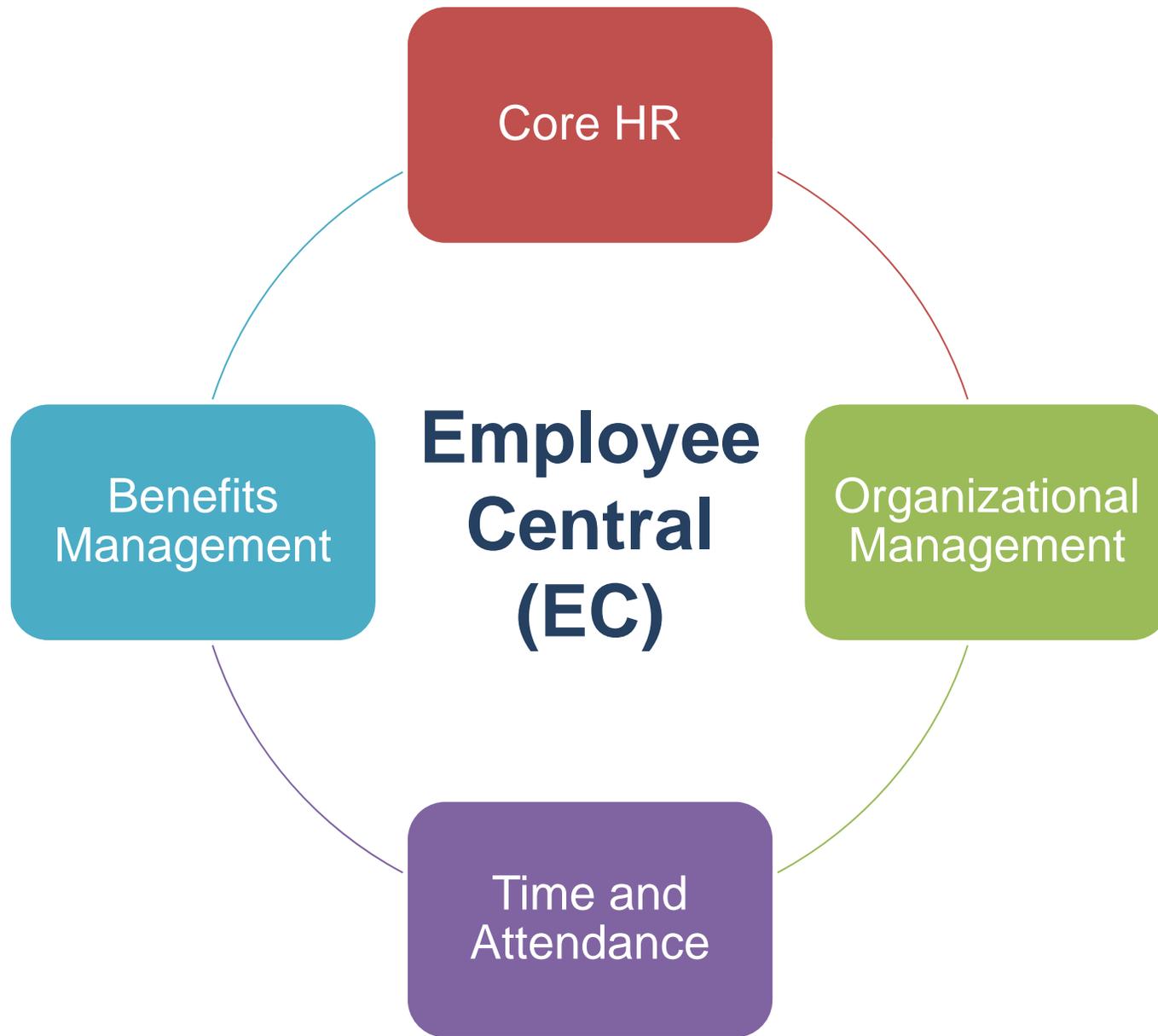
Employee Central Payroll (ECP)

