

MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 3:30 PM in the 13th Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Wednesday, May 23, 2012.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Deanne Mosley, Vice-Chairman
Executive Director, State Personnel Board
Craig P. Orgeron, Ph.D., Member
Executive Director, Information Technology Services
Cille Litchfield, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS, MAGIC Project Manager, DFA
David Pitcock, MMRS, MAGIC Deputy Project Manager, DFA
Jenny Bearss, MMRS, CSIO
Michele Blocker, Director, Internal Services, ITS
Lynn Ainsworth, Director, ISS, ITS
Laura Pentecost, Director, Data Services, ITS
Joe Gioffre, SAP Delivery Executive
Bill Bevil, SAP Project Manager
Nathan Frey, Project Executive, ISG-One (STA)
Aleisha Caldwell, Administrative Services, MDOT
Steve Seale, Wise Carter Child & Caraway, P.A. (representing SAP)
Donna Rogers, Special Assistant Attorney General (representing ITS)

Mr. Upchurch called the meeting to order and opened the meeting with prayer.

Mr. Upchurch called for the first agenda item: Review and approve minutes for the April 24, 2012, meeting.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the minutes were approved.

Mr. Upchurch called for Agenda Item #2: Discussion Items

MAGIC Funding Update – Mr. Upchurch reported the \$22M bond request for 2012 was caught up in the politics of the bond bill and not because of lack of support by the Governor or Legislature for MAGIC. LG Reeves in a meeting with Mr. Upchurch earlier this week assured him that funding from some source of funds would be made available that would allow DFA to maintain the project momentum to meet the July 1, 2013, targeted Go Live date for Phase I.

MAGIC Infrastructure Update – Ms. Thompson reported that ITS Project 39704 to acquire an upgrade to the MAGIC infrastructure was cancelled due to the funding question. The

project team (SAP, DFA, ITS) are now considering other architecture options for the SAP landscape that leverages our existing investment yet may lower the total cost of ownership. Dr. Orgeron questioned where storage needs are in the evaluation. Ms. Litchfield responded that a complete resizing based on the proposed changes would be done and then a decision made regarding additional components needed. Costs comparisons are incomplete.

MAGIC Schedule (ITS Project 39756) Options and Status – Ms. Thompson reported that several options have been under consideration since the funding situation became uncertain at the end of the 2012 Legislative Session. These included a temporary and partial project pause to allow regrouping and completion of the Phase I replanning as well options that included Phase I plus Learning Management now and Phase II later, partial Phase I (Finance, Grants, and Learning Management) now with Logistics/Procurement and Phase II later. SAP in providing a rough order of magnitude level of effort for these options indicated that any separation of the project Phase I and Phase II dependencies would result in an increase in cost.

Ms. Thompson reported that Craig Davis, SVP & General Manager of SAP Public Services, committed to deliver the entire Phase I and Phase II as contracted but there is a need by SAP and the State to reconcile several contractual items that could impact the pricing including that SAP is stating the State is expected to perform two thirds (2/3) of the development work which the State never agreed to do. Dr. Orgeron stated to meet the projected July 1, 2013, "Go Live" date, decisions needed to be reached quickly. Ms. Thompson responded that SAP is to provide additional information regarding the differences in the proposed level of effort and the revised level of effort at the close of blue print to assist in the resolution of this issue. This analysis is expected by close of business May 30, 2012. Mr. Upchurch stated that the Committee needs to meet with Counsel to further discuss these issues and asked that Ms. Litchfield set that meeting to occur the week of June 11, 2012.

Mr. Upchurch called for Agenda Item #3: Actions for Approval Consideration:

MSI – Migrate Transparency Mississippi – Ms. Bearss discussed that MMRS plans to migrate the Transparency Mississippi user interface to the ms.gov format to improve usability and expand the functionality. The requested approval is for a fixed price five year agreement to complete the work and provide maintenance and support under the terms of the ms.gov portal agreement for a total cost not to exceed \$41,850. Dr. Orgeron stated this is a significant move in the providing a single access point to digital government.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the request was approved.

FY2014 Estimated MMRS Costs and SAAS Costs – Ms. Litchfield presented the estimated billing costs for MMRS Charges and SAAS Charges that agencies should include in their FY2014 budget requests. These estimates are in line with what was billed in FY2012 and with what is expected to be billed in FY2013. Ms. Litchfield also discussed that charges will go back up once MAGIC goes to production since a significant portion of staff and related costs are being charged to the project, thus are not billable to agencies at this time. Ms. Litchfield also reported that the budget request for FY2014 is expected to be at the level of the FY2013 approved appropriation.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the request was approved to release the billing estimates.

Mr. Upchurch called for Agenda Item #4: Other Business

Ms. Litchfield reported that the annual MMRS Users' Meeting is scheduled for June 14, 2012, at the Agriculture and Forestry Museum. The agenda for that meeting includes year-end updates from DFA and SPB as well as detailed updates on the status of MAGIC.

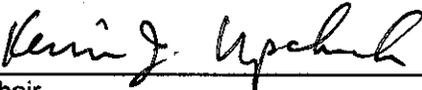
Next Meeting:

The Committee confirmed there will be a Called Meeting on Wednesday, June 13, 2012, at 9AM in the Woolfolk 13th floor Conference Room for the purpose of discussing the status of the MAGIC project schedule.

The next regular meeting of the Committee is Tuesday, June 26, 2012, at 9AM in the Woolfolk 13th Floor Conference Room. Proposed agenda topics include:

- Considerations for Approval:
 - AssetWORKS Proposal for OSP
 - (ITS Project 39804) – STA Agreement Assignment and Extension
 - (ITS Project 39704) – SAP Schedule Change
 - MMRS FY2014 Budget Request
 - MSI – Project to migrate MERLIN.net interface to the ms.gov standard template

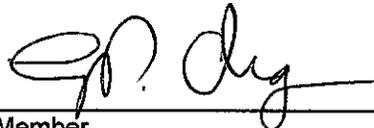
There being no further items of business, Mr. Upchurch adjourned the meeting.



Chair
Finance and Administration



Vice-Chairman
State Personnel Board



Member
Information Technology Services