

MMRS Steering Committee

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk Building, Jackson, Mississippi, on August 4, 2009.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Lynn Fitch, Member
Executive Director, State Personnel Board
David L. Litchliter, Member
Executive Director, Department of Information Technology Services
Cille Litchfield, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS/MAGIC Project Director
Gayle Chittom, MMRS/CSIO Legacy Applications
Jesse Graham, State Personnel Board

Mr. Upchurch called for agenda item number one: Review and approve minutes for the March 3, 2009, meeting

On a motion by Ms. Fitch, and seconded by Mr. Litchliter, the minutes were approved as presented.

Mr. Upchurch called for agenda item number two: Project Updates

Ms. Litchfield presented the following recommendations:

- Outside Counsel – Watkins, Ludlam, Winter & Stennis in support of ITS Project 37635 –MAGIC software acquisition RFP preparatory work and contract negotiation in an amount not to exceed \$150,000.

On a motion made by Mr. Litchliter, seconded by Ms. Fitch, the recommendation that Watkins, Ludlam, Winter & Stennis be engaged as outside counsel for MAGIC was approved and will be submitted to the Office of the Attorney General and the State Personnel Board for approval.

- ARRA – Section 1512 Reporting
 - Microsoft Stimulus 360 Product Suite using ITS Planned Purchase procurement instrument – 3 year cost not to exceed \$1,080,447 from Dell-ASAP Software;
 - Microsoft – Sole source for quality assurance services for the design and configuration of the base Microsoft environment at ITS (Windows 2000 server, SQLserver and Active Directory), the software products required for Stimulus 360, and the completion of work required by ITS for Exchange Server at a cost to MMRS not to exceed \$100,000 (ITS Project 38063);
 - RFP for Implementation and configuration services for all Microsoft products for this shared environment with ITS by a certified Microsoft Solutions Provider at a cost to MMRS that is not to exceed \$400,000.

On a motion made by Mr. Litchliter, seconded by Ms. Fitch, the ARRA recommendation is approved and will be submitted to ITS for approval.

Mr. Upchurch called for agenda item number three: MMRS and SAAS Estimated Charges for FY2010 and FY2011

Ms. Litchfield reported that estimated FY2010 SAAS charges are 7.5% more than were paid in FY2009. This is consistent with the instructions issued to agencies in the July 9, 2008, memorandum regarding this topic. Estimated FY2011 SAAS charges are level with FY2010 estimates. FY2010 and FY2011 estimated SAAS charges are \$2,968,300 per year.

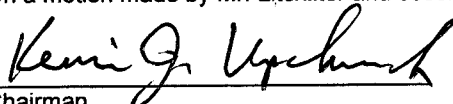
Ms. Litchfield further reported that estimated FY2010 MMRS revolving fund charges are approximately 6% less than were billed during FY2009. Projections are based on the estimated final expenditures for FY2009. Estimated FY2011 charges for the MMRS revolving fund are approximately 22% more than estimated for FY2010. The expected increase is due to the work required to finish MAGIC planning tasks, required MATA/FFATA work (beyond the requirements of the American Recovery and Reinvestment Act), and statutory mandates for IAT and OFAC, and expansion of purchasing and asset management functions. Ms. Litchfield further noted that while MMRS anticipates beginning the MAGIC implementation work in FY2011, MAGIC costs would be amortized for recovery to begin once system components are implemented. The projected costs for MAGIC implementation are not included in these estimates as they will not be applicable to the billings done in FY2011. FY2010 estimated MMRS Revolving Fund charges are \$5,440,054 and FY2011 estimated charges are \$6,636,863.

On a motion by Ms. Fitch, seconded by Mr. Litchlitter, the SAAS and MMRS Revolving Fund charge estimates were approved by the Committee.

Mr. Upchurch called for agenda item number four: Review FY2010 plans and FY2011 budget request

Ms. Litchfield summarized the plans for MMRS for FY2010 and FY2011. The key areas include the Section 1512 Reporting and other support within the legacy systems for the American Recovery and Reinvestment Act of 2009, expanded support for the Mississippi and Federal Accountability and Transparency Acts, the competitive acquisition of MAGIC software followed by the competitive acquisition of services for the implementation of at least the finance and procurement modules for MAGIC. Risks include continued decline in revenue, inadequate funding and staffing, and the continuation of the expansion of unfunded mandates.

There being no further items of business, Mr. Upchurch asked for a motion for the meeting to be adjourned. On a motion made by Mr. Litchlitter and seconded by Ms. Fitch, the meeting was adjourned.


Chairman
Finance and Administration


Vice Chairman
State Personnel Board


Member
Information Technology Services