Payroll

Travel Management

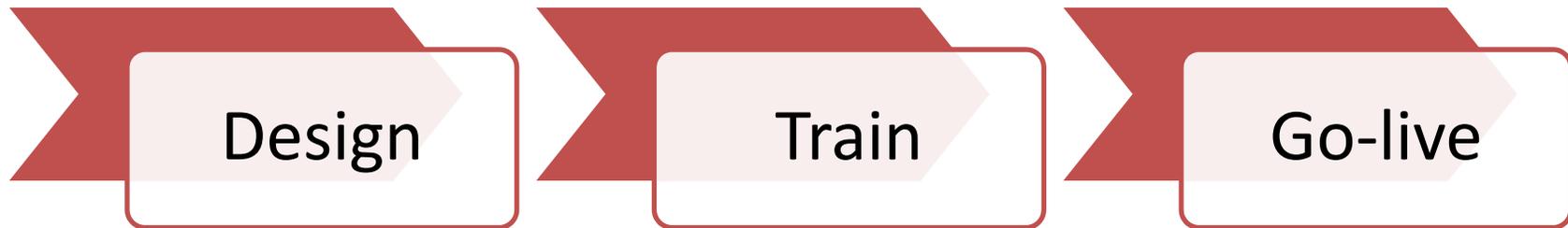
Project Timeline



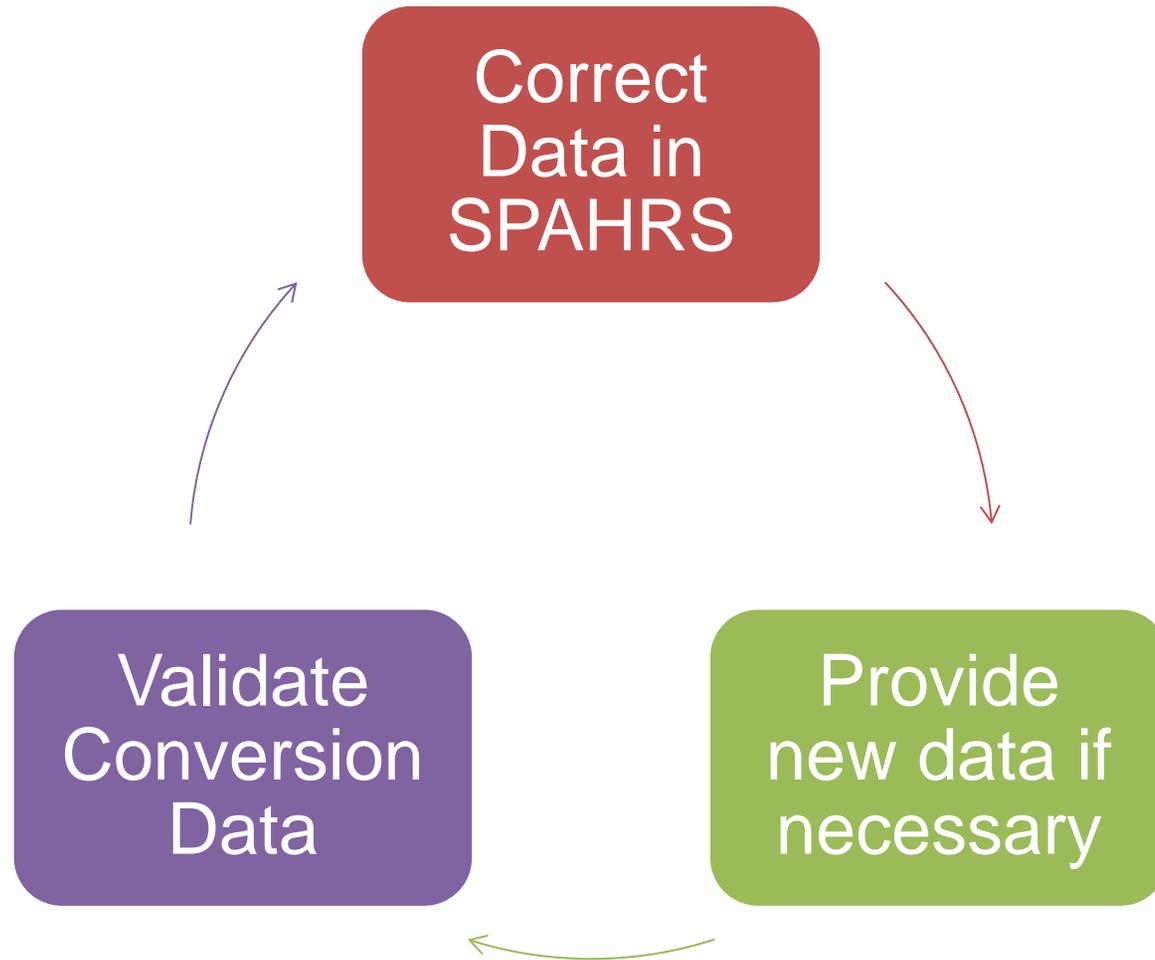


EC Rollout

All agencies will “Go-live” at the same time.



