

ROOF ANALYSIS Inspection Form

Project #	Date:
Project Name:	
Using Agency:	
Contact Person:	
Title:	Phone #:
Professional:	Phone #:
Report Prepared By:	

BASIC DATA REQUIREMENTS: *(To be included in survey)*

Coring is required to determine any latent conditions.

Photographs are required of the entire roof as well as items of extreme deterioration.

ACM Testing is required to locate any Asbestos Containing Materials (ACM) which may be disturbed by this roofing project. Laboratory reports shall be included.

Moisture Testing is required on overlay projects that do not require complete tear-off of existing roofing or where deemed necessary by the Professional. Testing costs authorized by the Owner shall be reimbursed. Laboratory reports shall be included.

Schematic Roof Plans are required showing individual area numbers; different roof levels and slopes; type of roofing and decking; interior roof drains, gutters and downspouts; edge conditions, fasciae and parapet walls; hatches and roof top equipment as well as any other pertinent information. Show by numbers the locations of major roof defects. Provide sketches of the existing perimeter and flashing conditions. Separate visual analysis sheets may be provided for individual areas of the roof.

Cost Estimate is required in order to provide over-all project cost.

CHECKLIST FOR VISUAL OBSERVATION:

<input type="checkbox"/> Alligatoring	<input type="checkbox"/> Cants	<input type="checkbox"/> Abandoned Equipment
<input type="checkbox"/> Blisters	<input type="checkbox"/> Coping	<input type="checkbox"/> Curb Heights
<input type="checkbox"/> Bare Areas	<input type="checkbox"/> Counterflashing	<input type="checkbox"/> Chemical Exposure
<input type="checkbox"/> Eroded Felts	<input type="checkbox"/> Downspouts	<input type="checkbox"/> Electrical Conduit
<input type="checkbox"/> Delamination	<input type="checkbox"/> Expansion Joints	<input type="checkbox"/> Electrical Service Entry
<input type="checkbox"/> Fishmouths	<input type="checkbox"/> Facia	<input type="checkbox"/> Equipment Clearance
<input type="checkbox"/> Fractures	<input type="checkbox"/> Gravel Guards	<input type="checkbox"/> Fireproofing
<input type="checkbox"/> Ridging	<input type="checkbox"/> Pitch Pockets	<input type="checkbox"/> Guide Wire Anchors
<input type="checkbox"/> Slippage	<input type="checkbox"/> Roof Drains	<input type="checkbox"/> Parapet Height
<input type="checkbox"/> Gas Lines	<input type="checkbox"/> Scuppers	<input type="checkbox"/> Thru Wall Flashing Height

VISUAL ROOF ANALYSIS INSPECTION FORM

Individual Area

BASIC DATA:

Project #

Building #

Name:	Area #:	Of:
Slope:	Sq. Ft.:	Age:
Roof Type(s): () Shingle	Material:	
() Built-Up	Coal Tar: Felt Type: Surfacing:	Asphalt: No. Piles:
() Single Ply	Material: Attachment:	
() Metal	Material: Attachment:	
() Other	Material: Attachment:	
Insulation(s): Type: Attachment:		Thickness: Condition:
Vapor Barrier(s): Type: Attachment:		Condition:
Decking(s): Material:		Thickness: Condition:
Other:		

SUPPLEMENTAL INFORMATION:

Core Number:

Photo Number:

() Yes	() No	ACM Report Components:	Estimated Area:
() Yes	() No	Moisture Report Wet Components: Test Method	Estimated Area:
() Yes	() No	Roof Bond Manufacturer	Expiration Date: Type:
() Yes	() No	Fire Rating Requirements:	
() Yes	() No	Other	

VISUAL ROOF ANALYSIS INSPECTION FORM

Individual Area

Project #	Building:	Area #:
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DEFICIENCIES:

() Yes	() No	Leaks
() Yes	() No	Ponding
() Yes	() No	Defects: <div style="display: flex; justify-content: space-between;"> <div>1. Defect:</div> <div>Component:</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Possible Cause:</div> <div></div> </div> <div style="display: flex; justify-content: space-between;"> <div>2. Defect:</div> <div>Component:</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Possible Cause:</div> <div></div> </div> <div style="display: flex; justify-content: space-between;"> <div>3. Defect:</div> <div>Component:</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Possible Cause:</div> <div></div> </div> <div style="display: flex; justify-content: space-between;"> <div>4. Defect:</div> <div>Component:</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Possible Cause:</div> <div></div> </div> <div style="display: flex; justify-content: space-between;"> <div>5. Defect:</div> <div>Component:</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Possible Cause:</div> <div></div> </div>

COMMENTS:

(X)	RECOMMENDATIONS FOR THIS AREA:
	Complete removal and replacement Type:
	Provide Slope
	Recover (Overlay existing) Type:
	No action Continue Maintenance: Bond Repairs:
	Other

COST ESTIMATE OF THIS AREA:

Cost per Square \$

Number of Squares x

Total Cost \$

Provide total cost recap, including all areas with survey.