

Amendment Number 2
Printing and Mailing of Tax Form Services Invitation for Bids
RFx #: 3160005850

Update **Section 3, Minimum Qualifications**, to remove all requirements referencing 1094-B and 1094-C.

Update **Section 4, Scope of Services**, to remove Item 6 in its entirety. The selected contractor will not be responsible for the printing or distribution of the 1094-B and 1094-C forms. all references to 1094-B and 1094-C.

Additionally, update **Section 4, Scope of Services**, to remove all references to 1094-B and 1094-C.

Based on the modified Scope of Services, interested vendors are required to submit their bid on the attached Appendix B – Bid Form (Modified).

Receipt of Amendment Number 2 Acknowledged:

Company: _____

By: _____

Printed: _____

Title: _____

Appendix B - Bid Form (Modified)

Company Name: _____

The pricing requested in a PER FORM cost. For planning purposes, it is anticipated, based on current requirements, that a total of 73,000 forms will be created.

	<i>PRICE PER ITEM</i>
<i>Generate, print, stuff and/or seal W-2, 1099-MISC, 1095-B, 1095-C Tax forms on <u>recovered</u> materials</i>	
<i>Generate, print, stuff and/or seal W-2, 1099-MISC, 1095-B, 1095-C Tax forms on <u>non-recovered</u> materials</i>	
<i>Create a searchable USB drive of generated tax for images. There will be a total of eight (8) USB Drives</i>	
<i>First class postage for W-2, 1099-MISC, 1095-B and 1095-C Tax Forms</i>	

By signing below, the Company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That the Bidder has thoroughly read and understands the IFB, Appendices and Attachments thereto;
2. That the Bidder meets all requirements contained in the IFB, Appendices and Attachments thereto;
3. That the Bidder agrees to all provisions of the IFB, Appendices and Attachments thereto including, but not limited to, the Draft Contract (Appendix D);
4. That the Bidder has read the attached Draft Contract (Appendix D) and agrees to sign a similar contract;
5. That the Bidder will perform the services required at the prices quoted above;
6. That the Bidder will print and mail the tax forms, in the requested quantities, within 72-hours of receiving the file(s) from DFA.
7. That the Bidder has submitted copies of the required insurance certificates to meet the Minimum Qualifications as stated in ***Section 3, Minimum Qualifications***, and should Bidder be awarded the contract, will add the State of Mississippi as an additional insured;
8. That the pricing submitted will remain firm for the contract term; and,
9. That the company is licensed or authorized to provide the proposed services in the State of Mississippi.
10. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

11. NON-DEBARMENT - By submitting a bid, the Bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.
12. INDEPENDENT PRICE DETERMINATION - The Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the bid offered.
13. PROSPECTIVE CONTRACTOR'S REPRESENTATION REGARDING CONTINGENT FEES - The prospective Contractor represents as a part of such Contractor's bid or proposal that such Contractor has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract.
14. REPRESENTATION REGARDING CONTINGENT FEES - The Contractor represents that it has not retained a person to solicit or secure a State contract upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Contractor's bid or proposal.
15. REPRESENTATION REGARDING GRATUITIES - The Bidder, Contractor represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities set forth in Section 9.105.01, Gratuities Prohibition, of the *Mississippi Procurement Manual*.
16. By submitting a bid, the Bidder certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by the DFA Office of Procurement and Contracts that it has been awarded a contract.
17. The State of Mississippi utilizes the Mississippi Accountability System for Government Information and Collaboration (MAGIC) system to manage contracts. Additionally, electronic payments are issued through an electronic portal called PayMode. In order to do business with the State of Mississippi, all Suppliers must be registered with both systems. By submitting a bid, the Bidder certifies that it is registered with both systems or if not already registered, that it will do so within seven (7) business days of being notified by the DFA Office of Procurement and Contracts that it has been awarded a contract.

Signature: _____

Date: _____