EC Rollout Agency Activities



Employee Central Payroll (ECP)

Payroll

Travel
Management

ECP Rollout Plan

Rollouts to agencies
will occur twice a year

Agencies will be
assigned to a rollout
schedule

ECP Rollout Activities

#1

- Contact agency and determine migration resources

#2

- Payroll / Travel Management Kickoff

#3

- Provide guide with important dates and tasks

#4

- Agency training

#5

- Agency to complete preparation steps / parallel payrolls

Project Methodology

Workshops (Define system processes)

Iteration 1 (Review and update configuration)

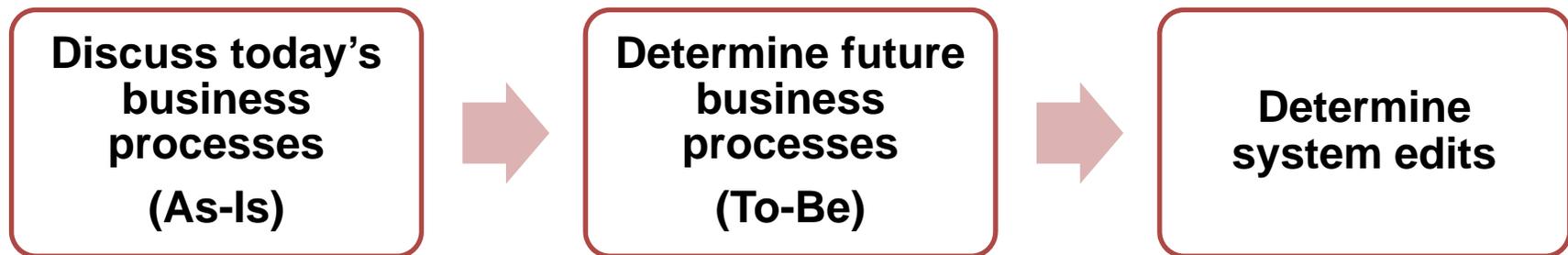
Iteration 2 (Review and update configuration)

Iteration 3 (Review final solution)

Go-live!

Workshops

The objective of the workshops is to determine the design of the system.



Subject Matter Experts (SME's)

Subject Matter Experts will participate in:

- **Workshops**
- **Iterations**
- **Testing**
- **Training**

SME Areas

Core HR

Organizational
Management

Time &
Attendance

Benefits
Management

Payroll

Travel
Management

SME Time Commitments

Estimated time commitments:

Activity	Time Commitment
SME Orientation	2 hours
Area workshop	10 days
Iteration 1	1 day
Iteration 2	1 day
Iteration 3	1 day
*Testing	3 days
*Training	5 days

*** Not all SME's will participate in testing and training activities.**

How to register to be an SME?

Complete the SME registration form on MMRS webpage

Have Supervisor sign form

Submit to MMRS via email at mash@dfa.ms.gov by November 21

SME Meeting

**A meeting will be held on November 19th
at the Department of Education
Auditorium.**

Sign-in 9:30 – 10:00

Presentation 10:00 – 11:30

Register in MAGIC

Training

Employee Central Training

- A schedule will be developed for training courses
- Agencies will register in MAGIC
- All agencies will attend training prior to go-live

Employee Central Payroll Training

- Agencies will attend training during the migration process
- Content will include Payroll and Travel Management

Project Communication

eBlasts

Newsletters

Presentations
& Demos

Meetings

Change Management

**“There two things that everybody hates.
Change and the way things are.”**

- Reddit user

Benefits of New System

Modern User
Interface

System Agility

Reporting
Enhancement
Opportunities

Smart
Automation

Payroll
Control
Center

Agency Leaders

Agency leaders will drive system acceptance!

Next Steps

- **Workshops**
- **System Design**
- **Testing**
- **Additional meetings and system demos**
- **Training**
- **Prep for Go-live**
- **Go-live**

Questions?