



Accessing the MAGIC FTP Server:

The FTP server can be accessed using FTP software such as WinSCP. Other software (for example, WS_FTP_12) can also be used.

- Protocol/Encryption: The protocol to be used is FTP-S (FTP with SSL Explicit encryption).
- Host names:
 - intpre.magic.ms.gov (Pre-Prod Environment)
 - int.magic.ms.gov or ftp.magic.ms.gov (Production Environment)
- User Name: Agency name followed by Magic agency number (business area) and a suffix of R (Pre-Prod) or P (Production)
- Password: Supplied by MAGIC team

NOTE: To receive your agency's user name and password, send an email to MAGICFTP@dfa.ms.gov. Once your agency's user name and password are set up, your agency will have access to your agency-specific folder on the **Pre-Prod or Production Environment** as well as to the MASTERDATA folder, where the Vendor Crosswalk, Customer Master, Chart of Accounts Crosswalk, and other MAGIC Master Data files will be located.

Example of WinSCP Login Screen

