CCID
CAPITOL COMPLEX
IMPROVEMENT DISTRICT

Project Advisory Committee
MEETING MINUTES
Conference Call
Thursday, April 18, 2019

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 138
Jackson, Mississippi
Conference Call

Committee Members Via Teleconference:
Rebekah Staples
Mukesh Kumar
Chokwe A. Lumumba
Kirk Sims
Jonathan Wilson
Nathan Wells

Committee Members Not Via Teleconference:
Bob Miller
Bobby Morgan
Worth Thomas

Staff:
Laura Jackson, DFA Executive Director
Glenn Kornbrek, DFA Deputy Director
Romaine Richards, Assistant Attorney General
Paula DeYoung, CCID Project Director
Gilda Reyes, CCID Program Director
Philando Brown, DFA Director of Internal Auditor
Deron Simpson, DFA Internal Audit Staff
Krista Robinson, DFA Internal Audit Staff

Guests:
John Gomez
Safiya Omari, Via Teleconference

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I. Call to Order

The meeting was called to order at 1:30 pm by Rebekah Staples, CCID Advisory Board Committee Chairperson.

II. Welcome – Rebekah Staples, CCID Advisory Board Committee Chairperson

III. Approval of Minutes from March 8, 2019 Special Called Meeting

Motion: **A motion was made by Mr. Wilson to approve the meeting minutes as presented. The motion was seconded by Mr. Wells and unanimously approved by all members on teleconference.**

IV. Update on RFQ Process – Paula DeYoung, CCID Project Director

The RFQ for the seven (7) projects will go out May 9, 2019. An email will be sent to all Professionals that are on the DFA listing as well as being posted to the Plan Room. RFQs are due back to our office on Friday, May 24, 2019 by 2:00:00 pm. Interviews will be set for the first part of June.

High Street and Lamar Street Improvements have been combined in one project and will be from planning through construction phase. Highland Drive Improvements will be from planning through construction phase. The remaining projects – President Street, Mississippi Street, North Street, State Street and East Capital Street Improvements are currently being advertised for pre-planning phase only.

Rebekah asked that the Project Advisory Committee be notified when the RFQ email was sent.

V. Update on CCID Revenue Stream – Gilda Reyes, CCID Program Director

Total Collected to Date (including interest)- $2,218,038.46

VI. Update on Issuance of Notes by Bond Commission – Laura Jackson, DFA Executive Director

The Bond Commission meets April 18, 2019 at 3:00 pm. A resolution will be presented from DFA that authorizes DFA to enter into a short term note to borrow $7,000,000. DFA will not borrow these funds until we are ready for major construction.

VII. Reminder of Next Meeting – Thursday, July 18, 2019 1:30 p.m.

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VIII. Other Business

Laura Jackson pointed out to the Committee that when DFA is ready to proceed with the projects that DFA will be in constant communication with the City of Jackson. Paula DeYoung pointed out that it states in the RFQ that the city will be consulted in the design and construction phases since the city own the streets.

IX. Adjourn

Motion: A motion was made by Mayor Lumumba to adjourn the meeting @ 1:40 PM. The motion was seconded by Dr. Kumar and unanimously approved by all members via teleconference.

These Minutes of the Capitol Complex Improvement District Project Advisory Committee were approved by the members on the 18th day of July Month 2019 year.

Laura D Jackson
Laura D. Jackson, Executive Director

7/18/19
Date