

AMENDMENT TWO

Lawn and Landscaping Services

IFB No. 2016-01

The Personal Service Contract Review Board, on behalf of the State of Mississippi, plans to develop a Preapproved List of Providers for Lawn and Landscaping Services, and invites your bid.

Questions and Answers for the Lawn and Landscaping Services are attached.

No other changes are made to Amendment Two of the Invitation for Bids (IFB).

Please acknowledge receipt of this Amendment Two by returning it, along with your original bid, by April 20, 2016 at 1:00 PM CST. This acknowledgment should be enclosed in your bid packet following the submission instructions located in the IFB. **Bids will only be accepted from vendors who also submit this acknowledgment of this amendment.**

Signed by: _____

Company: _____

Date: _____

Questions and Answers for IFB No. 2016-01 Preapproved List of Vendors for Lawn and Landscaping Services:

NOTE: Bids must be received no later than April 20, 2016, 1:00 PM CST. The Bid Opening is April 20, 2016 at 2:00 PM CST. Any addenda must be executed and returned with the Bid.

Question 1: Would you send a list of locations you are referring to?

Answer: Pursuant to Section 5.3 of the IFB, the preapproved list will be region-specific. Attachment A provides a map of the eight (8) different regions of the state and a listing of counties in each region for purposes of issuing the Preapproved Vendor Lists. The Region names are North Delta, South Delta, Central, Southwest, Northeast, East Central, Pinebelt, and Coastal. A vendor may submit a bid for one, some, or all regions as provided in Section 5.3.

Question 2: Can I put how much my company charge “per man hour” instead of price per hour? It’s quite possible that we would be running more than one mower, edger, string trimmer, etc.

Answer: On page 21, Attachment C, “Price per hour” requires price per hour, per man. Therefore, a vendor may put how much is charged “per man hour” for each man working.

Question 3: This serves as a formal request for past bid results on bid # 2016-01 – Mississippi-Pre approved List of Vendors for Lawn and Landscaping Services.

Answer: This is the first Invitation for Bid for Lawn and Landscaping Services issued by the Mississippi Personal Service Contract Review Board. Therefore, there are no current bid results available.

Question 4: Is there a list of locations per region and if so can it be supplied as an addendum?

Answer: Pursuant to Section 5.3 of the IFB, the preapproved list will be region-specific. Attachment A provides a map of the eight (8) different regions of the state and a listing of counties in each region for purposes of issuing the Preapproved Vendor Lists. The Region names are North Delta, South Delta, Central, Southwest, Northeast, East Central, Pinebelt, and Coastal. A vendor may submit a bid for one, some, or all regions as provided in Section 5.3.

Question 5: What were the average number of service visits a contractor can expect?

Answer: This is the first Invitation for Bid for Lawn and Landscaping Services issued by the Mississippi Personal Service Contract Review Board. Accordingly, there are no current contracts under this PVL. Please note that the IFB for Lawn and Landscaping Services is to establish a preapproved list of vendors for use by state agencies and other entities under the purview of the PSCRB. The PSCRB will not contract with the vendors; contracts will be between the vendors and the agencies using the preapproved list. Information regarding state agency contracts may be found at www.transparency.mississippi.gov.

Question 6: I would like to know each regions previous areas serviced.

Answer: This is the first Invitation for Bids for Lawn and Landscaping Services issued by the Mississippi Personal Service Contract Review Board. Accordingly, there are no current contracts under this PVL. Please note that the IFB for Lawn and Landscaping Services is to establish a preapproved list of vendors for use by state agencies and other entities under the purview of the PSCR. The PSCR will not contract with the vendors; contracts will be between the vendors and the agencies using the preapproved list. Information regarding state agency contracts may be found at www.transparency.mississippi.gov.

Question 7: Can you give us a copy or sample of a Lawn and Landscaping Contract that has been approved and excepted in the past by your department?

Answer: This is the first Invitation for Bids for Lawn and Landscaping Services issued by the Mississippi Personal Service Contract Review Board. Accordingly, there are no current contracts under this PVL. Please note that the IFB for Lawn and Landscaping Services is to establish a preapproved list of vendors for use by state agencies and other entities under the purview of the PSCR. The PSCR will not contract with the vendors; contracts will be between the vendors and the agencies using the preapproved list. Information regarding state agency contracts may be found at www.transparency.mississippi.gov.

Question 8: Can you tell me about how this works with your company? Do you have to be a member? Is this for the State of Mississippi?

Answer: Miss. Code Ann. § 25-9-120 established the Personal Service Contract Review Board in 1997. Pursuant to this statute, the PSCR “may establish a preapproved list of providers of various personal and professional services for set prices with which state agencies may contract without bidding or prior approval from the board.” The PSCR is seeking to establish a Preapproved List of Vendors for Lawn and Landscaping Services for use by state agencies and entities under the purview of the PSCR. The PSCR is inviting bids from qualified lawn and landscaping providers or companies for placement on the list. After the list is established, agencies may select and contract with vendors from the list, avoiding the need for another procurement. Contracts over \$75,000 must be approved by the PSCR.

Question 9: Page 21, Pressure Washing – Does this scope only include pressure washing ground level areas such as sidewalks, patios, etc.?

Answer: Page 3, Section 5.4 of the Scope of Services states that “detailed scope and specific requirements of the work required will be provided by the Contracting Agency when a Vendor on the preapproved list is selected for consideration with respect to a specific project or need”. Accordingly, some requirements will vary according to agency needs.

Question 10: Page 21, Mulch (each application) – Should this line item also be an hourly rate since the quantities of mulch and labor hours will vary depending on the size of each property?

Answer: Mulch (each application) should include a price per hour as stated in Attachment C, page 21. See also Attachment C which further states, “All pricing for lawn and landscaping services should include all associated costs with no additional or hidden fees”.

Question 11: If seed is to be spread as noted on page 7, Section 7.1.5.9, is the government going to provide the seed?

Answer: If seed is required, it will be provided by the Agency as stated in Amendment One.

Question 12: Would it be possible for the MSPB to provide a representative list of properties that would be included in the contract?

Answer: This is the first Invitation for Bids for Lawn and Landscaping Services issued by the Mississippi Personal Service Contract Review Board. Accordingly, there are no current contracts for this job or sample contracts that have been approved by PSCRB. Please note that the IFB for Lawn and Landscaping Services is to establish a preapproved list of vendors for use by state agencies and other entities under the purview of the PSCRB. The PSCRB will not contract with the vendors; contracts will be between the vendors and the agencies using the preapproved list. Information regarding state agency contracts may be found at www.transparency.mississippi.gov.