

Amendment Number 1
Financial Advisory Services Request for Proposals
RFx #: 3120002190

Question and Answer Document

Question #	Section #	Page #	Question	DFA Response
1	1.3	5	Can proposal be submitted just through MAGIC, or are hard copies also required?	Proposals should be submitted either through MAGIC or in paper format.
2	1.3	6	Is the 10 page limit for the entire response, or for specific section(s)?	The 10 page limit is for the entire proposal.
3	1.3	7	Within this section it states “Proposals must be submitted in writing using the attached forms to the following address:...” However, earlier in this same section, it states “If submitting in MAGIC, the following documents are required in electronic format. If submitting in paper format, the original written proposal shall be signed and submitted in a three-ring binder, along with ten (10) identical copies...” which suggests that proposal may or may not submit proposals in paper format. Can you confirm DFA’s position on electronic vs paper submittals and identify whether there is a preference?	See response to Question 1.
4	3	16	In Section 3, under qualification #1, it states “The Offeror must provide sufficient documentation to demonstrate it has experience with \$100 million or greater in the last three (3) years.” What types of documentation would be acceptable to DFA to satisfy this requirement?	The proposal should document the necessary experience via the listing of contracts, with information showing the total number of years services have been provided, to support the Minimum Qualifications. References should also be provided which support the minimum qualifications listed.

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5	1.3	5 - 6	Are there any of the tabs listed in section 1.3 of the RFP that may be excluded from the count of the 10 page limit?	Tab 1 (Proposal Cover Sheet – Appendix A), Tab 6 (References - Appendix B), Tab 9 (Signed Acknowledgment of RFP Amendments), not <u>and</u> Tab 10 (Résumés for Key Staff) may be excluded from the 10-page limit.

Receipt of Amendment Number 1 Acknowledged:

Company: _____

By: _____

Printed: _____

Title: _____